These Terms and Conditions apply to all Services provided by us, Cosmetology COSMETOLOGY CPD, a company registered in England and Wales under number15867328 , whose registered address is at 81d Crayford way, DA1 4JY, (referred to as “the Company/we/us/our”).

**1. Definitions and Interpretation:**

In these Terms and Conditions, unless the context otherwise requires, the following terms have the following meanings:

**"Approved Provider/You/Your"** means the sole trader, firm or corporate body entering the Contract with us. The business itself, rather than any individual within it, will apply to obtain the accreditation, subject to these Terms and Conditions;

**"Contract"** means the contract formed in accordance with clause 2 which incorporates, the chargeable and non-chargeable services, defined within these Terms & Conditions, at the point of agreement to these Terms and Conditions;

**"Fee"** means the all fees applied to 'Chargeable' COSMETOLOGY CPD Accreditation Services;

**"Materials"** means all materials and resources, supplied by you, to be accredited as part of the Services;

**"Services"** means the COSMETOLOGY CPD Accreditation services provided by us; and

**"Activities"** means COSMETOLOGY CPD Training Courses, Webinars, Podcasts, Events & Editorials

**"Company"** means the company/organisation/sole trader entering the Contractual relationship with The COSMETOLOGY CPD Group.

**"Chargeable Service"** means a service offered by The COSMETOLOGY CPD Group that is subject to fees

**"Non-Chargeable Service"** means a service offered by The COSMETOLOGY CPD Group that is not subject to fees

**"Slot"** means an available accreditation application position for a COSMETOLOGY CPD Activity

**"Website"** means <https://cosmetologycpd.com>

**"Expired"** means the COSMETOLOGY CPD Accreditation term has expired and the COSMETOLOGY CPD Accreditation is no longer valid from the date of expiration

**"Suspended"** means due to an Approved Provider account issue the COSMETOLOGY CPD Accreditation has been suspended until further notice

**1.1** Each reference in these Terms & Conditions to “writing” or “written” includes emails.

**1.2** The headings used in these Terms and Conditions are for convenience only and will have no effect upon their interpretation. Words imparting the singular number include the plural and vice versa. References to persons include corporations.

**2. Approved Provider Contract Formation** - (Non-Chargeable Service)

**2.1** In order to apply for COSMETOLOGY CPD Activity Accreditation, you will need to complete the Approved Provider registration form, via our website, fully and to the best of your knowledge.

**2.2** A legally binding Contract will be formed once you submit your Approved Provider registration form to us, via the Website or otherwise. The Contract will be subject to, and enforceable under these Terms and Conditions, following the Digital Acceptance of these Terms & Conditions. You agree that your 'Digital Acceptance' of these Terms & Conditions will act as your digital signature, agreeing to the Contract Formation and the Company will liable under these terms.

**2.3** However, submission of the Approved Provider registration form is not confirmation of Approved Provider status acceptance. Acceptance will be confirmed in writing. Chargeable services will not be available until confirmation is received.

**2.4** In the unlikely event payment is taken for a chargeable service, but the Approved Provider application is not yet accepted, or has been rejected, the Fee will be refunded within 14 days.

**2.5** You agree that you are an appropriately authorised individual to sign these Terms & Conditions 'On Behalf Of' the Company and are authorised to enter the Company into this Contract.

**2.6** Once Approved Provider status is granted, you are not permitted to change the company name and/or transfer Accredited Courses / Webinars / Podcasts / Edutorials or Trainer accreditation to an alternative Approved Provider account, unless permission has been expressly granted by The COSMETOLOGY CPD Group. This includes Company acquirement or Company re-branding.

**2.7** If the Approved Provider's Company is registered with Companies House in the UK and holds Limited/Ltd status, if for any reason, Voluntary or Compulsory Strike off is initiated, you must inform The COSMETOLOGY CPD Group at the first opportunity. If outstanding fees remain on your account, you must ensure your debt liabilities have been dealt with prior to Strike Off. In this case, all COSMETOLOGY CPD Accreditation held by the Approved Provider will be set to 'Expired' from the date the Company 'Strike Off' action is taken and will no longer be valid.

**2.8** If the Approved Provider's Company is registered with Companies House in the UK and holds Limited/Ltd status, if for any reason the Company is Dissolved, you must inform The COSMETOLOGY CPD Group at the first possible opportunity. In this case, all COSMETOLOGY CPD Accreditation held by the Approved Provider will be set to 'Expired' from the date the Company was Dissolved and will no longer be valid.

**2.9** If the Company is registered with Companies House and an official name change has been actioned, you agree to inform The COSMETOLOGY CPD Group as soon as is reasonably possible.

**2.10** On Approved Provider status being granted, the Company will be issued a unique Certificate, Approved Provider Logo and Identification Number. These assets are explicitly for the use of demonstrating the Company's successful completion of the Approved COSMETOLOGY CPD Provider application process only. You agree that these assets must not be used to imply, in any way, that the COSMETOLOGY CPD Activities delivered by the Company, or the Company Trainers, are COSMETOLOGY CPD Accredited by The COSMETOLOGY CPD Group.  
**\*\*Approved Provider logos are not permitted to be presented on student/learner certification\*\***

**2.11** You agree that all COSMETOLOGY CPD Accreditation Logos, Identification Numbers, Certificates etc, issued by the COSMETOLOGY CPD Group will only be used in line with The COSMETOLOGY CPD Group Brand Guidelines.

**2.12** On successfully being granted Approved COSMETOLOGY CPD Provider status, the Company details will be submitted to the 3rd party, independent online directory, The COSMETOLOGY CPD Register [(https://cosmetologycpd.com/registered-providers)](https://bodyshotsmedical-my.sharepoint.com/personal/georgieb_bodyshotsmedical_onmicrosoft_com/Documents/(https:/cosmetologycpd.com/registered-providers)) for Company listing. It is the Approved Provider's responsibility to ensure that all the information listed on The COSMETOLOGY CPD Register is accurate to the best of your knowledge.

**2.13** All Approved Provider accounts are subject to a random Audit process to ensure compliance with The COSMETOLOGY CPD Group Approved Provider criteria. Requests for additional/updated information must be actioned by the Approved Provider. Approved Providers who are unable or unwilling to provide the additional/updated information requested may face account/accreditation suspension.

