

JOHNSON CITY COMMUNITY EDUCATION FOUNDATION GUIDELINES & INFORMATION FOR STUDENT SCHOLARSHIPS

Purpose

To provide support funding for students who wish to continue their post-secondary education in two-year, four-year and technical school programs.

General Information

Applications may be submitted by Senior students who have expressed interest in enrolling in a post-secondary educational program.

Student Criteria and Information

1. The student must be enrolled in LBJ High School in Johnson City, Texas;
2. The student must be post-secondary school bound, including two-year, four-year, and technical school programs;
3. The student must complete the JCCEF application form in its entirety and the required essay;
4. The student must provide a current certified transcript of high school credits and achievement test scores;
5. The student must secure three teachers to complete the Teacher Reference Form available on the JCCEF website. Each teacher must complete the form online, print it, place it in a sealed envelope, and sign across the back flap. The student is responsible for collecting all three sealed envelopes and including them in the Application Packet; and
6. The student must submit all required documents to the LBJ High School Counselor in the provided mailer with completed coversheet attached **on or before the posted deadline**.
7. **The student should retain a copy of the application for his/her records – applications will not be returned.**

Application and Award Procedures

1. The LBJ High School Counselor will forward the application packet to the JCCEF.
2. The JCCEF Scholarship Selection Committee will evaluate and rank each application.
3. Finalists will be notified of the date and time for an interview with the JCCEF Board of Directors.
4. Each finalist will appear in some manner before the Board, give a re-cap of his/her achievements and answer questions from Directors.
5. Scholarship recipients will be announced at the LBJ High School Scholarship Ceremony.
6. Scholarship recipients will be requested to provide a photo to be used by the JCCEF for publicity purposes only.
7. Scholarship funds will be paid directly to the designated school after verification of enrollment is provided to the Board Treasurer.
8. Scholarship recipients will be invited to assist with preparations and attend the JCCEF Gala the Spring following their graduation year, if they are available to do so based on their school schedules.

Please refer to the JCCEF website at jccefonline.org for the deadline to submit completed packets.

