

**DRAFT MINUTES**  
**LOCAL SERVICES BOARD OF NOLALU**  
**First Meeting of Board 2025-2026**  
**Nolalu Community Centre**  
**September 23, 2025**  
**(Following Annual General Meeting and Election)**

Attendance:

Board Members: Rox-Anne Moore, Debra Hitz, Jason Audette, Terry Niemi,  
Mike Stevens

Secretary/Treasurer: Sherri Halverson

NCC: Angela Woodhouse-Wild

NEST: John O'Malley, Cal Eyjolfson

Visitors: Jordan Ekstrom – Advisor for Ministry of Northern Economic Development and  
Growth, Cathy Stevens, Patrick Buchanan, Larry Watson (residents)

1. Call to Order and Review of Agenda

The meeting was called to order at 7:45 pm. The agenda was reviewed  
and no changes were made.

Resolution No. 2025-41

Moved by Jason Audette, seconded by Debra Hitz

THAT the agenda for September 23, 2025 the first meeting of the board as circulated be  
approved.

CARRIED

2. Conflict of Interest

No members present declared a conflict of interest.

3. Recommendation of Appointment of Chairperson

Debra Hitz recommended that Rox-Anne Moore be the chairperson from  
October 01, 2025 to September 30, 2026.

Jason Audette seconded that recommendation

Resolution No. 2025-42

Moved by Debra Hitz, seconded by Jason Audette

THAT Rox-Anne Moore has accepted the position of Chairperson for the term October  
01, 2025 to September 30, 2026.

CARRIED

4. Recommendation of Appointment of Secretary/Treasurer

Rox-Anne Moore recommended that Sheryl (Sherri) Halverson be  
appointed as the secretary/treasurer for the duration of October 1, 2025 to  
September 30, 2026.

Patrick Buchanan seconded that recommendation  
Resolution No. 2025-43  
Moved by Rox-Anne Moore, seconded by Patrick Buchanan

THAT Sheryl (Sherri) Halverson has been appointed as the secretary/treasurer for the term of October 1, 2025 to September 30, 2026.

CARRIED

5. Recommendation of Cheque Signing Authorities

Cheque signing authority was explained by the Chair to those present, that each cheque requires two signatures of board members only. WFCU will be contacted by the secretary/treasurer to determine the requirements for a change of board members.

Resolution No. 2025-44

Moved by Terri Niemi, seconded by Mike Stevens

THAT all board members, Rox-Anne Moore, Debra Hitz, Jason Audette, Mike Stevens, Terry Niemi, be appointed as signing authorities on the accounts held at Rapport A Division of WFCU Credit Union, Kakabeka Falls Branch.

CARRIED

6. Establishment of Priorities

The following issues were identified and established as priorities for the upcoming year. In no particular order of importance, they are:

1. Maximize Funding for NCC and NEST
2. Support for progression towards the new building for NCC and NEST

7. Set Meeting Schedule for Upcoming Year

The board meetings are to be held the fourth Tuesday of each month at NCC at 7:30 pm, except for the AGM in September 2026 to be held at 7:00 pm and there be no meetings in either July or December.

8. Adjournment of Meeting

Resolution No. 2025-45

Moved by Cathy Stevens, seconded by Terry Niemi

THAT there being no further business and the time being 8:00 pm, the meeting be adjourned.

CARRIED

The next meeting is October 28, 2025, which is budget discussions, at the Nolalu Community Centre.

Chair\_\_\_\_\_Secretary/Treasurer\_\_\_\_\_