**2.14** You agree that if 'Paid Services' are not accessed within the following timeframes, the Approved Provider account will be set to 'Expired' and will no longer be accessible without express permission from The COSMETOLOGY CPD Group. The 'Expired' status will be reflected on The COSMETOLOGY CPD Register Company listing:

Approved Provider Expiration Timeframes:

**Companies operating from the UK** - 12-months to access 'Paid Services' before Approved Provider account expiration

**Companies operating outside of the UK**- 6-months to access 'Paid Services' before Approved Provider account expiration

\*\*Not applicable to Approved Providers seeking COSMETOLOGY CPD Event Accreditation ONLY\*\*

**2.15** You agree that in the case of Approved Provider account expiration you will no longer be permitted to use the intellectual property of The COSMETOLOGY CPD Group, including, but not limited to, Approved Provider Logo / Approved Provider Certificate / Approved Provider Identification Number.

**3. Accreditation**

**3.1 COSMETOLOGY CPD Course Accreditation** - (Chargeable Service)

**3.1.1** COSMETOLOGY CPD Courses receiving accreditation are subject to a rigorous mapping process against the internationally recognised COSMETOLOGY CPD Group ACCREDITED Framework to ensure their suitability. The COSMETOLOGY CPD Group ensure each and every COSMETOLOGY CPD Course application is subjected to the same rigorous mapping exercise. We do not adopt a 'Blanket Accreditation' methodology, ensuring universal standards are maintained across all accredited Courses.

**3.1.2** You agree that our Course accreditation service is limited to assessing/reviewing the related learning materials and/or educational content, and supporting resources used for the delivery of the Course, are suitable and comply with The COSMETOLOGY CPD Group ACCREDITED Framework criteria. We have no responsibility for reviewing the technical content, accuracy or completeness of the materials/content/resources provided.

**3.1.3** All COSMETOLOGY CPD Courses must be submitted as individual, separate, subjects and accredited on their own merit. COSMETOLOGY CPD Courses submitted covering multiple subjects will be returned and a request to separate them into their individual subjects and accreditation offered on an individual basis. Failure to action this request will result in a hold on the accreditation process.

**3.1.4** To enable us to perform the Accredited Course(s) assessment/review process we require Approved Providers to supply us with all learning materials, content and resources used for the delivery of each Course they submit for accreditation. These may take the form of, but not limited to, Learner Manuals, Articles, Videos, PDFs, Handouts, Lesson Plans, PowerPoint Presentations, Tutor Notes and/or any other related materials used for the course delivery.

**3.1.5** COSMETOLOGY CPD Course applications will be subject to a pre-screening process to ensure applications are completed in their entirety. You agree that the full accreditation assessment/review process will not commence until any returned Course applications are re-submitted with all requested actions complete. At which point the above timeframes (3.1.11) will be applicable.

**3.1.6** COSMETOLOGY CPD Courses submitted for COSMETOLOGY CPD Accreditation must avoid terminology commonly associated with Ofqual Regulated Qualifications. Course applications will be returned for terminology to be addressed ensuring consumer transparency. The accreditation process will be put on hold until such time as the required terminology is addressed/amended.

**3.1.7** Course Mapping - you agree that submitted courses where the title includes the term 'Level' must be accompanied by a sufficient 'Mapping Document', demonstrating the learning outcomes of the COSMETOLOGY CPD Course align to a regulated qualification training course of the same level. Mapping Documents are supplied via the Approved Provider dashboard. If the Approved Provider is unable or unwilling to provide such Mapping documentation, the term 'Level' must be removed from all course titles/materials/resources etc.

**3.1.8** Dependant on the Course subject matter submitted, we withhold the right to request additional policy documents to be signed or further evidence of competency before the Accreditation process can commence. This will be communicated if/when required. You agree that if you are unable or unwilling to sign these additional policy documents, that all submitted Course(s) that are subject to the conditions of the additional policy documentation will not be assessed/reviewed until such time as the requested signed documents or further evidence is received.

**3.1.9** In the case where an Approved Provider is unable to sign any additional policy documentation requested, at the sole discretion of The COSMETOLOGY CPD Group, we may offer the Course accreditation 'slot' back for re-use. This will be confirmed in writing.

**3.1.10** The assessment/review process for COSMETOLOGY CPD Course Accreditation will commence in due course following the submission of the COSMETOLOGY CPD Course application via The COSMETOLOGY CPD Group's online portal, provided we receive payment in accordance with clause 4.

**3.1.11** On submission of COSMETOLOGY CPD Courses, they will be subject to the following timeframes. These are for guidance purposes only and may be subject to change from time to time. Upon COSMETOLOGY CPD Course submission we aim to review applications, in the first instance, within an average timeframe of 2-4 weeks from the date of submission. This timeframe may vary and is dependent on a variety of factors such as, but not limited to, the size of the course(s), the number/size of materials/resources submitted, the volume and complexity of the COSMETOLOGY CPD Courses received.

**3.1.12** You agree that once a COSMETOLOGY CPD Course has been submitted and the accreditation process has commenced, you are not permitted to remove or alter the Course in any way. This includes, but not limited to, changing the Course(s) title, swapping the Course(s) for an alternative Course(s), deleting the Course to 're-use' the accreditation 'slot'.

**3.1.13** The COSMETOLOGY CPD Group withhold the right to refuse Accredited Course status for any submitted Course(s) where the applicant is unable or unwilling to provide evidence in support of their application, or they do not comply with The COSMETOLOGY CPD Group Assessors' requests for action.

**3.1.14** You agree that the Accredited Course assessment process is specific to the learning materials/content/resources alone and is in no way a measure, or reflection of the competency of the individual Trainer delivering the course.

**3.1.15** Approved Providers may submit COSMETOLOGY CPD Courses for accreditation at any time throughout the duration of their Accreditation Plan, up to 2 months prior to the expiry date of the contracted payment plan if accreditation 'slots' are available on the account. Any COSMETOLOGY CPD Courses submitted after this time may result in the activity not receiving COSMETOLOGY CPD Accreditation and contract renewal will be required. This is down to the discretion of The COSMETOLOGY CPD Group only and will be confirmed in writing.

**3.1.16** You agree that the COSMETOLOGY CPD Accreditation applied to each COSMETOLOGY CPD Course is in no way related to any products, goods, or machinery, or any such item, offered as part of a 'package' and is solely related to the learning materials/content/resources presented to us via the COSMETOLOGY CPD Course accreditation application form.

