

Minutes
9 May 2023
Foxvale Farm Homeowners' Association
HOA Board Meeting

HOA Board Members	Present?
Tom Hixon	Y
Dolly Whelan	Y
Ann Kainec	Y
Linda Koppier	Y
Kathy Allen	Y
Randy Long	Y
Jordan Sembower	Y
Megan Stinson	Y
Laszlo Zsidai	Y
ACC Members in Attendance	
None	

Agenda:

- Formal approval of the April minutes
- Treasurer's report
- Common Area Maintenance report
- Architectural Control Committee report
- 2023 Annual Meeting update
- Springvale Road Property's violation of Foxvale Farm Common Area update.
- Other?

Discussion:

- The meeting was called to order at 7:04 pm.
- The minutes were approved for the April 2023 HOA Board meeting. The minutes were previously approved through email and the Board reaffirmed the approval in the meeting.
- Treasurer's Report
 - David Whelan has agreed to do the audit again this year.
 - All dues for 2023 have been paid.
 - The HOA Board discussed whether the 3% transaction fees for paying dues on-line should be recognized explicitly in the financials. The fees are currently shown in the "Website Expenses" account. It was agreed that the question as to

how best to reflect the revenue from the dues and the \$1,271 in fees for the on-line payments will be addressed to Mr. Whelan.

- Common Area Maintenance Report
 - There have been no complaints about the mowing.
 - The mowing contract includes blowing grass clippings off the sidewalks.
 - Mr. Long will ask the Sullivan Landscaping to sharpen the mower blades to better ensure that the areas are more uniformly cut.
 - Recent wind storm events caused dead branches to fall. Mr. Long proposed that the spring neighborhood clean-up be held on 5/20 at which time those branches will be removed.
 - The homeowner at 1009 Riva Ridge cut limbs on a tree in the common area adjacent to that property without asking approval from the HOA Board and has now asked the HOA Board to remove the limbs. The homeowner at 1013 contacted the HOA through the HOA website to express concern that the tree limbs will kill the grass. Mr. Long will advise the homeowner at 1009 Riva Ridge Drive to move the limbs to the road so that they can be removed as part of the spring neighborhood clean-up.
 - Another neighbor planted a few trees on common area land without getting approval to do so from the HOA Board. Mr. Long recommended that Foxvale neighbors be reminded that HOA Board approval must be obtained before planting or removing vegetation from the common areas.
 - There may be a dead pin oak tree near the Springvale Road entrance to the neighborhood. Mr. Long will get a bid for removing the pin oak.
 - The galvanized drainage culvert near the end of Wynkoop Drive has jagged edges. That culvert may be Fairfax County's responsibility. The sidewalks are the county's responsibility. VDOT is responsible for the roads.
- ACC Report
 - There are two homes with fences that need repair. The ACC may be working on this.
 - New Mailbox Cluster for 1003-1013 Riva Ridge Road: Approved
 - 10712 Wynkoop Drive: New fence style and new location: Pending. The homeowner is trying to comply with fence location rules, but this is proving a challenge due to a side patio that was previously approved and installed. Homeowner is working with the ACC.
 - 10712 Wynkoop Drive: Homeowner is in process of selling the trailer that is currently stored on his driveway. Another homeowner from the neighborhood complained about this violation.
 - 10704 Wynkoop Drive: Routine roof replacement – approved.

- Letters about the door violations will be going out this week. The ACC is ensuring the photos on the website are current before the letters go out.
- 2023 Annual Meeting update
 - The Great Falls Library is not available the second or third Tuesday in June (13 & 20 June) due to early voting for the primary election. Currently, Tuesday, 6 June, is booked for the HOA annual meeting. Ms. Whelan will look into other options for a meeting place (e.g. Great Falls little school house) during the week of 12 June. If nothing is available, the meeting could be held on 27 June in the library.
- 1008 Springvale Road Property's violation of Foxvale Farm Common Area update.
 - This incursion started in 2020 when the homeowner at 1008 Springvale Road installed a sports court on Foxvale Farm common area with a fence to include it and additional common area in their property. The common area involved is also part of the Resource Protection Area (RPA) managed by Fairfax County.
 - The homeowner has signed an agreement with the Foxvale Farm HOA to repair the common area to its original condition but there is no time limit imposed in that agreement. There will be a hearing with Fairfax County in June to address the homeowner's request to have a sports court on his land that is within the RPA (the sports court would not remain on HOA common area land). The county is in charge of resolving the status and repair of the RPA with the homeowner and it is expected that the restitution of the HOA's common land will be resolved once the county rules on the homeowner's request in June.
 - In addition, the 1010 Springvale Road homeowner has mowed into the Foxvale HOA common area, which is also part of the RPA. Fairfax County has notified the homeowner that they are in violation of the RPA rules. The homeowner asked Mr. Hixon if they can plant their own grass in that area. Mr. Hixon will tell them that the planting will not be allowed.
- The motion to adjourn was unanimously accepted and the meeting was adjourned at 8:15 PM. The next scheduled meeting of the HOA Board will be held immediately following the June general HOA meeting.