

Charlotte Area Referral Group Exchange Referral Agreement

1. Referral Information

- **Date of Referral:** _____
- **Referring Agent Information: (must be an Agent of Charlotte Area Referral Group Exchange)**
 - **Name:** _____ **License Number/State:** _____
 - **Phone:** _____ **Email:** _____

2. Client & Property Details

- **Client(s) Name 1:** _____ **Name 2:** _____
- **Client Contact Phone 1:** _____ **Client Contact Phone 1:** _____
- **Client Contact Email 1:** _____ **Client Contact Email 2:** _____
- **Property Address and any important information to know (if applicable):**

3. Referral Fee & Commission Terms

- **Referral Fee Percentage:** 33% of the Agent Compensation earned on the transaction.
- **Payment of Referral Fee:** The referral fee will be paid from the gross agent compensation at the time of closing and does not include any bonuses or 'client paid' broker admin fees, etc., which is charged by receiving agent or firm.

4. Terms and Conditions

- Agent acknowledges and agree to the terms set forth by the Charlotte Area Referral Group Exchange.
- This referral agreement is binding upon execution by both the referring and referred agents and is subject to all applicable state real estate laws and brokerage rules.
- In the event of a dispute, both parties agree to seek resolution through mutual negotiation and, if necessary, mediation prior to pursuing any legal remedies.
- The referral fee is contingent upon the closing of a transaction involving the referred client. If the transaction does not close, no referral fee shall be due unless otherwise agreed in writing.
- This agreement may be amended only in writing signed by both parties.
- The Referring Agent agrees that Charlotte Area Referral Network is not bound to use any agents recommended by referring agent and will attempt to place client with qualified agent with United Real Estate-Queen City first.
- Updated and Feedback will be passed onto the referring agent when received by the agent assisting the referred client.

5. Signatures

By signing below, both the Referring Agent and the Referred Agent acknowledge that they have read, understood, and agree to the terms and conditions of this Referral Agreement under the Charlotte Area Referral Group Exchange program.

Referring Agent Signature: _____ **Referring Firm Broker In Charge Signature:** _____

Date: _____ **Date:** _____

For internal use only – Charlotte Area Referral Group Exchange Administration

Received by: _____ **Date:** _____