

- Must be read and signed in order for youth or teen to come into the club!



## Fall Reopening Information

September 9 2020—

Boys & Girls Club of Greater Vergennes

20 Armory Lane

Vergennes, Vermont

05491

[www.bgcvergenes.org](http://www.bgcvergenes.org)

### Overview

The COVID-19 pandemic altered not only the operation of the Boys & Girls Club, but the daily structure of life in America as we knew it. Closing the Club doors on March 18, 2020, the club shifted its main focus to feeding youth, elderly and families. Since that time training, reflection and effort has gone into the plan of when we reopen to our youth what will that look like. The



following is a hybrid of the old schedule and one that offers both the traditional offerings of the club with virtual learning and safety protocols that are approved of by the state and BGCA America.

## Goals

1. To reopen the club to our members on Wednesday, September 2nd and to provide normal hours of operations from 3:00-6:00 pm Monday-Friday.
2. To provide a safe environment that allows the youth to eat, play and grow while protecting them with health and safety measures based on current knowledge and best practices.
3. To integrate community volunteers to supplement the opportunities available during those hours.
4. To continue to feed meals to all youth who wish it both after school and as a dinner meal whether or not they are signed up for the club that day.

## Specifications & Policies

1. All youth and adults will wear masks at the Boys & Girls Club.
2. Separate areas will be provided for kid's belongings. (Teen and youth)
3. A staff member will greet each youth and take their temperature before they enter the building. This will be recorded for those staying and those just picking up food.
4. All youth and teens seeking snacks and meals will be provided. No limits on how many can eat. There is a limit daily on how many can be inside.
5. All youth and teens will need to sign up each week to attend the club after school. The link for this will be on the club website. Extra programming including walking club, fishing club and outdoor activities increases the number the club can accommodate. There will be a daily limit of 20 members to be in the building.
6. Rotations will occur in the club so that all youth/teens get to participate in different programming and use different parts of the club. As each rotation occurs, sanitizing protocols will be completed and documented. Each cohort group will be kept together.
7. If someone has a fever or is exhibiting signs of not feeling well, parents will be contacted to pick up the youth/teen.
8. Communication of new safety protocols and procedures will be on the website and sent home to parents along with the new club membership form. Both documents will require parent signatures.

## Cleaning Procedures & Safety Protocols

- I. Sanitizing and Cleaning
  - A. Hand sanitizing dispensers will be placed in each room of the club.
  - B. At each 20-minute rotation- devices and surfaces will be cleaned before the next group comes in.
  - C. Deep cleaning of the club will happen on a weekly basis.
  - D. One use cups will be provided for drinks.
  - E. PPE masks will be provided for the members daily and collected, wash and sanitized daily.
  - F. Cubbies at the club will be altered in structure to provide a closed space for each member's items.
- II. Masks & Temperature Checks
  - A. Each member will be greeted at the door and their temperature taken and recorded. If they are exhibiting symptoms or appear unwell, they will be placed in a room by themselves and parents contacted.
  - B. All adults and children will be masked while in the club. Outside activities will include safe distances and masks are required.
  - C. If a member has a fever, they will be sent home and asked to not return until they have been fever free for 3 days.
- III. Room Organization
  - A. Each room will have a limit to the number of members who can be there and it will be based on safe distance spacing. These will be clearly marked and monitored by staff.
  - B. Each cohort will wipe down the materials/ surfaces used. Adults will also assist and complete checklists for each rotation.
- IV. Variety of programs and mentor/volunteers
  - A. Additional activities will allow for outside spaces to be utilized and increase the number of members in attendance. All volunteers will be fingerprinted and background checked prior to starting and will be trained on club procedures including masks and safe distancing.
  - B. Daily staff check in meetings will provide feedback on the children, programs, safety and system in place.
  - C. One room has been designated to house any child exhibiting symptoms prior to parents coming to get them.



I have read and understand the policies and plans for keeping the Boys & Girls Club open and the club members safe. I will sign up online for club time and also will communicate with staff around any health concerns.

\_\_\_\_\_ Parent

Names of Club Members \_\_\_\_\_

\_\_\_\_\_ Date