



**CAULFIELD GRAMMAR SCHOOL
THE PENNEFATHER CLUB
MINUTES FROM ANNUAL GENERAL MEETING**



Tuesday 10 August 2021
7.30 pm via Google Meet

Attendees:

Sam Isherwood (President), Craig Smith (Head of Rowing), Cath Gillard (Secretary), Anthony Smith, Isabelle Tabain, Sarah Hodgson, Rohan Whitmee, Sacha Biesse, Cathy Boyce, James Gobbo, Sally Osmond, Ilonka Roode, Gerry Comminos, Jane Fraser, Kate O'Meara, Kirsten Eabry, Krissy Perrott, Andrea Quail, Naomi Murray, Michaela McIntosh, Lucinda Maartens, Catherine McVean

Apologies:

Susie Tilly, Naomi Murray, Kylie McInnes, Kitty Fairhall, Dan Starr

1. Welcome and introduction

Sam Isherwood (outgoing President) welcomed everyone to the annual general meeting. Sam expressed her excitement for the season ahead and for the changes planned for the rowing program, which will occur under Craig's direction.

Sam thanked the outgoing committee, particularly for the efforts throughout the past season with the challenges that were presented throughout the pandemic.

Sam acknowledged the efforts of the rowing program and online training.

2. Committee for season 21/22

The Committee size has been reduced this year to support more efficient meetings.

- President – Catherine McVean
Nominated by Isabelle Tabain. Seconded Sally Osmond.
- Vice President – Lucinda Maartens.
Nominated by Cath Gillard. Seconded by Sam Isherwood.
- Secretary – Cath Gillard
Nominated by Cathy Boyce. Seconded Lucinda Maartens.
- Treasurer – Gerry Comminos
Nominated by Sam Isherwood. Seconded by Michaela McIntosh.
- Events General Manager(s) – Sally Osmond / Kirsten Eabry.
Nominated by Cath Gillard. Seconded by Catherine McVean

(will be supported by the experience brought by Krissy Perrott and Susie Tilley)

- Marketing / Communications/ Social Media – Ilonka Roode
Nominated by Sam Isherwood. Seconded by Catherine McVean.
Will be supported by Michaela McIntosh

- Regatta Liaison – Isabelle Tabain.
Nominated by Catherine McVean. Seconded by Ilonka Roode.


Aim is for one person on the committee and others to support. Will be supported by Cathy Boyce, Sasha Biesse, Kate O'Meara.

- BRO Coordinator – Rohan Whitnee
Nominated by Isabelle Tabain. Seconded by Ilonka Roode.

Sam acknowledged that a number of other people had put their hands up to help in other capacities and it was noted that the ongoing and broader support will be greatly appreciated.

3. Financial report

Outgoing Treasurer, Kitty Fairhall, provided a report generated by School Accountant Hattie Davenport, which was shared in the meeting by the outgoing President, Sam Isherwood.

