

Amityville Teachers' Association
Executive Council Meeting
Location: PARK AVE Conference Room
June 13, 2023 at 4:00 pm

Minutes

Presiding: Nakia Wolfe (ATA President)

Recording Secretary: Tina Smith

Attendance:

Executive Council Member	District Role	Present	Absent
Dr. Fale	Superintendent		x
Dr. Lange	Assistant Superintendent for Curriculum & Instruction	x	
Nakia Wolfe	ATA President	x	
Francis O'Brien	ATA VP/NYSUT & AFT	x	
Matt Greiss	ATA VP/Grievances	x	
Tina Smith	ATA Recording Secretary	x	
George Alexander	ATA Treasurer	x	
Maria Lievano	NE BVP Recording Secretary for this meeting		x
Theresa McCormack	NE ABVP	x	
Nancy Davi-Ortiz	NW BVP	x	
Paul Grasso	PAMES BVP	x	
Kelly Ann Wilson	MS BVP	x	
Margot Howard	HS BVP	x	

Minutes:

OLD BUSINESS:

- Payroll

ATA Comments	Administrative Response
<p>Sixth class pay at the High school for coverages that have been ongoing since the beginning of the year.</p> <p>Matt will provide names of teachers to be compensated.</p> <p>Matt asked about a Social Studies teacher teaching a Science Lab course. Dr. Lange said the teacher will be compensated; and she was concerned that an uncertified teacher was placed in the class.</p> <p>If the teacher was held responsible for the normal duties of a teacher, then they will be compensated for the sixth class. The teacher needs to show evidence of lesson planning, etc.</p>	
<p><u>December 20., 2022:</u></p> <p>Members were placed on the November and December personnel action reports for BOE approval. Payment has not been distributed as of yet. Nakia spoke with Ms. Buatsi regarding the time sheets submitted. The sixth class pay for Middle School teachers for the former department chairperson in the MS will be distributed on December 30.</p>	<p>Dr. Fale will reach out to Ms. Buatsi regarding this issue.</p>

<p><u>March 21, 2023:</u></p> <p>The ATA and the district have a mutual understanding for individuals being paid for the 6th class. But, some members have not been paid as of yet.</p> <p>The ATA questioned the SWAIM formula for calculating prorated salaries regarding our members and their request for payment for services rendered.</p> <p>At NW, the teachers who were teaching the 7th class have not been paid as of yet.</p>	<p>Some requests for payment have been submitted. There will be a meeting regarding those that have not been paid to discuss the details of non-payment and items needed to process payment.</p> <p>Dr. Lange asked Matt to speak with Olivia Buatsi regarding this formula and situation.</p> <p>Dr. Lange asked Matt to compute the hours and salaries for those four members starting Sept. 2022. Matt will share these numbers with Dr. Lange.</p>
<p><u>May 23, 2023</u></p> <p>Sixth class pay at the High school for coverages that have been ongoing since the beginning of the year.</p> <p>At NW, the teachers who were teaching the 7th class have not been paid as of yet</p>	<p>On May 2, a meeting was set up to complete payments for the sixth classes. This has to be processed through a payroll change to make payments. Nakia will follow up with Dr. Waite.</p> <p>Dr. Lange will follow up and send names to H.R. in order to make the payroll change. Dr. Lange will send this information to H.R. today. Payroll change has to be on paper.</p>
<p><u>June 13, 2023</u></p> <p>Flex benefit deductions were taken out of some members' paychecks who didn't apply for this benefit. BOCES</p>	<p>These items are on PAR and going to payroll.</p>

has been contacted about it.

A member has not been paid for the leave replacement that was completed last year. A member has not been paid for their role as chairperson. There is a breakdown in payroll. Nakia will follow up with these issues.

Matt shared about a bench sub and that their pay is inconsistent.

June 14, 2023 Update/Follow up:

Nakia followed up with an email to Dr. Lange regarding payroll change items and the club stipend that was never set for the Future Teachers Club. He spoke to Dr. Lange and he followed up with an email to Dr. Waite, as there were members not on the PAR that we believe weren't approved.

Dr. Lange and Dr. Waite both responded that the matter was taken care of.

Dr. Lange communicated that she is working on the other items we discussed. She said the PD's scheduled for the building will not be a one size fits all. It will have components for those who have used the programs and those who have not. Nakia plans to get further clarification in addition to what is set to transpire at the Middle School.

Nakia is encouraging ATA members to be sure that all club stipend documentation is submitted to your building principal and to follow up as to when that paperwork is sent to

As far as Dr. Lange is aware, all payroll issues are resolved and being processed for payment. Payment date is uncertain; Dr. Lange will follow up with the district.