**3.1.17** On successful COSMETOLOGY CPD Course Accreditation you will be provided with a unique Accredited Activity Logo and the Accredited COSMETOLOGY CPD Course will be published on The COSMETOLOGY CPD Register <https://www.cosmetologycpd.com/registered-providers> under the Approved COSMETOLOGY CPD Provider listing. You agree that the use of your unique Accredited Course(s) logo is used in line with The COSMETOLOGY CPD Group's Brand Guidelines and not used for any other purpose.  
**\*\*Approved Provider logos are not permitted to be presented on learner certification\*\***

**3.1.18** You agree that that you are not permitted to claim, market or promote your COSMETOLOGY CPD Courses as 'COSMETOLOGY CPD Accredited' by The COSMETOLOGY CPD Group until such time that accreditation is granted, and the Accredited Activity Logo and associated unique accreditation number is made available in the Approved Provider online account. Submission of Training Materials and Resources as part of a COSMETOLOGY CPD Accredited Course application is in no way an indication that the accreditation has been granted.

**3.1.19** Once Accredited Course status is granted, for any COSMETOLOGY CPD Course, you agree to not alter, in any way, the title, content or delivery method of the Training Course from those which have been subject to the COSMETOLOGY CPD Accreditation assessment/review process, unless you are updating course materials. Failure to abide by this may result in Accreditation Suspension.

**3.1.20** COSMETOLOGY CPD Credits will be allocated/assigned to each individual subject approved for COSMETOLOGY CPD Accreditation. You agree that these COSMETOLOGY CPD Credits are only valid from the date accreditation is granted and cannot, in any way, be 'back dated' to students/learners who completed the training prior to the date accreditation was granted.

**3.1.21** Any unused 'Accreditation Slots' within an Approved Provider's Accreditation Plan which are not utilised throughout the duration of the contracted plan, are non-refundable and cannot be carried over to an additional extended accreditation plan.

**3.1.22** Any overdue payments, or cancellation of your Direct Debit mandate for the Accreditation Contract, will automatically engage Approved Provider account suspension. This includes suspension of all Accredited Courses, and a request will be lodged with The COSMETOLOGY CPD Register to suspend the Approved Provider listing until such time that the overdue funds are paid in full. In the case of COSMETOLOGY CPD Accredited Course suspension, you are not permitted to claim, market or promote your COSMETOLOGY CPD Courses as COSMETOLOGY CPD Accredited by The COSMETOLOGY CPD Group until such time that the suspension is removed.

**3.1.23** All COSMETOLOGY CPD Accredited Courses are subject to a mandatory 36-month review. The review process will be automatically initiated at the point each accredited COSMETOLOGY CPD Course reaches the 36-month point. This will be at no additional cost to the Approved Provider. The review process may reveal required amendments, changes, updates and/or actions that will be communicated via The COSMETOLOGY CPD Group Accreditation & Compliance Team in writing. A reasonable timeframe will be assigned to these amendments, changes, updates and/or actions. They must be completed within the determined timeframe. If the Approved Provider is unable or unwilling to make these amendments, changes, updates and/or actions in the given timeframe, this may result in COSMETOLOGY CPD Accreditation suspension/expiry.

**3.1.24** The COSMETOLOGY CPD Group actively encourage the maintenance of all COSMETOLOGY CPD materials, learning resources and educational content and any additional resources used in the delivery of the COSMETOLOGY CPD course. This can be achieved via the Approved Provider account on The COSMETOLOGY CPD Group online portal. However, if significant changes are being made that impact the learning outcomes of the course, you will be required to submit the updated course as a new course for independent Accreditation.

**3.1.25** The COSMETOLOGY CPD Group withhold the right to refuse COSMETOLOGY CPD Accreditation for any course on the grounds of the title, subject, content, delivery method, ethical alignment, suitability for COSMETOLOGY CPD Accreditation or courses that may cause harm, distress, or pose any other form of risk to either the Training Provider, Student/Learner or potential clients of the Company.

**3.1.26** COSMETOLOGY CPD Course Accreditation Contracts can be held by the Approved Provider for 12-, 24-or 36-month period, after which time the Accreditation becomes EXPIRED. You have the choice to either extend the accreditation for your activities for another Accreditation period by selecting a new Accreditation plan or have your activities naturally expire. To extend the COSMETOLOGY CPD Accreditation plan you have 1 month from the date of expiry to do this where your existing accreditation activity numbers will be extended for your new chosen Accreditation plan for each of your accredited activities. If the accreditation plan is not extended within 1 month from the date of the current Accreditation Plan expiry, any COSMETOLOGY CPD Activities will be displayed as Expired on The COSMETOLOGY CPD Register and activity accreditation numbers will no longer be valid. In the event of the accreditation plan has not been extended outside of 1 month from the date of the current Accreditation Plan expiry, any COSMETOLOGY CPD Activities on a new Accreditation Plan will need to be fully reviewed against our Accredited Framework again and be issued new unique Activity Accreditation numbers and published under your COSMETOLOGY CPD provider account on The COSMETOLOGY CPD Register.

**3.1.27** In the event the COSMETOLOGY CPD Accreditation Contract expires, you agree that you will no longer be permitted to use the intellectual property of The COSMETOLOGY CPD Group, including, but not limited to, Accredited Activity Logo and Accredited Activity Identification Number, and agree that you are not permitted to claim, market or promote your COSMETOLOGY CPD Course(s) as 'COSMETOLOGY CPD Accredited' by The COSMETOLOGY CPD Group.

**3.1.28** Any COSMETOLOGY CPD Course applications that The COSMETOLOGY CPD Group are unable, or unwilling to provide COSMETOLOGY CPD Accreditation for will be removed from the Approved Provider account and the slot will become available for re-use.

**3.2 COSMETOLOGY CPD Webinar Accreditation** - (Chargeable Service)

**3.2.1** COSMETOLOGY CPD Webinars receiving accreditation are subject to a 'Light-Touch' accreditation process against our stringent COSMETOLOGY CPD standards to ensure their suitability. The COSMETOLOGY CPD Group ensure each and every COSMETOLOGY CPD Webinar application is subjected to the same accreditation exercise. We do not adopt a 'Blanket Accreditation' methodology, ensuring universal standards are maintained across all accredited Webinars.

**3.2.2** To enable us to perform the Accredited Webinar assessment process we require Approved Providers to supply us with a variety of information, that is outlined in the application. This information is to be submitted before assessment/review process can commence. From time to time, you may be requested to supply additional documents/policies to support the accreditation process, ensuring that the Webinar meets the required standards. The COSMETOLOGY CPD Group withhold the right to refuse Accredited Webinar status for any submitted Webinar(s) where the applicant is unable or unwilling to provide the required information to support of their application.

