



Job Description:	Home Care Worker
Accountable To:	Registered Care Manager / Team Leader
Responsibilities:	To implement policies and procedures of the company and to maintain the highest standards of Care. To ensure compliance with company policies and all statutory and regulatory requirements.
Personal Care:	
	<ul style="list-style-type: none"> Toileting and all aspects of personal hygiene Continence Management Assist with all aspects of washing, bathing, showering and oral hygiene Dressing and undressing Hair Care Nail Care (fingernails only) Care of Pressure sores (under appropriate supervision) Assisting Service User's into and out of bed (full moving and handling and training given)
Dietary Care:	
	<ul style="list-style-type: none"> Preparation of snacks and meals according to the Service User's likes and dislikes Assistance with Feeding / eating as required
Domestic Services:	
	<ul style="list-style-type: none"> General household duties to include: cleaning dusting, vacuuming, etc., Bed Making / changing bed Clearing rubbish / refuse Laundry, ironing, sewing on buttons etc., Shopping (including assistance with preparing shopping lists) Escorted Shopping (assisting Service User's to and from shops)
Personal Services:	
	<ul style="list-style-type: none"> Assistance with reading mail Assistance with personal finances (to include paying bills, collection of pensions)
Expectations:	
	<ul style="list-style-type: none"> To carry out agreed plan of care (including physical and personal care) To maintain accurate and concise records of Service User care, diary sheets, timesheets and mileage sheets To contribute in the review process of individual Service User's, assisting in preparation of reports To comply with the company's requirements on Health and Safety and Quality Assurance To report to the Care Manager / Team leader on any aspect of Service User care which is felt warrants investigation or urgent action To undertake any other relevant duties required from time to time, as reasonably corresponds to the general character of the post and is commensurate with the level of responsibility To participate in regular in-service and outsourced training courses

•	To attend and participate in regular team meetings with designated team leader
•	To attend regular supervision meetings with designated team leader