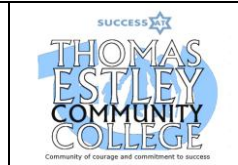


# Thomas Estley Community College

## CHARGING & REMISSIONS POLICY ANNEX

2025/26

Approved/reviewed by	
TECC LGC	
16/09/2025	
Date of next review	Sept 2026



**In addition to the Practice and Provision laid out in the associated Trust Charging and Remittance Policy, please refer below for local arrangements specific to Thomas Estley Community College**

## **Examinations**

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With the consent of the parent/ young person, the College will pay for a remark for an exam where it deems this advantageous. Where this is still requested but is not deemed advantageous, remarks can be paid for privately within given timescales.

## **Materials**

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Whilst the majority of materials provided for practical subjects will be provided free, in view of the disproportionately high cost of providing materials and ingredients for Art, Design and Technology, parents are asked to:

- a) make a small, annual voluntary contribution to the cost of Art, Design and Technology materials in KS3 (Years 7-9). The contribution is re-assessed annually and a discount applied for families in receipt of free school meals FSM (please see Remission criteria below) or where more than one child is currently at the College
- b) provide ingredients for food technology lessons if they wish to own the finished product.

Some additional items of equipment used to support pupils learning e.g. calculators, are available for sale in the College Library Shop.

## **Music Tuition**

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With regard to music tuition and other optional educational activities and visits in statutory time, the Governing Committee is not in a position to provide these free of charge. Whilst the Governors will allow pupils to attend on site music tuition from private music tutors during the school day, this arrangement is between the music tutor and the parents/carers directly and therefore no subsidy can be made by the school and parents/carers are billed directly by the music tutors.

Pupil Premium subsidy may apply for students undertaking music lessons at the College.

## **Residential Trips**

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Children in all year groups are invited to go on residential trips. The costs of the trip include:-

- Accommodation
- Food
- Transport
- Insurance

The cost of school staff is not included. When we invite carers to support children who have special needs/ a disability, the carer will not be charged.

Parents/carers will have the option of paying either small regular amounts over a period of time or larger amounts in a smaller number of transactions.

## **Lockers**

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Lockers are available to hire at a cost of £15 which includes a £10 deposit which is refundable on return of locker key. In the event of a lost locker key the deposit will be reduced to £5.

## **Local Remissions Criteria – Students in receipt of Free School Meals**

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The actual level of subsidy is set annually. For 2025/26, this will be –

**ADT contributions** – 100% subsidy for all pupils who are on the Free School Meals Register at the point of request or if a child of a parent currently serving in the Armed Forces. For 2025/26 the annual contribution to ADT materials is £10 for the first child, £18 for two children or £23 for 3 or more children not on the FSM register.

**Subsidies for trips may be made of up to 30%** of the cost for pupils on the Free School Meals Register at the time the trip is advertised, but the subsidy would be reviewed on a trip by trip basis and made in light of budget constraints and the level of demand for remission. Remission for pupils in receipt of Free school meals against trips outside the requirements of the curriculum cannot be guaranteed.

Whilst children of parents who have not voluntarily contributed to an optional activity or trip will not be treated differently, the LGC is not in a position financially to support other educational visits/activities in statutory hours. Such visits and activities therefore can only be organized and run with the support of contributions from parents. This includes trips and activities offered as part of the Modular Curriculum Programme. If there are insufficient voluntary contributions to fund the full cost of such a visit or activity, the visit or activity in question cannot go ahead. Trips and activities offered outside statutory school hours are not subject to any financial support.

Whilst trips are costed to breakeven, if once all associated costs are paid and the trip has a surplus of more than £5 per pupil, parents/carers will be refunded the surplus.

**Pupils entitled to Free School Meals** are allowed to take a meal at lunchtime to the value of £2.50 per day based on September 2025 rate. This is automatically credited to the pupils meal account on a daily basis. Any allowance not taken on the day is not transferable and is only available over the lunchtime. This is the same rate for any adult duty meals allowed.

**Any online balances on leaving** (eg for dinner money) in excess of £5 will be refunded back to their payment method or transferred to another sibling in the school. Where balances are below £5 and there is no other sibling in the school, parents can collect any outstanding balance below £5 from reception by 31 August in the leaving academic year. If not collected within this time frame any remaining balance will be deemed to be a contribution to school reserves.

## **Local Remittance Criteria - Looked After Child (LAC)**

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In accordance with Leics Local arrangements, LAC students will receive a termly allowance which will be spent on the individual LAC student as agreed by the virtual school. (£2,630 in April 2025) divided over three terms although an amount of this is retained centrally by the local authority).

## **Pupil Premium/ Ever 6/ Adopted from CARE subsidies**

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The College receives a pupil premium grant of £1075 per eligible student from April 2025 – March 2026) based on the pupil premium register in the Autumn census preceding the allocation which is drip fed quarterly in arrears from the following July. For details on how Thomas Estley spend this funding please refer to the Thomas Estley Pupil Premium strategy statement on the College website.

## **Community/ Extended Services**

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Thomas Estley Pre School fees are reviewed annually by the Local Governance Committee.

All 3 and 4 year olds and some 2 year olds are entitled to a certain amount of free early education and childcare. The following link provides further details of eligibility criteria:  
<https://www.leicestershire.gov.uk/education-and-children/early-years-and-childcare/free-early-education-and-childcare/free-childcare-places>

Any additional sessions have to be paid for. All sessions for academic year 2025/26 from September 2025 are £18.40 for 2 year olds and £16.40 for 3 and 4 year olds.

Breakfast club fees and After School Club fees are reviewed annually by the Local Governing Committee (LGC).

All Breakfast Club sessions for academic year 2025/26 are £6.25 per session with any additional sibling in same session with a 10% discount (£5.63). Prices are subject to annual review.

All After School Club sessions for academic year 2025/26 are £11.50 per session with any additional sibling in same session given a 10% discount per session that both attend (£10.35). Prices are subject to annual review.

Facility hire prices increase annually in January. Please see Lettings & Hire policy for further details. Facility/affiliated group rates are reviewed annually by the Local Governance Committee with reference to their viability given their annual trading account activity.

## **Review**

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This Local exemplification will be reviewed annually by the Local Governance Committee. Next review September 2026