

## TRADE STALL AGREEMENT

1. You must remain within your allocated site, do not spill out into other stall sites;
2. You must bump in and out at the allocated times, cars can be parked near your site for set up but then must be moved to the car parking area. Unless otherwise arranged;
3. Set up for indoor stall holders; you can park out the front of the pavilion however must be mindful there are a lot of other stall holders trying to set up. We encourage you to bring trolleys to park in the exhibitor car park and then bring your products and displays in from there;
4. All rubbish must be removed from your site and placed in the appropriate bins or taken home;
5. Any disputes/altercations between stall holders, MUST be directed to the Market Coordinator immediately.
6. You must have your own public and product (if applicable) liability insurance of \$10 mil minimum to attend this market. A certificate of currency will need to be emailed prior to the day – this applies to new and used horse gear stall holders, including face painters, coffee/food vans and others;
7. If you are a food or coffee stall holder you must register with street trader and provide a SOT (Statement of Trade) as evidence;
8. There is limited power available, which is able to be purchased at an extra cost;
9. Market coordinator will be making random inspections on the day to ensure ALL stall holders are acting and trading professionally with the visitors;
10. Stall holders are required to provide their own marquee, tables, chairs, shelving and accessories on the day;
11. Refunds for sites;  
30 days notice – 75% reimbursement of site fee  
14 days notice – 50% reimbursement of site fee  
7 days notice – 25% reimbursement of site fee  
After 7 days notice of site cancellation, there will be no refund provided
12. All stall holders will be allocated a numbered stall space;
13. All stall holders are responsible for their site set/pack up
14. Always adhere to the Victorian Government current covid guidelines

Guidelines can be found at

[Retail trade sector guidance | Coronavirus Victoria](#)

15. You are solely responsible for your stall and products at all times;
16. Must comply with industry standards;
17. Ensure stall and marquees are safe and secured. Free from trip hazards/high winds;
18. Must immediately notify the market coordinator of any emergency;
19. The area is to be left as it was found;
20. Toilets are available in the Laurie Green Pavilion;
21. There is no ATM on site, you will need to have ample cash supply and or eftpos terminal for customers, (ATMs available in Main St Lancefield);

CENTRAL VICTORIAN EQUINE MARKET

0402 553 140

CVEMARKETBOOKINGS@GMAIL.COM

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22. PLEASE NOTE: The above list does not supersede all other responsibilities, obligations, requirements, and conditions that form part of your agreement to participate.



BROUGHT TO YOU BY  
*Lucky Kids Equine*