**3.2.3** On receipt of all COSMETOLOGY CPD Webinar submissions, The COSMETOLOGY CPD Group Accreditation & Compliance Team will perform an initial pre-screening of the application to ensure its suitability/appropriateness for COSMETOLOGY CPD Webinar accreditation. We reserve the right to reject applications based on their suitability/appropriateness for COSMETOLOGY CPD Webinar accreditation. This may result in an alternative Accreditation Service being required to provide COSMETOLOGY CPD accreditation. If/when this is required, we will communicate this with you in writing.

**3.2.4** You agree that the COSMETOLOGY CPD Accreditation applied to each COSMETOLOGY CPD Webinar is no way related to any products, goods, or machinery, or any such item, offered as part of a 'package' and is solely related to the Webinar content presented to us via the COSMETOLOGY CPD Webinar accreditation application form.

**3.2.5** The assessment process for COSMETOLOGY CPD Webinar Accreditation will commence in due course following the submission of learning materials via The COSMETOLOGY CPD Group's online portal, provided we receive payment in accordance with clause 4.

**3.2.6** On submission of COSMETOLOGY CPD Webinars they will be subject to the following timeframes. These are for guidance purposes only and may be subject to change from time to time. Upon COSMETOLOGY CPD Webinar submission we aim to review applications within an average of 1-5 working days from the date of submission. This timeframe may vary and is dependent on a variety of factors such as, but not limited to, the number of submitted Webinars, the volume of Webinars in the accreditation review pipeline and complexity of the COSMETOLOGY CPD Webinars received.

**3.2.7** On successful COSMETOLOGY CPD Webinar Accreditation you will be provided with a unique Accredited Logo and unique identification number. You must ensure that the use of your unique logo and identification number for your Accredited Webinar(s) is in line with The COSMETOLOGY CPD Group's Brand Guidelines and not used for any other purpose.  
**\*\*Approved Provider logos are not permitted to be presented on learner certification\*\***

**3.2.8** You agree that that you are not permitted to claim, market or promote your COSMETOLOGY CPD Webinars(s) as 'COSMETOLOGY CPD Accredited' by The COSMETOLOGY CPD Group until such time that accreditation is granted, and the Accredited Webinar Logo made available in the Approved Provider online account. Submission of the Webinar application is in no way an indication that the accreditation has been granted.

**3.2.9** You agree that once a COSMETOLOGY CPD Webinar has been submitted and the accreditation process has commenced, you are not permitted to remove or alter the Webinar in any way. This includes, but not limited to, changing the Webinar(s) title, swapping the Webinar(s) for an alternative Webinar(s), deleting the Webinar to 're-use' the slot.

**3.2.10** COSMETOLOGY CPD Webinar 'slots' are not time bound and can be used 'as-and-when' the Approved Provider requires them. The COSMETOLOGY CPD Webinar Accreditation is subject to a standard 36-month accreditation term at which point the COSMETOLOGY CPD Accreditation will expire. To extend the Accreditation Term, a new COSMETOLOGY CPD Webinar 'slot' must be purchased, and the Webinar re-submitted for mandatory review. You agree that the newly generated COSMETOLOGY CPD credentials will be updated on all promotional activities related to the Webinar.

**3.2.11** You agree that at the point of Webinar expiration you will no longer be permitted to use the intellectual property of The COSMETOLOGY CPD Group in relation to the specific Webinar, including, but not limited to, Accredited Webinar Logo and Accredited Webinar Identification Number, and agree that you are not permitted to claim, market or promote the expired Webinar(s) as 'COSMETOLOGY CPD Accredited' by The COSMETOLOGY CPD Group.

**3.2.12** Once successfully accredited, each Webinar will be provided with a unique QR code for attendees/participants to scan and access a free, downloadable certificate as evidence of their participation in the Webinar and to record COSMETOLOGY CPD Credits/Minutes. At the point of Webinar expiration, the QR Code will no longer be active.

**3.2.13** The COSMETOLOGY CPD Group withhold the right to refuse COSMETOLOGY CPD Accreditation for any Webinar on the grounds of subject, content, delivery method, ethical alignment, suitability for COSMETOLOGY CPD Accreditation or if the Webinar content may cause harm, distress, or pose any other form of risk to either the COSMETOLOGY CPD Provider, Student/Learner or potential clients of the Company.

**3.2.14** Webinar participants claiming COSMETOLOGY CPD certification are required to register with The COSMETOLOGY CPD Group to access the digital Webinar certificate. Participants must 'opt-in' and read and agree to The COSMETOLOGY CPD Group 'Privacy Policy' before access is granted.

**3.3 COSMETOLOGY CPD Podcast Accreditation** - (Chargeable Service)

**3.3.1** COSMETOLOGY CPD Podcasts receiving accreditation are subject to a 'Light-Touch' accreditation process against our stringent COSMETOLOGY CPD standards to ensure their suitability. The COSMETOLOGY CPD Group ensure each and every COSMETOLOGY CPD Podcast application is subjected to the same accreditation exercise. We do not adopt a 'Blanket Accreditation' methodology, ensuring universal standards are maintained across all accredited Podcasts.

**3.3.2** To enable us to perform the Accredited Podcast assessment process we require Approved Providers to supply us with a variety of information, that is outlined in the application. This information is to be submitted before assessment/review process can commence. From time to time, you may be requested to supply additional documents/policies to support the accreditation process, ensuring that the Podcast meets the required standards. The COSMETOLOGY CPD Group withhold the right to refuse Accredited Podcast status for any submitted Podcast(s) where the applicant is unable or unwilling to provide the required information to support of their application.

**3.3.3** On receipt of all COSMETOLOGY CPD Podcast submissions, The COSMETOLOGY CPD Group Accreditation & Compliance Team will perform an initial pre-screening of the application to ensure its suitability/appropriateness for COSMETOLOGY CPD Podcast accreditation. We reserve the right to reject applications based on their suitability/appropriateness for COSMETOLOGY CPD Podcast accreditation. This may result in an alternative Accreditation Service being required to provide COSMETOLOGY CPD accreditation. If/when this is required, we will communicate this with you in writing.

**3.3.4** You agree that the COSMETOLOGY CPD Accreditation applied to each COSMETOLOGY CPD Podcast is no way related to any products, goods, or machinery, or any such item, offered as part of a 'package' and is solely related to the Podcast content presented to us via the COSMETOLOGY CPD Podcast accreditation application form.

