Attendance Policy for All Ages Distant Learning

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1. The Teen course is for a total of 16 days with no more then 2 hours per day for credit. You can do it in 16 days straight or you can choose to do it Monday – Friday and take the weekends off.
2. The student will watch the instructional video for that instructional day. For example
3. Day 1 Start Day 6 p.m. (student watches video does assignment) Due by 5:59 p.m. next day.
4. Day 2, 6 p.m. (student watches video and does assignment). Due by 5:59 p.m. next day
5. Day 3, 6 p.m. (student watches video and does assignment). Due by 5:59 p.m. next day
6. Day 4, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
7. Day 5, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
8. Day 6, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
9. Day 7, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
10. Day 8, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
11. Day 9, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
12. Day 10, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
13. Day 11, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
14. Day 12, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
15. Day 13, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
16. Day 14, 6 p.m.(student watches video and does assignment) Due by 5:59 p.m. next day
17. Day 15, 6 p.m. (student watches video and does assignment) Due by 5:59 p.m. next day
18. Day 16, 6 p.m. (student takes final exam and emails answers to [mrjamesdriversed@gmail.com](mailto:mrjamesdriversed@gmail.com)) Due by 5:59 p.m. next day
19. Absences: If a student does not turn an assignment by 6:00 p.m. the following day they will considered absent for that day.
20. To make up the course they simply do the assignment and it will be counted as a “Make Up”
21. Each late assignment/absence will cost $10
22. A max of 5 late/absence assignments can be allowed per course.
23. If you are absent/late more then 5 times you will be considered dropped from the course.