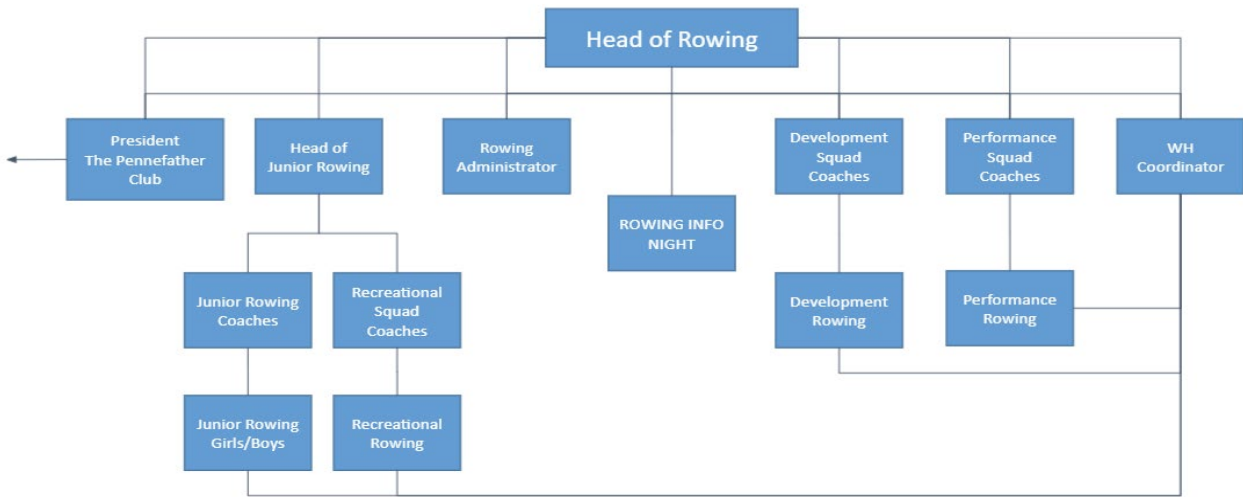
|  Caulfield Grammar SUPPORTERS' ASSOCIATION INC | |
|---|-------------------|
| Caulfield Grammar Supporters Association | |
| Pennefather Club Subcommittee | |
| Income Statement for the period 1st January - 31st July 2021 | |
| | \$ |
| Revenue | |
| Events | 24,292.66 |
| Finance Income | 15.79 |
| Other Income | 2.29 |
| Total Revenue | 24,310.74 |
| Expense | |
| Equipment Hire | 612.00 |
| Events | 44,434.50 |
| Gifts | 1,639.00 |
| General Expenses | 3,012.75 |
| Medals | 2,654.55 |
| Opening Balance Adjustment | 15.79 |
| Total Expense | 52,368.59 |
| Profit/(Loss) for the period | (28057.85) |

There is approximately \$39,600 owed to TPC by the school. This is infrastructure and School expenses initially paid out of the Pennefather Club bank account. In addition, invoices from TPC to the School need to be generated for costs incurred with regards to the rowing levy and catering and events costs for coaches and VIPs at the Presentation Dinner. This will be followed up by Sam Isherwood, Catherine McVean with Hattie Davenport, and then handed over to the incoming Treasurer.

4. CGS Rowing and Pennefather Club - Organisational structure

Craig Smith (Head of Rowing) spoke to the revised structure of the rowing program.

