



**MINUTES OF MEETING**  
 The Pennefather Club/CGS Boat Club  
**ANNUAL GENERAL MEETING**



11 August 2022 -7.00 pm

Function Room – LTC – Caulfield Campus



**Attendees:** Catherine McVean (President), Jason Burt (CGS Head of Coaching & Performance, Andrew O’Brien (CGS Head of Rowing), Sue Sonogo (CGS Director of Community Engagement), Isabelle Tabain, Jane Isaac, Kylie Crawford, Kate O’Meara, Sacha Biesse, David Pidgeon, Susie Tilley, Suzanne Eerhard, Megan Llewellyn, Gerry Comninos

**Apologies:** Rohan Whitmee, Christina Redlich, Sally Osmond, Vanessa Jones, Krissy Perrott, Jo Moffat, Helen Spanos, Juli Drewitt & Michaela McIntosh

Agenda Item	Detail
Welcome	Catherine opened the AGM and welcomed attendees
Attendance/Apologies	Attendance register circulated and apologies noted
CGSA	Sue Sonogo acknowledged and thanked Catherine McVean and the whole PFC for their efforts as a “stand out’ group in the supporter’s association of the school. The history and spirit of the group is appreciated by the school and the impressive involvement and attendance at “virtual” training and social events during/after lockdowns was fantastic. This group receives more funds than other supporter groups and will continue to do so.
CGS Rowing & PFC Structure	<ul style="list-style-type: none"> <li>• The role of the PFC to engage existing and new parents and welcome them to the community, share information, promote positivity and encouragement of the athletes and staff.</li> <li>• 22/23 season commences with Andrew O’Brien being appointed as new Head of Rowing. Current recruitment for other key coaches soon to be finalised.</li> <li>• Smaller intake of junior rowers into the program</li> <li>• Key PFC committee of 8 roles (some shared)</li> <li>• Full social calendar – rowers &amp; parents</li> <li>• Comm’s through WhatsApp groups and website to be updated</li> <li>• General PFC members encouraged to attend meetings, ask questions, offer ideas and help out where you can</li> </ul>

Committee for 22/23	<p>The following appointments were nominated and finalised:</p> <p><b>President</b> - Catherine Mc Vean  <b>Vice President</b> – Kate O’Meara  <b>Treasurer</b> – Gerry Comninos  <b>Secretary</b> – Vacant  <b>Events</b> – Sally Osmond, Johanna Jansen  <b>BRO Co-Ordinators</b> – Rohan Whitmee, Jane Isaac, Mark Maskiell  <b>Regatta Liaison</b> – Isabelle Tabain, Sacha Biesse  <b>Marketing/ Comm’s</b> – Michaela McIntosh</p>
Financial Report	<p>Gerry Comninos outlined the healthy financial position of the club. There was a net profit of approximately \$14K last season. Assets (\$12K) and Cash in the Bank (\$57K) put us with current equity of \$69K</p>
Head of Coaching and Performance CGS – Jason Burt	<ul style="list-style-type: none"> <li>• Jason thanked the PFC and rowers for the past season. There was a detailed process of governance analysis at the end of season 21/22. Change to some elements of the program will occur as a result of comprehensive feedback.</li> <li>• Craig Smith left as HOR at end of season 21/22 but was to stay as head of girls’ program and Boatman. This changed about 2 months ago when he was appointed to a school in Ballarat.</li> <li>• John Novak also left the program</li> <li>• Resultingly, there are big gaps in the senior coaching roles which are currently being filled.</li> <li>• Jason introduced CGS new Head of Program – Andrew O’Brien</li> </ul>
CGS – Head of Rowing	<ul style="list-style-type: none"> <li>• Andrew thanked Jason and the school for their support and the opportunity to take on the role.</li> <li>• He outlined his belief that rowing not only helps the students physically but provides them with life skills and helps prepare them for the real world.</li> <li>• Andrew is looking to build on his already strong connection with the school and rowers, he will seek to even the load amongst the coaches to ensure retention and improve continuity.</li> <li>• Andrew is looking to improve the standard of the program and sense of pride in it.</li> <li>• Parent education, support and assistance was noted as paramount to the program’s success for the season ahead.</li> </ul>
General Business	<ul style="list-style-type: none"> <li>• Catherine continues to find a supplier for new PFC aprons</li> <li>• Catherine looking to establish a partnership with the Caulfield Grammarians Rowing Club to re-establish a parent regatta for community and fund-raising benefits.</li> </ul>

Meeting closed 8pm & Refreshments Served