

NEW MORNING LIGHT BAPTIST CHURCH
TEAM MINISTRY PLAN
{After Action Review}

Name of Event:

Chairperson:

Date Event Took Place:

Whatever you do, work at it with all your heart, as though you were working for the Lord and not for people.

-Colossians 3:23

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FORM PURPOSE

The **After-Action Review (AAR)** is a documented reflect stating what was successful and what needs to be improved for the facilitation of an event.

- **All AAR's should be completed no later than 7 days after the event.**
- Completing the AAR is the final process of the TMP. It provides closure and logistical insight for the renewed success of future events.
- If the event associated with the AAR is an annual event it is mandatory all chairpersons review the initial AAR before planning the next event.

AAR Questions

1. How many people participated in the event?
2. Was there community involvement?
3. Event success rate? (Highlight One)
 - Below Expectation
 - Met Expectation
 - Exceed Expectation
4. What did not go well?
5. What went well?

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6. What needs to be improved?

7. What processes should be sustained?

8. Personal Remarks of improvement:

9. Pastoral Reflection: *(Only for the pastor to complete)*

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