

Minutes
11 October 2022
Foxvale Farm Homeowners' Association
HOA Board Meeting

HOA Board Members	Present?
Tom Hixon	Y
Dolly Whelan	Y
Ann Kainec	Y
Linda Koppier	Y
Kathy Allen	Y
Randy Long	Y
Jordan Sembower	Y
Megan Stinson	N

Agenda:

- Approval of the September minutes
- Common Area Maintenance Report
- Clean-up day
- Treasurer's Report
- 2023 Budget Prep Discussion
- New Software for Dues Billing and Collection
- Architectural Control Committee Report
- Other

Discussion:

- The meeting was called to order at 7:10 pm.
- The minutes were approved for the September 2022 HOA Board meeting.
- Common Area Maintenance Report
 - Some of the trees discussed in the last meeting have been removed.
 - The final mowing of the common areas for the season will be in October.
 - New shrubs will be planted at the front of the community.
 - Tree maintenance is on-going.
 - The pond has a lot of algae. Randy Long will research companies that can mitigate algae without hurting the recently stocked fish and other animals.

- Clean-up Day
 - Scheduled for October 29, 2022 at 9:30 AM.
 - Mr. Long has an email to send to the community and Jordan Sembower will send out.
- Community Newsletter
 - Kathy Allen volunteered to do the community newsletter and Dolly Whelan volunteered to edit it.
- Treasurer's Report
 - Ann Kainec provided an updated Treasurer's Report.
 - Ms. Kainec is reconciling the 2022 dues receipts.
 - The HOA has not received the \$3,000 deposit refund from Fairfax County for completion of the repairs at the pond.
 - The final payment has been made to Sullivan Landscaping for 2022 mowing.
 - One of the CDs matured and was rolled over into the checking account to ensure there will be enough cash on hand for the end of the year.
- 2023 Budget Prep Discussion and New Software for Dues Billing and Collection
 - Ms. Kainec walked through a first cut at the 2023 budget for discussion purposes.
 - There is an opportunity for using electronic dues payment. Mr. Sembower researched using Stripe for this service and it is now available for the HOA to use. Ms. Kainec will put \$1,000 into the budget under Web Services as a placeholder. Tom Hixon will verify the rules for electronic communications for billing with the lawyer. One approach would be to allow homeowners to opt into receiving all communications electronically, including billing.
 - There are still outstanding areas for better water management in the common areas that will require investment. The HOA Board discussed options for addressing this need.
 - If dues were raised by 5%, the 2023 annual dues would be \$535. If dues were raised to \$550, the increase would be 8%.
- Architectural Control Committee (ACC) Report – Kathy Allen reported the following:
 - 10734 Wynkoop Dr: Sembower Family, ACC approved the addition of a screened in porch and an open patio.
 - 1027 Riva Ridge: Woods Family, ACC approved an addition above the garage and some movement in windows on the side and the back of the house.
 - ACC is working on:
 - New language for guidelines about solar panels
 - New language for guidelines about the removal of pools

- Gathering more pictures of doors, shutters, and windows for the website
 - Exploring possible guidelines around deck boxes and small storage boxes
- HOA Board is editing language to be added to the guidelines about the door styles and the non-compliance issue.
- Other
 - At 1028 Riva Ridge Dr, another Pod for trash has been set up again. A letter will need to be sent to the homeowner to remove the Pod in a timely manner.
 - At XXXX Wynkoop Dr. there is a boat and a shed that are not allowed.
 - The new homeowners at 915 McMillen Ct. need to be reminded to replace the front door glass (sidelights and the arch over the door) that is not in compliance.
- Scott Hertling resigned the HOA Board in September. Potential candidates were identified and Ms. Whelan will get in touch with them to gauge their interest.
- The motion to adjourn was unanimously accepted and the meeting was adjourned at 8:10 PM. The next scheduled meeting of the Board is November 15, 2022 at 7:00 PM at the Great Falls Library.