**3.3.5** The assessment process for COSMETOLOGY CPD Podcast Accreditation will commence in due course following the submission of learning materials via The COSMETOLOGY CPD Group's online portal, provided we receive payment in accordance with clause 4.

**3.3.6** On submission of COSMETOLOGY CPD Podcast(s) they will be subject to the following timeframes. These are for guidance purposes only and may be subject to change from time to time. Upon COSMETOLOGY CPD Podcast submission we aim to review applications within an average of 1-5 working days from the date of submission. This timeframe may vary and is dependent on a variety of factors such as, but not limited to, the number of submitted Podcasts, the volume of Podcasts in the accreditation pipeline and complexity of the COSMETOLOGY CPD Podcasts received.

**3.3.7** On successful COSMETOLOGY CPD Podcast Accreditation you will be provided with a unique Accredited Podcast Logo and unique identification number. You must ensure that the use of your unique logo and identification number for your Accredited Podcast(s) is in line with The COSMETOLOGY CPD Group's Brand Guidelines and not used for any other purpose.  
**\*\*Approved Provider logos are not permitted to be presented on learner certification\*\***

**3.3.8** You agree that that you are not permitted to claim, market or promote your COSMETOLOGY CPD Podcast(s) as 'COSMETOLOGY CPD Accredited' by The COSMETOLOGY CPD Group until such time that accreditation is granted, and the Accredited Podcast Logo made available in the Approved Provider online account. Submission of the Podcast application is in no way an indication that the accreditation has been granted.

**3.3.9** You agree that once a COSMETOLOGY CPD Podcast has been submitted and the accreditation process has commenced, you are not permitted to remove or alter the Podcast in any way. This includes, but not limited to, changing the Podcast(s) title, swapping the Podcast(s) for an alternative Podcast(s), deleting the Podcast to 're-use' the slot.

**3.3.10** COSMETOLOGY CPD Podcast 'slots' are not time bound and can be used 'as-and-when' the Approved Provider requires them. The COSMETOLOGY CPD Podcast Accreditation is subject to a standard 36-month accreditation term at which point the COSMETOLOGY CPD Accreditation will expire. To extend the Accreditation Term, a new COSMETOLOGY CPD Podcast 'slot' must be purchased, and the Podcast re-submitted for mandatory review. You agree that the newly generated COSMETOLOGY CPD credentials will be updated on all promotional activities related to the Podcast.

**3.3.11** You agree that at the point of Podcast expiration you will no longer be permitted to use the intellectual property of The COSMETOLOGY CPD Group in relation to the specific Podcast, including, but not limited to, Accredited Podcast Logo and Accredited Podcast Identification Number, and agree that you are not permitted to claim, market or promote the expired Podcast(s) as 'COSMETOLOGY CPD Accredited' by The COSMETOLOGY CPD Group.

**3.3.12** Once successfully accredited, each Podcast will be provided with a unique Link and Access Code for attendees/participants to use to access a free, downloadable certificate as evidence of their participation in the Podcast and to record COSMETOLOGY CPD Credits/Minutes. At the point of Podcast expiration, the unique Link and Access Code will no longer be active.

**3.3.13** The COSMETOLOGY CPD Group withhold the right to refuse COSMETOLOGY CPD Accreditation for any Podcast on the grounds of subject, content, delivery method, ethical alignment, suitability for COSMETOLOGY CPD Accreditation or if the Podcast content may cause harm, distress, or pose any other form of risk to either the COSMETOLOGY CPD Provider, Student/Learner or potential clients of the Company.

**3.3.13** Podcast participants claiming COSMETOLOGY CPD certification are required to register with The COSMETOLOGY CPD Group to access the digital Podcast certificate. Participants must 'opt-in' and read and agree to The COSMETOLOGY CPD Group 'Privacy Policy' before access is granted.

**3.4 COSMETOLOGY CPD Editorial Accreditation** - (Chargeable Service)

**3.4.1** Accredited Employer applications are subject to a rigorous mapping through our COSMETOLOGY CPD Accreditation Framework to ensure that the Employer meets our minimum criteria and that they have all the policies and procedures in place to hold The COSMETOLOGY CPD Group's quality mark of 'Committed to COSMETOLOGY CPD'.

**3.4.2** COSMETOLOGY CPD Editorial accreditation plans and associated accreditation fees are based on 1 publication containing a minimum of 10 individual articles.

**3.4.3** To enable us to perform the Accredited Editorial assessment process we require Approved Providers to supply us with a variety of information, that is outlined in the application. This information is to be submitted before assessment/review process can commence. From time to time, you may be requested to supply additional documents/policies to support the accreditation process, ensuring that the Editorial meets the required standards. The COSMETOLOGY CPD Group withhold the right to refuse Accredited Editorial status for any submitted Editorial(s) where the applicant is unable or unwilling to provide the required information to support of their application.

**3.4.4** On receipt of all COSMETOLOGY CPD Editorial submissions, The COSMETOLOGY CPD Group Accreditation & Compliance Team will perform an initial pre-screening of the application to ensure its suitability/appropriateness for COSMETOLOGY CPD Editorial accreditation. We reserve the right to reject applications based on their suitability/appropriateness for COSMETOLOGY CPD Editorial accreditation. This may result in an alternative Accreditation Service being required to provide COSMETOLOGY CPD accreditation. If/when this is required, we will communicate this with you in writing.

**3.4.5** You agree that the COSMETOLOGY CPD Accreditation applied to each COSMETOLOGY CPD Editorial is no way related to any products, goods, or machinery, or any such item, offered as part of a 'package' and is solely related to the Editorial content presented to us via the COSMETOLOGY CPD Editorial accreditation application form.

**3.4.6** The assessment process for COSMETOLOGY CPD Editorial Accreditation will commence in due course following the submission of learning materials via The COSMETOLOGY CPD Group's online portal, provided we receive payment in accordance with clause 4.

**3.4.7** On submission of COSMETOLOGY CPD Editorial they will be subject to the following timeframes. These are for guidance purposes only and may be subject to change from time to time. Upon COSMETOLOGY CPD Editorial submission we aim to review applications within an average of 1-5 working days from the date of submission. This timeframe may vary and is dependent on a variety of factors such as, but not limited to, the number of submitted Editorials, the volume of Editorials in the accreditation pipeline and complexity of the COSMETOLOGY CPD Editorials received.

