



Exact Business Name (Purchaser): _____

Street Address: _____ Unit #: _____

City: _____ State: _____ ZIP Code: _____

Mailing Address: _____ Unit #: _____

City: _____ State: _____ ZIP Code: _____

Phone Number: () - Is this business tax exempt? Yes ☐ No ☐

If tax exempt, please provide the exemption number: _____

Please provide a copy of the exemption certificate when sending in application.

Is the business listed above in city limits? Yes ☐ No ☐ Date Business Established: ____/____/____

Check the business structure below that best describes your business:

Proprietorship ☐ Partnership ☐ Corporation ☐ Joint Venture ☐ LLC ☐ Non-Profit ☐

Type of Business: _____ Federal Tax ID: _____

List other current business names: _____

Accounting Contact:

Contact Name: _____ Title: _____

Phone Number: () - Ext:

Email address: _____@_____

Preferred Method of Contact: Phone ☐ Email ☐

If approved for a line of credit with us, how would you like to receive your invoices and statements?

Via Mail to the mailing address listed above ☐ Via Email to the email below ☐

If you chose via email above, please provide the email address:

@

Principal/Owner Information:

List any Principals, Owners, Partners, and/or Officers:

Last Name: _____ First Name: _____ MI: _____

Home Address: _____ Apt/Unit #: _____

City: _____ State: _____ ZIP Code: _____

Phone Number: __ (____) ____ - ____ DOB: ____/____/____ SSN: ____ - ____ - ____

Last Name: _____ First Name: _____ MI: _____

Home Address: _____ Apt/Unit #: _____

City: _____ State: _____ ZIP Code: _____

Phone Number: __ (____) ____ - ____ DOB: ____/____/____ SSN: ____ - ____ - ____

Last Name: _____ First Name: _____ MI: _____

Home Address: _____ Apt/Unit #: _____

City: _____ State: _____ ZIP Code: _____

Phone Number: __ (____) ____ - ____ DOB: ____/____/____ SSN: ____ - ____ - ____

Last Name: _____ First Name: _____ MI: _____

Home Address: _____ Apt/Unit #: _____

City: _____ State: _____ ZIP Code: _____

Phone Number: __ (____) ____ - ____ DOB: ____/____/____ SSN: ____ - ____ - ____

At any time, were any principals involved in bankruptcy proceedings? Yes ☐ No ☐

If yes, please provide the information below:

Principal Name (Personal or business): _____

Location of Bankruptcy: _____

Type of Bankruptcy: _____ Date of Bankruptcy: ____/____/____

Trade References:

List four suppliers that you have an active account:

Business Name:			
Mailing Address:		Apt/Unit #:	
City:	State:	ZIP Code:	
Phone Number:	__()	-	Account Number:
Reference Contact Name:			
Reference Contact Email:		@	

Business Name:			
Mailing Address:		Apt/Unit #:	
City:	State:	ZIP Code:	
Phone Number:	__()	-	Account Number:
Reference Contact Name:			
Reference Contact Email:		@	

Business Name:			
Mailing Address:		Apt/Unit #:	
City:	State:	ZIP Code:	
Phone Number:	__()	-	Account Number:
Reference Contact Name:			
Reference Contact Email:		@	

Business Name:			
Mailing Address:		Apt/Unit #:	
City:	State:	ZIP Code:	
Phone Number:	__()	-	Account Number:
Reference Contact Name:			
Reference Contact Email:		@	

Bank References:

Bank Name: _____

Mailing Address: _____ Apt/Unit #: _____

City: _____ State: _____ ZIP Code: _____

Phone Number: __ (____) _____ - _____ Account Number: _____

Reference Contact Name: _____

Reference Contact Email: _____ @ _____

Bank Name: _____

Mailing Address: _____ Apt/Unit #: _____

City: _____ State: _____ ZIP Code: _____

Phone Number: __ (____) _____ - _____ Account Number: _____

Reference Contact Name: _____

Reference Contact Email: _____ @ _____

Bank Name: _____

Mailing Address: _____ Apt/Unit #: _____

City: _____ State: _____ ZIP Code: _____

Phone Number: __ (____) _____ - _____ Account Number: _____

Reference Contact Name: _____

Reference Contact Email: _____ @ _____

Bank Name: _____

Mailing Address: _____ Apt/Unit #: _____

City: _____ State: _____ ZIP Code: _____

Phone Number: __ (____) _____ - _____ Account Number: _____

Reference Contact Name: _____

Reference Contact Email: _____ @ _____

Personal References:

Please list three personal references.

Full Name: _____ Relationship: _____
Company: _____ Phone #: _(_____)_____-_____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone #: _(_____)_____-_____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone #: _(_____)_____-_____
Address: _____

The undersigned certifies the above information to be true and correct, that
this application is submitted for the purpose of obtaining credit.
The undersigned also understands that any information provided that is found
to be false or incorrect will void this application.

Signature: _____

Printed Name: _____

Title: _____

Date Signed: ____/____/____

This application must be filled out in its entirety, to be considered by Ardmore Electric Supply, INC.