Dr. Lange will follow up.

central office/payroll.	
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- 4th Grade Reorganization

ATA Comments	Administrative Response
<p><u>March 21, 2023:</u></p> <p>Fourth grade reorganization at PAMES School: training, professional development, material distribution updates.</p> <p>The ATA inquired about training for teacher preparation for the reorganization of the fourth grade for the 2023-2024 school year.</p>	<p><u>Dr. Lange's response:</u></p> <p>The district is organizing meetings about this reorganization plan that are ongoing from now until next year. There will be a combination of mandatory and voluntary training about this reorganization process and its details. As of the April vacation, the district is submitting purchase orders for Teacher's Editions so that they will be available for teachers by the end of this school year for them to review, take home for the summer, or use as needed to prepare for September. For the fourth grade, and on a case by case basis, professional development opportunities can be carried over to the 2023-2024 school year as it pertains to teacher development regarding the fourth grade reorganization.</p>
<p><u>May 23, 2023</u></p>	<p>Professional Development for teachers has not occurred. Nakia said that there is not enough time to train teachers to teach all subject areas.</p> <p>Dr. Lange stated that the district has</p>

provided ample PD and workshops after school. The district has offered PD hours to count towards next year. The district has offered teachers to go visit other teachers to observe.

Nakia impressed that there has not been enough time to properly train teachers.

Paul stated that there are teachers that have never taught certain subjects and need training. Instructional coaches are not trained on the new curriculum

Nakia does not recommend that the fourth grade reorganization should occur in 2023-2024.

The district indicated that they are providing enough PD and training for the change. The district will also hire curriculum staff to train teachers.

During the last week in June, there will be a SAAVAS and REVEAL workshop for Northwest, Park Avenue, and the M.S. during the half days. P.D. hours will be offered as well.

The district will not delay the implementation of fourth grade reorganizaton. The distinct indicated that it will be an ongoing implementation.

<p><u>June 13, 2023</u> Professional development for these fourth grade teachers will be taking place during the last week of school.</p>	
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- Proctoring concerns at the High School

ATA Comments	Administrative Response
<p><u>May 23, 2023:</u> There are proctoring concerns at the H.S.</p>	<p>Dr. Lange will make sure concerns are addressed for the June 1st AP exam and the Regents exams</p>
<p><u>June 13, 2023</u> The arrangements that are made for proctoring are concerning; ie. limited time for ENL students (ENL students have unlimited time). Margot met with Ms. Stephens; and she is addressing those concerns. The ATA requested that the chairpersons make lists and be present for the proctoring meetings. The chairpersons have been cooperative and attending the meetings.</p>	

- Classroom cleanliness at Northwest School

ATA Comments	Administrative Response
<p><u>May 23, 2023:</u> Classroom cleanliness at Northwest continues to be a concern.</p>	<p>If the principal does not resolve the issue on the building level, concerns should go to Central administration.</p>

<p><u>June 13, 2023</u></p> <p>Nancy shared that the cleanliness issues are still not being addressed: uncleaned vents, bugs, dirty floors, dirty desks. Nancy requested OSHA visit NW School to address their health concerns (cancers, sicknesses). Nakia asked what the chain of command protocol is, especially when the original chain of command is not adhered to by those who the ATA have reached out to help resolve this matter .</p>	<p>Dr. Lange recommended that the conversation go up and down the chain of command.</p> <p>Dr. Lange will report this information to Dr. Fale in the morning.</p> <p>Dr. Lange recommended that Nakia formally request OSHA visit the building to investigate.</p>
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- The ATA is concerned about declining morale and double standards.

ATA Comments	Administrative Response
<p><u>June 13, 2023</u></p> <p>There continue to be many contributing factors to declining morale.</p> <p>One example of a contributing factor to declining morale is the scheduling of a professional development workshop on the last day of school. Another example is payroll changes for ATA members.</p> <p>Another example is that there is a club advisor at the High School that is not getting paid. Nakia will send an email to Dr. Lange detailing the missing payments.</p> <p>The ATA is asking that the district consider instituting some of the</p>	<p>Dr. Lange requested that Nakia send her an email about any payroll changes; and she will follow up.</p> <p>Dr. Lange will inform teachers of the SAVVAS training.</p> <p>Dr. Lange will follow up.</p>

<p>following: ~Create a FAQ section on website, ie. payroll, PD, FMLA, etc.</p> <p>~create a list of processes and procedures to ensure staff follow consistent protocols, chain of command inquiries, and understand procedures and systems.</p>	
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NEW BUSINESS:

There was no new business discussed.

District Concerns:

There were no district concerns that were shared.

Dr. Lange extends her gratitude to the district's teachers for their hard work and dedication.

The next Executive Council Meeting is TBD.

The meeting will be held at Park North unless otherwise specified.

Respectfully Submitted,

Tina Smith

Recording Secretary
The Amityville Teachers' Association