**3.4.8** On successful COSMETOLOGY CPD Editorial Accreditation you will be provided with a unique Accredited Editorial Logo and unique identification number. You must ensure that the use of your unique logo and identification number for your Accredited(s) is in line with The COSMETOLOGY CPD Group's Brand Guidelines and not used for any other purpose.  
**\*\*Approved Provider logos are not permitted to be presented on learner certification\*\***

**3.4.9** You agree that that you are not permitted to claim, market or promote your COSMETOLOGY CPD Editorial(s) as 'COSMETOLOGY CPD Accredited' by The COSMETOLOGY CPD Group until such time that accreditation is granted, and the Accredited Editorial Logo made available in the Approved Provider online account. Submission of the Editorial application is in no way an indication that the accreditation has been granted.

**3.4.10** You agree that once a COSMETOLOGY CPD Editorial has been submitted and the accreditation process has commenced, you are not permitted to remove or alter the Editorial in any way. This includes, but not limited to, changing the Editorial(s) title, swapping the Editorial(s) for an alternative Editorial, deleting the Editorial to 're-use' the slot.

**3.4.11** COSMETOLOGY CPD Editorial 'slots' are not time bound and can be used 'as-and-when' the Approved Provider requires them. The COSMETOLOGY CPD Editorial Accreditation is subject to a standard 36-month accreditation term at which point the COSMETOLOGY CPD Accreditation will expire. To extend the Accreditation Term, a new COSMETOLOGY CPD Editorial 'slot' must be purchased, and the Editorial re-submitted for mandatory review. You agree that the newly generated COSMETOLOGY CPD credentials will be updated on all promotional activities related to the Editorial.

**3.4.12** You agree that at the point of Editorial expiration you will no longer be permitted to use the intellectual property of The COSMETOLOGY CPD Group in relation to the specific Editorial, including, but not limited to, Accredited Editorial Logo and Accredited Editorial Identification Number, and agree that you are not permitted to claim, market or promote the expired Editorial(s) as 'COSMETOLOGY CPD Accredited' by The COSMETOLOGY CPD Group.

**3.4.13** Once successfully accredited, each Editorial will be provided with a unique QR code for attendees/participants to scan and access a free, downloadable certificate as evidence of their participation in the Editorial and to record COSMETOLOGY CPD Credits/Minutes. At the point of Editorial expiration, the QR Code will no longer be active.

**3.4.14** The COSMETOLOGY CPD Group withhold the right to refuse COSMETOLOGY CPD Accreditation for any Editorial on the grounds of subject, content, delivery method, ethical alignment, suitability for COSMETOLOGY CPD Accreditation or if the Editorial content may cause harm, distress, or pose any other form of risk to either the COSMETOLOGY CPD Provider, Student/Learner or potential clients of the Company.

**3.4.15** Editorial participants claiming COSMETOLOGY CPD certification are required to register with The COSMETOLOGY CPD Group to access the digital Editorial certificate. Participants must 'opt-in' and read and agree to The COSMETOLOGY CPD Group 'Privacy Policy' before access is granted.

**3.5 COSMETOLOGY CPD Trainer Accreditation** - (Chargeable Service)

**3.5.1** Accredited Trainer applications are subject to a rigorous mapping through our COSMETOLOGY CPD Trainer Accreditation Framework to ensure that the individual Trainer is qualified in their area of expertise and that they are fully competent and experienced to deliver specific training programmes.

**3.5.2** Accredited COSMETOLOGY CPD Trainer status is valid while the monthly Accreditation Fees continue to be paid, for a 36-month period, after which time, a mandatory application review will be initiated. You agree that the COSMETOLOGY CPD Trainer is responsible for completing any actions requested by The COSMETOLOGY CPD Group Accreditation & Compliance Team. Failure to action such requests will result in the suspension of the COSMETOLOGY CPD Trainer Accreditation/COSMETOLOGY CPD Trainer Card until such time as the requested actions have been completed.

**3.5.3** Evidence must be produced to verify educational achievements and professional experience in the areas you wish to apply for trainer accreditation and The COSMETOLOGY CPD Group withhold the right to refuse Accredited Trainer Status for anyone unable or unwilling to provide such evidence.

**3.5.4** The COSMETOLOGY CPD Group withhold the right to challenge any evidence provided to ensure its validity. When challenged, you will be contacted directly by The COSMETOLOGY CPD Group to provide information that validates the evidence provided. If this validation is not received, the account will be suspended, and no refund of previous payment will be due. On successfully providing us with evidence validation, we will review this in due course and, if satisfied, your account will be reinstated.

**3.5.5** Evidence of an up-to-date Professional Indemnity Insurance policy with a minimum of 3 months left to expiry will be requested with all Trainer Accreditation applications. The COSMETOLOGY CPD Group withhold the right to refuse Accredited Trainer Status for anyone unable or unwilling to provide such evidence (UK only).

**3.5.6** It is the responsibility of the applicant to ensure that adequate and valid Professional Indemnity Insurance is in place for the entirety of the accreditation period. This may be checked periodically to ensure compliance.

**3.5.7** The COSMETOLOGY CPD Group withhold to right to refuse COSMETOLOGY CPD Trainer Accreditation on the grounds of lack of experience, or for applicants who are insufficiently qualified in their field of expertise. In this case, applicants will be advised in writing and are able to resume their application once adequate experience/qualifications are achieved. There will be no additional cost to re-review the application once resumed.

**3.5.8** On successfully achieving Trainer Accreditation Status, Trainers will be provided with a unique Accredited Trainer NFC Card and a new listing for the Trainer will be published on The COSMETOLOGY CPD Register <https://www.cosmetologycpd.com/registered-providers>.

**3.5.9** You agree that the initial Accreditation fee applied to COSMETOLOGY CPD Accredited Trainer applications is non-refundable and monthly scheduled payments must be maintained to keep the Trainer account and NFC Trainer Card active.

**3.5.10** Any overdue payments or cancellation of monthly Direct Debit mandate will automatically engage COSMETOLOGY CPD Accredited Trainer restrictions, suspension of the Trainer Card functionality and The COSMETOLOGY CPD Register listing removal/ suspension.

**3.5.11** You agree that the Accredited Trainer assessment process is specific to the individual applicant and their skills, knowledge, and competencies within their specialist areas only, and does not mean that COSMETOLOGY CPD Activities, of any form, delivered by the applicant also hold COSMETOLOGY CPD accredited status.