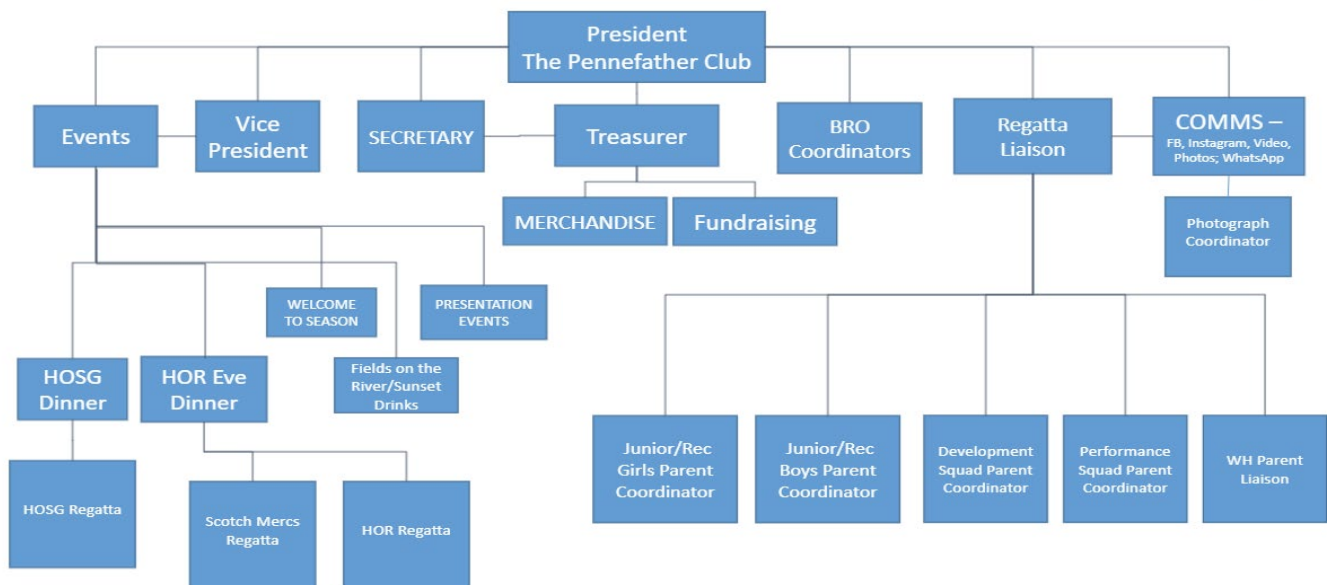
CGS Rowing Program 2021/2022



The Performance cohort will consist of the First Vllls and the 10As for both boys and girls. Development cohort will consist of 2nd+ Vllls and 10B+ crews for both boys and girls. The junior program will run seemingly as normal. The Recreational cohort will be a program for rowers who are offered reduced training commitments and non-competitive.

Catherine McVean spoke about the revised and streamlined structure of the Pennefather Club and explained that the aim is to ensure that committee member roles support active participation.

The Pennefather Club 2021/2022



Catherine and Cath Gillard will look at the calendar and dates for the upcoming season.

Proposed dates are as followed:

Proposed Season Dates 2021/2022

August 2021

2nd – Season Launch
10th – Pennefather Club AGM
– New Committee Meeting Drinks
– Information Nights

September

– Committee Meeting
19-24 September – Development Camp
27-2 October - Performance Camp

October

– Committee Meeting
– Rowing Fun Day

November

– Committee Meeting
Ballarat Regatta
20th – Rowing Family Dinner/Sunset Drinks

December

4th – Committee Xmas Function/Caulfield Regatta
10th - Last day of training
Melbourne Head & RV at Barwon
Carrum Regatta

January 2022

Ballarat Regatta
Barwon Regatta
Morongo Medal Regatta
Lake Wendouree Regatta
12th January - Camps

February

Geelong College Regatta
12th – Sunset Drinks/Fields on the River (TBC)
Firbank Regatta
Head of Schoolboys
Henley Regatta
Junior Girls State Championships
Junior Boys State Championships
State Championships

March

– Committee Meeting
10th – Fields on the River/Sunset Drinks (TBC)
– Committee Meeting
18-20th – HOSG, Barwon
19th – Scotch Mercs, Nagambie
19th – HOSG Dinner, Geelong
– Committee Meeting
25th – HOR Eve Dinner, Seymour
26th – HOR, Nagambie
28th-3rd April - Australian Rowing Championships

April

5, 6, 7th April – Junior Presentation Pizza Night
5, 6, 7th April – Presentation Dinner - Merrimu
Receptions
8th April - Last day of Term 1

NB: All dates are to be confirmed.

Catherine also detailed that she has created draft responsibility / role statements for the committee member roles to provide additional clarity.

Catherine shared the development of a webpage that she has created which contains information which will be useful for rowing parents and can hopefully form the basis of information needed by parents and can be easily transferred or linked to CaulfieldLIFE. The site is <https://thepennefathercluborcgsboatclu.godaddysites.com>. Currently this is a free site and if it were to become permanent, would require the URL name “pennefatherclub.com” to be purchased at a cost of approximately \$23 per year. Catherine welcomes everyone to contribute to the content as it is being developed.

5. Any other business

Craig acknowledged Sam’s efforts as outgoing President and the close working relationship that has been fostered and built between the President and parents as a result of Sam’s engagement with the rowing program and Head of Rowing.

Meeting closed 8.25 pm.