

DRAFT MINUTES
LOCAL SERVICES BOARD OF NOLALU
Via ZOOM
January 26th, 2021
7:30 PM

Attendance:

Board Members: Rox-Anne Moore, Larry Watson, Debra Hitz, Terry Niemi

Jason Audette – regrets

Secretary/Treasurer: Sherri Halverson

NCC: representative not in attendance

NEST: John O-Malley

1. Call to Order and Review of Agenda

The meeting was called to order at 7:30pm.

Resolution No. 2021-01

Moved by Debra Hitz, seconded by Larry Watson

THAT there be one item added to Correspondence, a notice from Canada Revenue Agency from tax year 2019.

CARRIED

2. Conflict of Interest

No members present declared a conflict of interest.

3. Approval of Minutes

3.1 Regular Minutes November 24, 2020

Resolution No. 2021-02

Moved by Larry Watson, seconded by Debra Hitz

THAT the regular minutes from November 24, 2020 meeting as circulated be approved.

CARRIED

4. Financial Reports

4.1 November 2020

4.2 December 2020

Resolution No. 2021-03

Moved by Terry Niemi, seconded by Debra Hitz

THAT the LSB expenditures of \$743.32 for administration, \$2,771.21 for recreation services and \$5,163.38 for fire protection for a total of \$8,677.91 for the month of November 2020 be accepted.

THAT the LSB expenditures of \$744.42 for administration, \$2,771.21 for recreation services and \$5,163.38 for fire protection for a total of \$8,679.01 for the month of December 2020 be accepted.

THAT the reserve account, petty cash and bank account transactions and balances for November 2020 and December 2020, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

CARRIED

5. Updates:

5.1 NCC

None at this time as a representative is not in attendance. It was noted that the Poker Run had been cancelled due to lack of snow, however, there is a possibility of rescheduling for a weekend in February.

5.2 NEST

It was reported there was 1 fire, 3 first response calls and 1 motor vehicle accident. It has been quiet and training is progressing on a low key level regarding attendance while following all COVID safety procedures.

6. Correspondence:

6.1 MENDM Remittance for First Payment

The board was advised by the secretary/treasurer that the first installment of the MENDM was received.

6.2 BDO Audit Completion Email

The secretary/treasurer was instructed to set up zoom appointment with BDO representative to review the audit.

6.3 Canada Revenue Agency Notice

A notice was received by CRA that tax year 2019 had a balance due. The secretary/treasurer noted to the board that cheque #1009 issued December 24, 2019 in the amount of \$253.00 payable to CRA has never cleared the account. The secretary/treasurer was instructed to issue a new cheque to clear the 2019 balance to CRA and to contact the credit union to clarify the original cheque would be stale dated and therefore not cashable.

7. Old Business: None

8. New Business:

8.1 Secretary/Treasurer received information from Rapport Credit Union Manager to pass on to board 1.) if reserve account is not used within 6 months it becomes inactive – her suggestion is to transfer a small amount (ex. \$5) every 5-6 months. AND 2.) make reserve account into a high interest saving account which would give .4% interest instead of .25% - no difference except only allowed 1 free transaction per month

Resolution No. 2021-04

Moved by Rox-Anne Moore, seconded by Debra Hitz

THAT to maintain the reserve account remains active, the board will contact Rapport Credit Union every five months to transfer \$5.00 from operating account to reserve account and then transfer back to operating account.

THAT to earn a higher interest rate, the reserve account be changed to a High Interest Saving account.

CARRIED

9. Other: None

10. Adjournment of Meeting

Resolution No. 2021-05

Moved by Debra Hitz, seconded by Larry Watson

THAT there being no further business and the time being 7:50pm, the meeting be adjourned.

CARRIED

The next meeting is February 23, 2021 at the Nolalu Community Centre at 7:30pm, provided Ontario COVID lockdown is lifted, all precautions and protocols will be in effect.

Chair _____ Secretary/Treasurer _____