

40th ANNUAL

MULE DAY - SOUTHERN HERITAGE FESTIVAL

Saturday, October 10, 2020, from 9 am - 4 pm
Callaway Plantation, 2160 Lexington Hwy, Washington, GA 30673



VENDOR APPLICATION

(Before signing application, read all Mule Day Policies, Rules and Regulations)

Check One: Arts and Crafts Food (See Food Restrictions) Commercial/Other

Business Name _____ Contact Name _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Cell: _____ Email: _____

List all foods / describe all items to be sold /or attach list: _____

Booth Rentals:

Arts & Crafts Vendors	\$65.00 per 12 x 12	Number of Spaces	Total \$
Food Vendors*	\$75.00 per 12 x 12	Number of Spaces _____ Food Truck Length _____	Total \$
Electricity	<input type="checkbox"/> Check if Needed	N/A	N/A
Less Early Bird Discount of \$10. for registrations received by Friday, May 29th			\$ - 10.00

Total payment must accompany application TOTAL \$ _____

* If you have a health certificate, include a copy with your application and check
Make checks payable to: *Mule Day – Southern Heritage Festival*
Mail to: W. W. Chamber of Commerce, P.O. Box 661, Washington, GA 30673

Applicants will be notified of acceptance/denial following receipt of application and payment.

I have read and fully understand all the information in this application and in the Mule Day Policies, Rules and Regulations, and agree to abide by all. I further understand that failure to comply with these policies, rules and regulations, could cause being banned from all future events.

I hereby agree to indemnify and hold harmless the Mule Day Festival, the Washington-Wilkes Chamber of Commerce, its Board of Directors and committee members, the City of Washington, the County of Wilkes and any employees, volunteers, or persons sponsoring, managing, or in any other way participating in the Mule Day Festival from any loss, claim, penalty, or lawsuit in any way arising from my involvement in the festival.

Signature of Applicant: _____ Date: _____

Event Sponsor: Washington-Wilkes Chamber of Commerce • 706-678-2013 • 26 West Square, Washington, GA 30673

Festival Use Only: Date Received _____ Amount \$ _____ Check # _____

Confirmation Sent: _____ Booth Assignment: _____

MULE DAY – Southern Heritage Festival’s Vendor Policies, Rules and Regulations

Food Restrictions and Regulations

* Government Permits: Vendors must comply with all government rules and regulations, including health and food safety regulations. Vendors are responsible for obtaining all permits and licenses and will not be allowed to participate if any required licenses or permits have not been obtained. Refunds will not be made if Vendor is not allowed to set up or operate their booth due to a lack of permits or licenses. Wilkes County Health Department: 706-678-2622 • City of Washington Business Licenses: 706-678-3277

* WHAT PRODUCTS CAN **BE** SOLD: Breads, Cakes, Cookies, Jams, Jellies, Honey, Pies, and Fresh Produce (if produce is “organic” an Organic Certificate must be available).

* WHAT PRODUCTS CAN **NOT BE** SOLD: Uncooked Meat Products, Eggs, Dairy Products, and Organic Products without an Organic Certificate. Low acid/acidified foods such as Canned Vegetables, Pickles, Salsa, etc. are not allowed unless the processor is licensed and has completed the Better Process Control School.

Policies:

* The Washington-Wilkes Chamber of Commerce reserves the right to make the final decision on acceptability of an applicant.

* Cancellation and Refunds: **NO REFUNDS** will be given once you have been accepted as a vendor.

* Vendors are required to supply their own trash bags, keep your space clean and dispose of ALL trash in dumpster’s onsite.

* Non-profits, organizations, religious groups, individuals, and candidates for State, Federal and Local political offices can have literature available inside their booth space, but may not hand it out away from their booth space.

* Vendors unable to attend may not allow another vendor to take their space.

* Vendors are not allowed to change booth locations. Placement is at the sole discretion of the festival committee.

* Signage in your booth space must be restricted to the space size rented and **may not be higher than 1 foot** above your tent/trailer. Food vendor menus and prices must be easily visible and understandable.

* Vendors are allowed two free vehicles only. Additional vehicles will be required to pay a \$10 parking fee.

* CONCESSION FOOD TRAILERS require 2 spaces.

Booth Set-Up:

* Booth set-up is from 6:30 am to 8:30 am, the day of the festival. Booths may be set-up Friday after 5 PM, but we don’t guarantee security will be provided Friday night.

* If **NOT** on site by **8:15 AM, Saturday**, you will **NOT** be allowed to set up. Vehicles will NOT be allowed to enter the event site after 8:15 AM.

* Before setting up, you **must** first check in with Festival Representative in the Vendor Area.

* Before setting up, Vendors must unload their vehicle **and** immediately move it to the designated Vendor Parking **no later than 8:30 AM**.

* Vehicles may not re-enter the festival site until 4:00 pm. During the festival, no vehicles are permitted in festival area.

* Vendors must provide their own tent, tables, chairs, display racks, lights, extension cords, tools and any other materials needed. Tents must be weighted and secured to withstand weather conditions.

* Vendors checking “Electricity Needed” on the application may use only **ONE** receptacle outlet (15 amp) **per** booth.

Booth Dismantle:

* Vendors may not begin booth dismantle prior to 4:00 PM (*except an emergency*).

* Vendors must have their booth completely dismantled and dispose of ALL trash in dumpster’s onsite.

Security and Insurance:

* Neither Mule Day, the Washington-Wilkes Chamber of Commerce, the City of Washington, nor Wilkes County takes responsibility for theft, loss, or damage to Vendor, Vendor merchandise or personal property while setting up, participating in, or dismantling. Vendors understand that neither Mule Day, the Washington-Wilkes Chamber Commerce, the City of Washington, nor Wilkes County maintains insurance coverage on the Vendor’s property. Insurance is the Vendor’s responsibility.