**3.5.12** You agree that that you are not entitled to claim, market or promote your yourself as a COSMETOLOGY CPD Accredited Trainer by The COSMETOLOGY CPD Group until such time that accreditation is granted. Submission of your COSMETOLOGY CPD Trainer application is not an indication that the accreditation has been granted.

**3.5.13** On successful application, Trainers are encouraged to submit the 'Subjects' they are qualified to teach to be listed on their COSMETOLOGY CPD Register profile. Evidence of academic/professional achievement/experience in these areas is required for the moderation process. The COSMETOLOGY CPD Group reserve the right to refuse subjects if the applicant is unable or unwilling to provide evidence to support their qualifications/experience on their application.

**3.6 COSMETOLOGY CPD Employer Accreditation** - (Non-Chargeable Service)

**3.6.1** Accredited Employer applications are subject to a rigorous mapping through our COSMETOLOGY CPD Accreditation Framework to ensure that the Employer meets our minimum criteria and that they have all the policies and procedures in place to hold The COSMETOLOGY CPD Group's quality mark of 'Committed to COSMETOLOGY CPD'.

**3.6.2** On successfully achieving Employer Accreditation Status, Employers will receive Accreditation Certification and a unique Accredited Employer Logo, to be used explicitly to demonstrate their achievement of COSMETOLOGY CPD Accredited Employer only.

**3.6.3** The COSMETOLOGY CPD Group withhold the right to refuse Accredited Employer Status for any organisation who is unable or unwilling to provide evidence in support of their application.

**3.6.4** You must ensure that the use of your unique logo for your Accredited Employer Status is in line with The COSMETOLOGY CPD Group's Brand Guidelines and not used for any other purpose.

**3.6.5** You agree that Accredited COSMETOLOGY CPD Employer status does not mean that any Training Courses, Webinars / Podcast etc, or individual Trainers delivering the courses, internally or externally, are COSMETOLOGY CPD Accredited, and you agree to not promote or market any courses or individuals as COSMETOLOGY CPD Accredited by The COSMETOLOGY CPD Group.

**3.6.6** You agree that that you are not permitted to claim, market or promote your Company as 'COSMETOLOGY CPD Accredited' by The COSMETOLOGY CPD Group until such time that accreditation is granted, and the Accredited Employer Logo made available. Submission of the Employer application is in no way an indication that the accreditation has been granted.

**3.7 COSMETOLOGY CPD Event Accreditation** - (Non-Chargeable Service)

**3.7.1** COSMETOLOGY CPD Events/Conferences/Seminars receiving accreditation are subject to a 'Light-Touch' accreditation process reviewed against our stringent COSMETOLOGY CPD standards to ensure their suitability. The COSMETOLOGY CPD Group ensure each and every COSMETOLOGY CPD Event/Conference/Seminar application is subjected to the same accreditation exercise. We do not adopt a 'Blanket Accreditation' methodology, ensuring universal standards are maintained across all accredited Events/Conferences/Seminars.

**3.7.2** Once successfully accredited, each Event/Conference/Seminar will be provided with a unique QR code for delegates to scan and access a free, downloadable certificate as evidence of attendance at the Event/Conference/Seminar and to record COSMETOLOGY CPD Credits/Minutes.

**3.7.3** You must ensure that the use of your Accredited Event Status is in line with The COSMETOLOGY CPD Group's Brand Guidelines and not used for any other purpose.

**3.7.4** You agree that Accredited COSMETOLOGY CPD Event/Conference/Seminar status does not mean that any Training Courses, Webinars / Podcast etc, or individual Trainers delivering COSMETOLOGY CPD Activities, internally or externally, are COSMETOLOGY CPD Accredited, and you agree to not promote or market any additional COSMETOLOGY CPD Activities or individuals as COSMETOLOGY CPD Accredited by The COSMETOLOGY CPD Group.

**3.7.5** You agree that all Event/Conference/Seminar COSMETOLOGY CPD Accreditation applications are submitted a minimum of 2 weeks prior to the Event/Conference/Seminar taking place. Events/Conferences/Seminars applications submitted after this time may not receive COSMETOLOGY CPD Accreditation and is at the sole discretion of The COSMETOLOGY CPD Group.

**3.7.6** You agree that that you are not permitted to claim, market, or promote your Event/Conference/Seminar as 'COSMETOLOGY CPD Accredited' by The COSMETOLOGY CPD Group until such time that accreditation is granted, and the QR Code(s) made available. Submission of the Event/Conference/Seminar application is in no way an indication that the accreditation has been granted.

**3.7.7** Event delegates claiming COSMETOLOGY CPD certification are required to register with The COSMETOLOGY CPD Group to access the digital event certificate. Delegates must 'opt-in' and read and agree to The COSMETOLOGY CPD Group 'Privacy Policy' before access is granted.

**4. Accreditation Plans, Fees & Payment**

**4.1 COSMETOLOGY CPD Course Accreditation Plans and Accreditation Fees**

**4.1.1** COSMETOLOGY CPD Courses can be accredited for a 12-, 24- or 36-month term.

**4.1.2** Accreditation Fee is the total amount chargeable for your chosen Accreditation Plan

**4.1.3** All Pricing is exclusive of UK VAT which will be added at the point of purchase

**4.1.4** You agree that all COSMETOLOGY CPD Course Accreditation Plans are contractual, and the full Accreditation Fee total, is owed upon invoice.

**4.1.5** Full Accreditation Plans and associated Accreditation Fees that are paid in advance, and in full, will be subject to a 5% discount.

**4.1.6** If your Company/Approved Provider account is based outside of the UK, then the chosen Accreditation Plan and associated Accreditation Fees must be made in full, in advance, and will be subject to a 5% discount and will not be charged UK VAT.

**4.1.7** If your Company is based in the UK, following the acceptance by you, we will perform a soft credit check and if approved, The COSMETOLOGY CPD Group will give you the option to pay your Accreditation Fees over the same length of time as your chosen Accreditation Plan which will be collected in equal monthly instalments by direct debit. This is at the sole discretion of The COSMETOLOGY CPD Group.

**4.1.8** We withhold the right to retract the ability to pay your accreditation fees monthly at any time throughout the Contractual term. In this case, the remaining outstanding balance of the contract will become due with immediate effect and an invoice for the remaining accreditation fees will be issued, which will be payable on receipt.

