

# *Frequently Asked Questions...*

## *General*

### **Do we have exclusive use of the venue?**

Yes! You have exclusive use of all the venue spaces – no sharing with anyone else... the place is yours!

### **Is the hire fee different for mid-week or off-season dates?**

No, our hire fee remains the same, regardless on the time of week or year.

### **What is the deposit and when is the balance due? What payment method/s do you accept?**

We require a 50% deposit to lock in your date, and then the remaining amount is due 4 weeks before the wedding (or 2 weeks before for events). We will send you an invoice with our banking details for a direct debit payment.

### **What is your cancellation policy?**

All cancellations are required in writing. All deposits are non-refundable. If, however, The Liebelt Farm can rebook the original date prior to 2 months before the event with an event of equal value, then your deposit will be refunded in full, less a \$50.00 administration fee. If the event is cancelled after full payment has been received, the hirer will forfeit the full amount.

### **Do you have insurance?**

Yes, we have public liability insurance. Please contact us if you, or your suppliers require a copy.

## *Logistics*

### **What is your hot/wet weather plan?**

As Hills locals, we know the value of a good Plan B! The Chaff House is fully enclosed with A/C for comfort in any weather, while the Acorn Tree offers a naturally cooler spot for the hot days. Since the Chaff House is the only undercover area, we welcome you to bring/organise marquees and we provide a spacious, flat grassed area for setup. It is strongly encouraged but entirely your choice if you want to organise and/or implement your Plan B.

### **Is there flexibility in the venue layout?**

Absolutely! As a dry-hire venue, you have the freedom to arrange tables, chairs, and décor however best suits your event.

### **Can we leave our cars at the venue overnight?**

For weddings: Yes, cars may be left overnight. However, they must be dropped off during the designated set-up times or on the day of the wedding and collected during the designated pack-up times.

For other events: Unfortunately, cars cannot be left onsite overnight.

### **Is there a smoking area?**

Smoking is strictly prohibited indoors and outdoors, including in the toilets. A designated smoking area is located in the carpark.

### **Where can guests park, and is there accessible parking available?**

We have a free, off-street gravel carpark which can hold up to 40 cars (roughly enough space for 100 guests), plus an overflow parking area into a neighboring paddock. For events larger than 100 people, we will assist with coordinating the carpark area, ensuring that your guests can enter and exit the venue safely and efficiently. We have allocated reserved car parking for wedding vehicles, and guests with mobility requirements. The car park is also accessible for coaches.

### **Do you liaise with suppliers for setup?**

Short answer is no. We are a dry-hire venue, so we leave all the coordinating up to you (or your wedding planner, should you choose to have one). However, we may contact your suppliers prior to the event to ensure that they are aware of our venue requirements (e.g. no water supplied, power available, access times, etc).

Upon arrival, it will be up to you to point them in the right direction and make the decisions about where you want things placed and how.

### **What time is curfew?**

We require music to be turned down (e.g. can only be heard inside the Chaff House) at 11:30pm, and everyone must be off-site by midnight to comply with our council regulations.

### **What bathroom facilities do you have?**

We have two toilets (including 1 accessible toilet). We provide toilet paper, hand towels, and soap, and ensure they are kept clean throughout your event.

### **Is the venue wheelchair accessible?**

Our venue is accessible for walkers/wheelchairs, with an onsite accessible toilet and ramp access. However, please note, the farmyard is grassed, and some indoor areas are uneven due to the historic nature of the buildings. There are no stairs/steps at the venue.

### **What is the venue capacity?**

Acorn Tree area: 150 standing

Farmyard: 150 standing

Chaff House: 80 seated / 100 standing

We can accommodate up to 150 guests. At certain times of the year, guest limits may be adjusted, but we're happy to discuss your specific needs—just reach out!

## ***Decorations & Entertainment***

### **Are there any restrictions on styling the space?**

Our venue is a rustic, country-style blank canvas for you to bring your vision to life! We just ask that nothing is permanently affixed (no nails, glue, etc.) and that fire extinguishers and emergency exits remain clear. We'll be on-site during setup to ensure everything is safe and offer solutions if needed. We're pretty flexible—just reach out if you have any specific requests!

