

Carbon Reduction Plan

Supplier name: Occam Group

Publication date: June 2025

Commitment to achieving Net Zero

Occam Group is committed to achieving Net Zero emissions by 2050 via a Carbon Inventory and associated Carbon Reduction Plan.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

The Occam Group Carbon Inventory has been developed in accordance with the HM Government Streamlined Energy and Carbon Reporting (SECR) Guidelines¹, GHG Corporate Accounting and Reporting Standard Protocol² and Value Chain Scope 3 Standard³.

In 2023 the Occam Group Environment, Social Governance (ESG) Strategy committed Occam Group to the long-term plan of Net Zero Emission. In addition to this long-term ambition, Occam Group began offsetting emissions via nature-based solutions, primarily tree planting and funding renewable energy projects, with the support of Ecologi social enterprise [Ref⁴]. This has resulted in 81.92 tCO₂e sequestered/offset; approximately 41 tCO₂e per year

In March 2025 Occam Group began to accurately determine their Carbon Emission Inventory in order to establish a baseline and develop credible, science-based targets for reducing applicable Scope 1, 2 and 3 emissions.

Occam Group Carbon Emission baseline year is set as 1st June 2024 to 31st May 2025.

Occam Group Carbon Inventory

The Occam Group Carbon Inventory is determined using the GHG Protocol Operational Control Approach (as part of the Operational Boundary Methodology) capturing all applicable Scope 1, Scope 2 and Scope 3 emissions.

The following Scope 1, Scope 2 and Scope 3 emissions are applicable:

¹ [Environmental Reporting Guidelines](#)

² [ghg-protocol-revised.pdf](#)

³ [Corporate Value Chain \(Scope 3\) Standard | GHG Protocol](#)

⁴ [Occam Group Ltd | Ecologi](#)

- **Scope 1 – Direct Emissions**

The Occam Group office is situated in a rented multi occupancy building and as such use of gas fired heating is incorporated in the rent payment.

Occam Group estimate emissions using the product of office footprint (24m²), EPC energy ratings and the UK Government GHG Conversion Factors for Company Reporting⁵.

- **Scope 2 – Indirect Emissions**

As Scope 1 emissions, use of purchased electricity for the office is incorporated into the rent payment.

Occam Group estimate emissions using publicly available average office electricity use and the UK Government GHG Conversion Factors for Company Reporting.

- **Scope 3 – Value Chain Emissions**

As an office-based consultancy, Occam Group's Scope 3 emissions applicable sub-categories are:

- Purchased goods and services
- Capital goods
- Upstream transportation and distribution
- Waste generated in operations
- Business travel
- Employee commute/working from home

Occam Group does not manufacture products that require downstream transportation and distribution and therefore this category of Scope 3 emission is excluded.

Baseline Year: 2024/25	
Additional Details relating to the Baseline Emissions calculations.	
<p>The 1st Occam Group Carbon Inventory was determined June 2025 using retrospective data for 2024/2025 company accounting year.</p> <p>Occam Group increased headcount from 14 persons in June 24 to 21 persons in May 25. Therefore, Occam Group are also tracking an Emission Intensity Factor of GHG emissions per person, such that year on year comparison of this normalised data can be made.</p>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	3.07

⁵ [Greenhouse gas reporting: conversion factors 2024 - GOV.UK](https://www.gov.uk/government/publications/greenhouse-gas-reporting-conversion-factors-2024)

Scope 2	3.27
Scope 3 (Included Sources)	373.55
Total Emissions	379.89

Current Emissions Reporting

This is Occam Group's first Carbon Reduction Plan and therefore the Baseline Year is also the first emissions reporting year. This plan will be updated in May 2026 whereupon emissions for Occam Group accounting year 2025/2026 will be reported.

Intensity Factor

Occam Group is a growing company, as such a flat emissions figure may not accurately reflect that emissions are likely to increase due to business growth. To address Occam Group have chosen to report emissions via an intensity factor of tCO₂e per person, in addition to reporting total emissions.

Carbon Emission by Intensity Factor for AY 2024/25	
18.09	tCO ₂ e per person

Emissions reduction targets

The Occam Group carbon emission inventory has been determined this year. In order to continue our progress to achieving Net Zero by 2050, Occam Group will develop credible science-based targets. Identified targets will be incorporated in the CRP at the annual review in May 2026.

Carbon Reduction Projects

Carbon Reduction Initiatives

The following environmental management measures and projects are being progressed or have been completed:

- Carbon offsetting – supported by Ecologi.
- Circular economy – Use of appropriate waste contractor to recycle laptops where possible, in lieu of disposal via destruction, cognisant of security considerations.
- Resource use – Prioritising purchase of products with recycled materials content, or with content that can be recycled.
- Introduction of ISO 14001 – Phase 1 precertification audit completed. Certification audit with UKAS accredited organisation scheduled for July 2025.

- Use of Teams video calls to minimise the need to travel for meetings with internal and external stakeholders.
- Facilitation of hybrid working, which reduces emissions associated with commuting.
- Introduction of a Cycle to Work scheme to promote the use of bicycles for commuting.
- Introduction of an Electric Vehicle salary sacrifice scheme.
- Sustainability Strategy employee stakeholder engagement in progress.

In the future we will implement further measures such as:

- Development of targets to reduce current emissions and subsequent offsetting
- Move to a new office with improved sustainability features
- Employee awareness training development and delivery

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁶ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁷.

Occam Group is a Small and Medium Sized (SME) and as such is not captured by the Streamlined Energy and Carbon Reporting (SECR) regulatory requirements with respect to the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁸.

This Carbon Reduction Plan has been reviewed and signed off by the Enabling Services Director, who holds responsibility for Occam Group environmental management.

Signed on behalf of the Supplier:



Charles Brooking, Occam Group Enabling Services Director

Date: **25th June 2025**

⁶<https://ghgprotocol.org/corporate-standard>

⁷<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁸<https://ghgprotocol.org/standards/scope-3-standard>