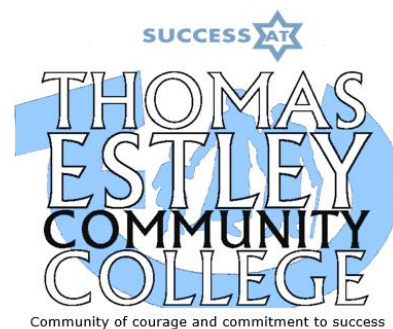


Thomas Estley Community College: Provider Access Policy



January 2022

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

a) Procedure

Any provider wishing to request access should contact:

Name	Amber Colquhoun (Careers Leader)
Telephone	01455 283263
Email	careers@thomasestley.org.uk

b) Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. The school calendar varies from year to year so providers need to contact the member of staff named above to identify the most suitable opportunity. The events are usually arranged well in advance so it is essential that providers contact us early in the academic year to be involved in our planning. However, **we will always accommodate valuable opportunities that arise throughout the academic year where possible.**

*Opportunities for employer/employee engagement highlighted below. The list is non-exhaustive; please do get in touch (contact details above) if you can support our careers provision and we will discuss further details. In light of the Covid-19 Pandemic, we have been able to adapt and offer virtual encounters to our students.

	Autumn Term	Spring Term	Summer Term
Year 7	<ul style="list-style-type: none"> • Assembly / tutor time opportunities • Alumni / Employer Talks – opportunities throughout the year • Employer Careers Workshop opportunities throughout the year • More and Most Able Supplementary Curriculum and Masterclasses • SSAT Student Leadership mentoring project • Year 7 More and Most Able Introductory Evening 	<ul style="list-style-type: none"> • KS3 Chemistry at Work, National Space centre Visit • Alumni / Employer Talks – opportunities throughout the year • National Careers Week: Assembly opportunities • PSHE curriculum - opportunities for talks / workshops • Science Fair • The Big Bang Fair • SSAT Student Leadership mentoring project • More and Most Able Supplementary Curriculum and Masterclasses • Employer Careers Workshop opportunities throughout the year 	<ul style="list-style-type: none"> • Assembly / tutor time opportunities • Alumni / Employer Talks – opportunities throughout the year • Careers and aspirations assembly • Singer/song writer performance (depending on suitability of event & funding). • SSAT Student Leadership mentoring project • More and Most Able Supplementary Curriculum and Masterclasses • Employer Careers Workshop Opportunities throughout the year
Year 8	<ul style="list-style-type: none"> • Assembly / tutor time opportunities • Alumni / Employer Talks – opportunities throughout the year • My Future Stem: Why should I care? Module • Girls in Engineering (STEM) Workshop • Small group sessions: future education, training and employment options • World Skills Live UK Visit • More and Most Able Supplementary Curriculum and Masterclasses • Employer Careers Workshop Opportunities throughout the year • Debate Club • SSAT Student Leadership mentoring project 	<ul style="list-style-type: none"> • PSHE curriculum - opportunities for talks / workshops • Life Skills – assembly and tutor group opportunities • University visits & opportunities to visit other providers • KS3 Chemistry at Work, National Space centre Visit • National Careers Week: Assembly opportunities • Science Fair • Small group sessions: future education, training and employment options • More and Most Able Supplementary Curriculum and Masterclasses • Employer Careers Workshop Opportunities throughout the year • Debate Club • SSAT Student Leadership mentoring project • TECC in-house Masterchef competition 	<ul style="list-style-type: none"> • Assembly / tutor group opportunities • Alumni / Employer Talks – opportunities throughout the year • Specialisms Assembly • Options Assembly • GCSE Options Evening • Small group sessions: future education, training and employment options • More and Most Able Supplementary Curriculum and Masterclasses • Employer Careers Workshop Opportunities throughout the year • Debate Club • SSAT Student Leadership mentoring project • TECC in-house Masterchef competition
Year 9	<ul style="list-style-type: none"> • Assembly / tutor time opportunities • Alumni / Employer Talks – opportunities throughout the year • Option Evening • Money Matters and Health Module • Small group sessions: future education, training and employment options • More and Most Able Supplementary Curriculum and Masterclasses • Employer Careers Workshop Wednesday opportunities throughout the year • Why Study Languages – University of Leicester workshops • Debate Club • SSAT Student Leadership mentoring project 	<ul style="list-style-type: none"> • KS3 Chemistry at Work, National Space centre Visit • KS4 taster sessions • Alumni / Employer Talks – opportunities throughout the year • PSHE Curriculum - opportunities for talks / workshops • More and Most Able Supplementary Curriculum and Masterclasses • The Brilliant Club Programme • National Careers Week: Assembly opportunities • Small group sessions: future education, training and employment options • Employer Careers Workshop Opportunities throughout the year • Debate Club • SSAT Student Leadership mentoring project • TECC in-house Masterchef competition 	<ul style="list-style-type: none"> • Assembly / tutor time opportunities • Alumni / Employer Talks – opportunities throughout the year • Work Experience Preparation and days at work • Small group sessions: future education, training and employment options • More and Most Able Supplementary Curriculum and Masterclasses • Employer Careers Workshop Opportunities throughout the year • Debate Club • SSAT Student Leadership mentoring project • TECC in-house Masterchef competition •

