

Rockwall Sewing School – MEDICAL EMERGENCY POLICY

V1.0 – Effective August 29, 2026

Rockwall Sewing School LLC (“RSS”) is committed to taking reasonable action to protect the health and safety of participants in the event of an injury, illness, or medical emergency.

By accepting the RSS Liability Release, Waiver & Assumption of Risk, I acknowledge and agree to the following:

1. MINOR INJURIES AND FIRST AID

I authorize RSS employees, instructors, and representatives to provide reasonable basic first aid in response to minor injuries or illnesses occurring during participation in RSS activities.

Basic first aid may include actions such as cleaning or covering minor cuts, applying bandages, applying cold packs, or taking other reasonable immediate first-aid measures within the training and capabilities of RSS personnel.

RSS personnel are not medical professionals and will not provide medical diagnosis or treatment beyond reasonable first aid unless appropriately qualified to do so.

2. PARENT OR GUARDIAN NOTIFICATION

For a participant under 18 years of age, RSS will make a reasonable effort to contact the parent, legal guardian, or emergency contact listed in the participant's registration records when:

- An injury occurs that may require more than basic first aid;
- A participant becomes ill and is unable to continue participating safely;
- Emergency medical services are contacted; or
- RSS determines that the participant should be picked up because of an injury, illness, or other medical concern.

Parents and legal guardians are responsible for maintaining current telephone numbers and emergency contact information in Rockwall Sewing School LLC's registration system.

A parent or legal guardian should provide at least two emergency contacts when reasonably available and must promptly update any change in contact information. If RSS cannot reach a parent or legal guardian, RSS may contact the listed emergency contacts and authorized pickup persons. In an emergency, RSS may continue taking reasonable protective action even when no contact can be reached.

3. MEDICAL EMERGENCIES

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If RSS reasonably believes that a participant is experiencing a serious or potentially life-threatening medical emergency, RSS may immediately contact **911 or other appropriate emergency medical services**.

RSS is not required to delay contacting emergency medical services while attempting to reach a parent, legal guardian, or emergency contact.

Examples of circumstances that may result in contacting emergency medical services include, but are not limited to:

- Severe bleeding;
- Loss of consciousness;
- Difficulty breathing;
- Severe allergic reaction;
- Seizure;
- Serious burn;
- Suspected broken bone or serious physical injury;
- Significant injury involving sewing equipment or machinery; or
- Any other condition that RSS reasonably believes requires immediate professional medical evaluation or emergency assistance.

3.1 INCIDENT DOCUMENTATION

RSS will document significant injuries, illnesses, first-aid responses, emergency-medication assistance, EMS contacts, and emergency transportation. The record should include the date, time, location, persons involved, known witnesses, observed circumstances, actions taken, parent or emergency-contact notification, and disposition of the incident. Documentation will be maintained as confidentially as reasonably practicable and retained under RSS's record-retention procedures.

4. EMERGENCY MEDICAL SERVICES

I authorize RSS to summon emergency medical services for the participant when RSS reasonably determines that emergency assistance may be necessary.

I understand that decisions concerning emergency medical evaluation, transportation, and treatment will be made by qualified emergency medical personnel and healthcare providers in accordance with applicable law and their professional judgment.

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I understand that in certain emergencies, applicable law may permit emergency medical treatment of a minor when a parent or legal guardian is not present or cannot immediately provide consent.

5. EMERGENCY TRANSPORTATION

If emergency medical personnel determine that transportation to a hospital or other medical facility is appropriate, I authorize RSS to cooperate with emergency medical personnel in arranging such transportation.

Whenever reasonably possible, RSS will attempt to contact the participant's parent, legal guardian, or emergency contact as soon as practicable.

I understand that RSS does not provide medical transportation and that transportation decisions are ultimately made by emergency medical personnel when emergency services are involved.

6. MEDICATIONS AND EMERGENCY MEDICATION

RSS Staff will not routinely administer prescription or over-the-counter medication. A parent or legal guardian must obtain advance written approval for any emergency medication that must be available during class.

Emergency medication must be provided in its original, properly labeled container, with current instructions and an unexpired use date. RSS and the parent will agree in writing whether the medication will be self-carried by the student or stored in a designated accessible location. Staff may provide reasonable assistance consistent with the written emergency plan, their training, and applicable law. RSS may contact 911 whenever Staff reasonably believes professional emergency assistance is necessary.

7. MEDICAL CONDITIONS AND ALLERGIES

Parents and legal guardians are responsible for informing RSS through the registration system or other designated method of any allergy, medical condition, physical limitation, or other health-related information that may reasonably affect a participant's safe participation in RSS activities.

Providing this information does not make RSS responsible for diagnosing, monitoring, or treating a participant's medical condition.

7.1 INDIVIDUAL EMERGENCY ACTION PLANS

RSS may require a written emergency action plan before participation when a student has a condition that may reasonably require immediate intervention, including a severe allergy,

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asthma, seizure disorder, diabetes, or other significant medical condition. The plan should identify warning signs, emergency contacts, authorized actions, emergency medication, and when Staff should contact 911. RSS may request reasonable clarification from a healthcare provider when necessary to understand essential safety instructions.

7.2 CONFIDENTIALITY AND SAFETY-RELATED DISCLOSURE

RSS will limit access to medical and allergy information to Staff and service providers who reasonably need the information for student safety, administration, or legal compliance. RSS may disclose relevant information to emergency medical personnel, healthcare providers, law enforcement, or another person when reasonably necessary to respond to an emergency or protect the participant. Medical information will not be used for unrelated marketing purposes.

8. MEDICAL EXPENSES

I understand that RSS does not provide health or medical insurance for participants.

I accept responsibility for costs associated with emergency medical services, ambulance transportation, hospital care, medical treatment, or other healthcare services provided to the participant, except to the extent otherwise required by applicable law.

9. ELECTRONIC ACKNOWLEDGMENT AND AUTHORIZATION

By electronically accepting by selecting "**Yes**", the RSS Medical Emergency Policy, I acknowledge that:

- I have read and understand this Medical Emergency Policy;
- I authorize RSS to provide reasonable basic first aid as described above;
- I authorize RSS to contact 911 or other emergency medical services when reasonably necessary;
- I understand that RSS may contact emergency medical services before contacting me when circumstances reasonably appear to require immediate action;
- I authorize RSS to cooperate with emergency medical personnel responding to an injury or medical emergency;
- I accept responsibility for applicable medical and transportation expenses; and
- If I am accepting this agreement for a minor participant, I represent that I am the participant's parent or legal guardian and have authority to provide these acknowledgments and authorizations.

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No separate handwritten signature or additional information is required by this policy. Acceptance is recorded electronically as part of the RSS registration and liability-waiver process.

Rockwall Sewing School LLC

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