### **Does you have your own décor inventory?**

No, to keep your base hire fee low, we supply basic furniture (e.g. tables, chairs, bar, bins, etc.), but the décor is completely up to you!

### **Are there any noise restrictions?**

We just ask music to be turned down (so you can't hear it outside) by 11:30pm, and then all music ceased at midnight.

**Do you have a sound system/mic?**

We have a PA system including a mic in the Chaff House for indoor music and speeches, or you can bring your own for the outdoor farmyard area. You can connect to our system via AUX/headphone connection (we supply the cord), or via Bluetooth.

You are welcome to set up a band/DJ at the venue. We can get power to them in most areas of the venue.

**What can be used on site e.g. marquees, DJ/band, photo booth, games, dancefloor?**

Yes, to all of these!! This is your day to have the things you want!

Just to note with marquees (or anything requiring pegs), we have underground powerlines running through a section of the farmyard area. No stress though – we mark out where they are and are onsite to help you avoid!

**What items are banned from using?**

No bonfires, fireworks, sparklers, piñatas, confetti, rice, or glitter are allowed on the property. Smoke machines and other special effects cannot be operated without prior authorisation from us. Candles are only permitted on cakes, unless permission is sought prior to the event.

## *Wedding Specific Questions*

**Do you allow both ceremony and reception at the venue?**

Yes, you can choose between our 3 packages: Ceremony Only, Reception Only, and Ceremony and Reception

**Do you supply a wedding coordinator?**

We do not supply a wedding/events coordinator. We are always happy to help with general venue-related things, but the final details and coordination of your day are up to you.

**Can we have access to the venue prior to the day for a rehearsal?**

We do not include a rehearsal in our packages; however, we typically find it works quite well to schedule your rehearsal to take place on your set up day (after you have set everything up at the venue). Often, the bridal party is assisting with set up and are present anyway, and it is great to be able to rehearse the ceremony with the actual layout set up exactly where it will be the next day!

If you do choose to schedule a rehearsal prior to the day, this will be charged at \$100 per hour with a min. of 2 hours. This is subject to availability.

**Is there anywhere we can get changed/freshen up at the venue?**

No, we do not provide a changing space at the venue.

**Is confetti allowed?**

Yes, but must be made of natural materials (e.g. rose petals, gum leaves, etc)

## *Accommodation*

**Is there onsite accommodation?**

No, however we are lucky enough to be just 10 minutes from Hahndorf and Mount Barker, both offering plenty of accommodation options.

Both taxis and Ubers service our area.

# Venue Access

**What time can we access the venue on the day?**

Events: 6 hour package (unless booked for longer), which includes set up and pack up time.

Weddings: See table below

	Ceremony Only	Reception Only	Ceremony & Reception
<b>Hire Duration / Access to Venue</b>	SET UP: 3 hours day before WEDDING DAY: 3 hours PACK UP: 2 hours day after	SET UP: 3 hours day before WEDDING DAY: 8 hours PACK UP: 2 hours day after	SET UP: 6 hours day before WEDDING DAY: All day (8am-midnight) PACK UP: 3 hours day after

Everyone must be off site by midnight. To extend your package time is \$100 per hour. The farm is not open outside of these above hours, so all your vendors (and anyone else who needs to access the venue) can only be onsite within these times listed below

# Catering & Beverages

**What are your catering options?**

Absolutely up to you! As a dry-hire venue, you are welcome to self-cater or bring in a catering company.

**Do you supply table linens, crockery, cutlery, etc?**

No, you (or your caterer) must supply this yourselves.

**What are your alcohol restrictions? Can we BYO?**

Yes! We are not a licensed venue; however, you are welcome to BYO alcohol (this is strictly limited to beer, wine, and ciders). If you intend on selling alcohol or would like to have spirits/mixers, this must be done by a third party with their own liquor license.

**Is there water for cooking and drinking onsite?**

No, you will need to bring your own water. Typically, majority of caterers/food trucks are self sufficient and bring their own supplies, including water. If you are planning to BYO drinks, just don't forget to include bottles or boxes of water for your guests.

**Do you have a list of suggested/preferred suppliers?**

We certainly do – check out our supplier list on our website. Remember, you are not obliged to use them.

**Is there a kitchen we or our caterers can use?**

No, there is no kitchen facilities (including fridges/freezers) available.

