**05.13.2025**

**13 May 2025 /** 5-6:30 PM/ Zoom

**Attendees: Absent:**

Nancy Dadak, Co-Chair Shenphen Sangpo

Ngawang Dolker, Co-Chair

Tenzin Sonam, Vice Chair

Ngawang Yeshi, Treasurer

Joel Sundstrom, Secretary

**Agenda**

1. Enrollment Status
   1. 34 confirmed
2. Building Lease
   1. Letter of intent was signed. They are working on the lease.
   2. Once they send us the lease, we’ll have an attorney look over it.
      1. Built in right of first refusal
      2. We need minimum 89 students for the cost
3. Job Posting
   1. We are going to finalize versions with Wendy and then post (asap).
4. Board Positions
   1. 4 candidates - finalize and share resumes, talk to them this month, meet.
      1. Nora Donovan
      2. Bryan Rossi
      3. Nick
      4. Kendum Gebak
5. Public Hearings - Tabling for outreach and enrollment.
   1. TAFM - Sat 05.17 @ 1:30PM
   2. MIA - (there is a family day once a month)
   3. Churches -
   4. Libraries -
   5. Co-ops/Farmers’ Markets?
      1. Linden Hills Farmers’ Market Sun
6. Fundraising
   1. We need to get going on lease aid (opens up June 1), transportation aid.
7. Enrollment Packets
   1. Sent to NEO for finalization, Seven pages long. Whoever completes the packages will be considered packeted. By June 1st we need 75 children packeted. By July 31st we need 125 children packeted.
   2. Marketing FAQ sheet with enrollment packets and for tabling?
8. Website checklist
   1. More flashy/user friendly
   2. MDE has requirements for website (e.g., board member names, meeting notes, dates of standardized testing, annual reports)
9. Marketing
   1. Sound bites from Office of Tibet
10. Special Ed
    1. Notify MDE by June 1st who Special Ed director role is.
11. MN Association of Charter School
    1. Look into becoming paid member?
    2. Maybe after we learn about grant money?
12. Meal Plans
    1. Ask another school nearby for delivered meals (elementary school nearby).
    2. Cooking in-house will be expensive.
    3. Hot-food catering (they serve or our staff serves).
    4. We need someone with a food-service mgmt license
    5. If we order 100 lunches and only 90 children are there, we don’t get reimbursed for the 10 extras.
       1. Tim said to cooperate with their non-profit program to deal with extra food.
13. After School and Before School childcare
14. Future Meeting dates: Third Thursday 5:30 PM CT
    1. June 19th
    2. July 17th
    3. August 21st
    4. September 18th

**Action Items**

Get minute video clips/sound bites

Ex Director Job Posting

Reach out to candidates for board members

Next month look into MN Association of Charter Schools

Lease aid MDE

School Nutrition Procurement