<p>Year 10</p>	<ul style="list-style-type: none"> • Assembly / tutor time opportunities • Business Mentoring Programme – volunteers required, please get in touch • Small group sessions: future education, training and employment options • Work experience / volunteering / work shadowing opportunities required during school holidays / weekends • More and Most Able Supplementary Curriculum and Masterclasses • A-Level Taster lessons – if you can deliver sessions please do get in touch • Employer Careers Workshop opportunities throughout the year • Debate Club • SSAT Student Leadership mentoring project 	<ul style="list-style-type: none"> • Business Mentoring Programme – volunteers required, please get in touch • National Careers Week: Assembly opportunities • Apprenticeships Show -Assembly / Workshop opportunities • PSHE Living in the wider world curriculum – opportunities for talks / workshops • Small group sessions: future education, training and employment options • Work experience / volunteering / work shadowing opportunities required during school holidays / weekends • Employer Careers Workshop Opportunities throughout the year • More and Most Able Supplementary Curriculum and Masterclasses • A-Level Taster lessons – if you can deliver sessions please do get in touch • Debate Club • SSAT Student Leadership mentoring project 	<ul style="list-style-type: none"> • Business Mentoring Programme – volunteers required, please get in touch • Assembly / tutor time opportunities • Alumni / Employer Talks – opportunities throughout the year • Small group sessions: future education, training and employment options • Work experience / volunteering / work shadowing opportunities required during school holidays / weekends • Employer Careers Workshop Opportunities throughout the year • More and Most Able Supplementary Curriculum and Masterclasses • A-Level Taster lessons – if you can deliver sessions please do get in touch • Debate Club • SSAT Student Leadership mentoring project
<p>Year 11</p>	<ul style="list-style-type: none"> • Assembly / tutor time opportunities • Business Mentoring Programme – volunteers required, please get in touch • Post-16 Parents' Information & Guidance Evening Post-16 Careers Fair & Information Evening – opportunities to attend • Post-16 assemblies – pathways and qualifications • Raising Aspirations Y11 Assembly • Future Pathways Module Week ASK Apprenticeship Awareness assembly • University of Leicester – Why HE talk • Mock Interviews • University of Leicester Personal Statement Workshop • Personal Statement Workshops – opportunities to support small groups of students • CV Writing Workshops – opportunities to support small groups of students • NCS workshops and lunch time stalls • Trips and educational visits • A-Level Taster lessons – if you can deliver sessions please do get in touch • Employer Careers Workshop opportunities throughout the year 	<ul style="list-style-type: none"> • Business Mentoring Programme – volunteers required, please get in touch • National Careers Week: Assembly opportunities • Y11 Parents Evening - opportunities for providers to attend • Post-16 Apprenticeship Parents' Evening (Sept/Oct) opportunities for providers to attend • Apprenticeships - Assembly / Workshop opportunities • Small group sessions: future education, training and employment options • Work experience / volunteering / work shadowing opportunities required during school holidays / weekends • NCS lunch time stalls • Business / Employer Mentoring Programme • Employer Careers Workshop Opportunities throughout the year • A-Level Taster lessons – if you can deliver sessions please do get in touch 	<ul style="list-style-type: none"> • Business Mentoring Programme – volunteers required, please get in touch • Assembly / tutor time opportunities • Small group sessions: future education, training and employment options • Alumni / Employer Talks – opportunities throughout the year • Work experience / volunteering / work shadowing opportunities required during school holidays / weekends • NCS Parents' Briefing Evening • Business / Employer Mentoring Programme • Employer Careers Workshop Opportunities throughout the year • A-Level Taster lessons – if you can deliver sessions please do get in touch

Please speak to our Careers Leader to identify the most suitable opportunity for you – contact details as above.

The college policies on safeguarding and visitors sets out the college's approach to allowing providers into college as visitors to talk to our students. These can be found on the college website.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved January 2022 by Local Governing Body

Next review: January 2023



Signed:

Jo Willmott

Chair of Governors

Mandi Collins

College Principal