**4.1.9** You agree that the Company/Approved Provider is liable for the overall accreditation fees, in their entirety, for the selected Accreditation Plan at the point of agreement and selection of your chosen accreditation plan. The extension of a monthly payment schedule in no way implies that the additional fees for the remaining Accreditation term are not due. This includes unused Accreditation 'Slots'.

**4.1.10** We reserve the right to request the total Accreditation Fees, or the balance is paid in full immediately if, for any reason, we are not satisfied of your creditworthiness, or if we so decide at our sole discretion.

**4.1.11** On commencement of any Accreditation Plan, within the initial 14 days, if no part of the service was accessed, and no work committed by The COSMETOLOGY CPD Group, and the service is no longer required you can exercise your rights to cancel under The Consumer Rights Act 2015 and a full refund of any payments made will be offered.

**4.1.12** You agree that if Partial or Full service has been delivered within the initial 14 days and the service is no longer required, the work committed will be charged on a pro rata basis. If this sum is less than the currently invoiced fees, a partial refund will be provided within 14 days. If the sum is greater than the fees already received, an invoice will be raised for the additional fees to cover the work which has been carried out by our Accreditation and Compliance Team and issued immediately and will be payable on receipt.

**4.1.13** You agree that if the service is no longer required, outside of the initial 14-day period covered under The Consumer Rights Act 2015, that the contract will be subject to the following cancellation/settlement fees:

**Cancellation/Settlement fees:**

• 50% of the outstanding accreditation fees due for the remaining term of the Contractual period (accreditation plan), to be invoiced immediately at the point of cancellation, payment due upon invoice.

*\*COSMETOLOGY CPD Course Accreditation Plans paid upfront and in full will not be refunded, or partially refunded, at the point of cancellation\**

*\*\*Once full payment of the Cancellation/Settlement fee is received, all COSMETOLOGY CPD Accredited Courses will be set to 'Expired' from the date of cancellation - this will be reflected on the Company COSMETOLOGY CPD Register profile\*\**

*If the Company/Approved Provider requests cancellation of their Accreditation Plan and the Cancellation/Settlement fee is not received, The COSMETOLOGY CPD Group may commence Court proceedings to recover the outstanding accreditation fees.*

**4.1.14** You can upgrade your Accreditation Plan and add additional COSMETOLOGY CPD Course slots to the contract at any time. When adding further Course slots, the current accreditation plan will cease and a new accreditation plan will start. The existing Courses will not be required to be assessed/reviewed again and a new expiry date will be issued in line with the new term for any existing activities.

**4.1.15** Approved Providers are not permitted to 'Downgrade' their chosen Accreditation Plan to remove unwanted COSMETOLOGY CPD Accredited Courses during the Contractual term until the point of Contract extension.

**4.1.16** At the point of the accreditation plan expiration you can extend your COSMETOLOGY CPD Accreditation Plan for an additional 12-, 24- or 36-months. Any remaining Accreditation term/time for 'live' accredited courses will be added to the newly contracted accreditation plan. Once extended you will, be entered into a new Contract for the chosen Accreditation Term, which will be subject to section 4.1 of these terms and conditions.

**4.1.17** You agree that any unused 'Accreditation Slots' within an Approved Provider's Accreditation Plan which are not utilised throughout the duration of the accreditation plan, are non-refundable and cannot be carried over to an additional extended accreditation plan.

**4.1.18** Any overdue payments, or cancellation of your Direct Debit mandate for the Accreditation Plan, will automatically engage Approved Provider account suspension. This includes suspension of all Accredited Courses, and a request will be lodged with The COSMETOLOGY CPD Register to suspend the Approved Provider listing until such time that the accreditation fees are paid in full. In this case, you are not permitted to claim, market, or promote your COSMETOLOGY CPD Courses as COSMETOLOGY CPD Accredited by The COSMETOLOGY CPD Group until such time that the suspension is removed, and the outstanding balance settled.

**4.1.19** We reserve the right to adjust the accreditation Fees at the end of the term and we will notify you of this in writing.

**4.1.20** All payments must be made in pounds sterling without any set-off, withholding or deduction except such amount (if any) of tax as you are required to deduct or withhold by law.

**4.1.21** The time of payment is of the essence of the Contract. If you fail to make any payment to us by the due date then, without prejudice to any statutory right which we may have, we reserve the right to suspend or terminate your registration at our discretion, and charge you interest at a rate of 8% per annum above the Bank of England base rate from time to time in accordance with the Late Payment of Commercial Debts (Interest) Act 1998. Such interest will be calculated cumulatively on a daily basis and will run from day to day and accrue after as well as before any judgment. We may also charge for any costs we may incur in attempting to recover any outstanding debt.

**4.2 COSMETOLOGY CPD Webinar Accreditation Plans and Fees**

**4.2.1** COSMETOLOGY CPD Webinar Accreditation slots are purchased on an 'ad hoc' basis.

**4.2.2** COSMETOLOGY CPD Webinars, once successful accreditation has been granted, hold valid accreditation for a standard period of 36-months.

**4.2.3** Once purchased, COSMETOLOGY CPD Webinar slots are not time bound, meaning they can be used as and when needed by the Approved Provider and do not begin to expire until utilised. Once successful accreditation is granted, the 36-month term begins, and accreditation will continue to be valid for the 36-month period.

**4.2.4** Additional COSMETOLOGY CPD Webinar slots can be purchased, at any time, through the Approved Provider account. On receipt of payment, the slots will made available on the account.

**4.2.5** You agree that COSMETOLOGY CPD Webinar slots are non-refundable.

**4.2.6** All Fees are expressed exclusive of VAT, where applicable.

**4.2.7** We reserve the right to adjust the Fees at the end of the term and we will notify you of this in writing.

**4.2.8** All payments must be made in pounds sterling without any set-off, withholding or deduction except such amount (if any) of tax as you are required to deduct or withhold by law.

**4.3 COSMETOLOGY CPD Podcast Accreditation Plans and Fees**

**4.3.1** COSMETOLOGY CPD Podcast Accreditation slots are purchased on an 'ad hoc' basis.

**4.3.2** COSMETOLOGY CPD Podcast, once successful accreditation has been granted, hold valid accreditation for a standard period of 36-months.

**4.3.3** Once purchased, COSMETOLOGY CPD Podcast slots are not time bound, meaning they can be used as and when needed by the Approved Provider and do not begin to expire until utilised. Once successful accreditation is granted, the 36-month term begins, and accreditation will continue to be valid for the 36-month period.