The following Terms and Conditions of Sale must be read and signed before this application can be processed by Ardmore Electric Supply, INC (Hereinafter referred to as AES)

TERMS OF SALE

As a condition of the sales agreement a monthly service charge of 1-1/2 % will be added to all accounts not paid by due date. Applicant is responsible for paying any and all collection fees associated with the collection of their overdue account. We warrant that all goods are free of any security interest or other lien and will in addition make available to you all transferable warranties made to us by the manufacturers of goods. AES MAKES NO OTHER EXPRESS OR IMPLIED WARRANTIES AND SPECIFICALLY MAKES NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE. AES' liability shall be limited to either the replacement of the goods or refund of the purchase price and in no case shall AES be liable for incidental or consequential damages. We take no responsibility for any material returned without our authorization. When we give shipping instructions for returning goods, they should be carefully followed so that credit may be issued promptly. Goods are sold F.O.B. shipping point unless otherwise specifically stated. Shortage or damage must be noted on delivery receipt, and the delivering carrier must be requested to make an inspection. Claims for concealed loss or damage must be handled immediately upon discovery. While we do not assume any responsibility for such claims, we will assist in every way possible to bring about settlement with the transportation company.

GENERAL

Ardmore Electric Supply, Inc. and Customer agree that the terms and conditions identified in this document shall be included as part of our credit application and govern exclusively the sale of goods and services. No addition or modification to any of the terms and conditions as they appear in this document shall be binding upon AES, unless in writing and signed by an authorized representative of AES.

MANUFACTURER'S TERMS

Shipment will be F.O.B. AES' warehouse to other point of shipment by the manufacturer (direct shipment). AES will absorb freight – out costs on material shipped to customers within our geographical market coverage. Customer will be billed for freight charges related to direct shipments from the manufacturer and the "freight in" charges to our warehouse on non-stock items and premium transportation. If shipment is delayed at the request of, or due to acts or omissions by Customer, AES shall have the right to store the Goods at Customer's expense.

TITLE AND RESPONSIBILITY

Title to all Goods shall remain with Ardmore Electric Supply, Inc. as security only, until full payment.

QUOTATIONS

All written quotations automatically expire unless accepted within (30) thirty days from the date quoted unless otherwise stated on quotation. Verbal quotations expire the same day they are made. All stenographic and clerical errors are subject to correction.

TAXES

The Customer shall pay or reimburse Ardmore Electric Supply, Inc. for all sales, use, excise or similar taxes.

SCOPE CHANGE

All changes affecting Goods, delivery date or otherwise affecting the scope of the order are to be documented in writing and subject to prior approval at Ardmore Electric Supply, Inc.. All changes approved by AES may result in price, delivery, specification, and/or other changes.

RETURN OF GOODS

Approval for return of Goods, whether under warranty or otherwise, must be obtained from Ardmore Electric Supply, Inc.. No approval shall be granted for return of stock Goods where the original invoice date for such Goods is more than (90) ninety days prior to that date a request is made to Ardmore Electric Supply, Inc. for such approval. All goods must be accompanied by an authorization number (hardcopy) and reference to all pertinent order information for those Goods to include invoice number, part, model numbers, and reason for return. All goods must be saleable condition in their original unmarked containers. No unauthorized returns are allowed; material will be returned freight collect. Credit will be issued immediately for stock Goods by AES to the customer when the material is received. This credit is subject to receipt of Goods in our warehouse within (30) thirty days of RGA issue and their subsequent passing of inspection. Customer will be re-billed for the Goods if these conditions are not met. Goods accepted for return, which are not covered by manufacturer's warranty, and are not stock Goods, are subject to the manufacturer's stated restocking charges, plus all transportation charges incurred by Ardmore Electric Supply, Inc.

CUSTOM ORDERS

Goods built to a Customer's specification or Goods that have been modified by the Customer cannot be returned for credit under any conditions.

SIGNATURE (Must be by Office, Owner or Partner)

By my signature I, _____, hereby give my consent to have Ardmore Electric Supply, Inc. and/or its assigned credit bureau to obtain my credit report in connection with my application for credit.

In the event my application is approved, I also give my consent to have Ardmore Electric Supply, Inc. and/or its assigned credit bureau to obtain additional credit reports and other information after approval of my credit, both in connection with the same transaction or an extension of credit; to obtain credit reports and other information for account review purposes and other legitimate purposes associated with the account.

By my signature, I understand, and agree to comply with, all Terms and Conditions as herein stated above.

*The undersigned certifies that he or she has read and understands the
Terms of Sale on pages 6 and 7.*

*The undersigned certifies that he or she agrees to the Terms of Sale on
pages 6 and 7 by Ardmere Electric Supply, Inc and any changes to those
terms which may occur in the future, all of which are herein incorporated
by reference.*

Signature: _____

Printed Name: _____

Title: _____

Date Signed: ____/____/____

Please email the following to our Accounts Receivable Department.
ar@ardmoreelectric.com

- Completed & Signed Credit Application (Pages 1-5)
- Completed & Signed Terms of Sale Agreement (Pages 6-8)
- Current W9 Form
- Current Tax Exemption Certificate (if applicable)

You may also mail to:

ARDMORE ELECTRIC SUPPLY, INC
PO BOX 669
ARDMORE, OK 73402

Please allow us time to reach out to your references, review your application, and make our decision. If you have any questions pertaining to this application, feel free to reach out via email at the address above or via phone (580)223-3571.