

St. Paul Catholic Church
Religious Education Office

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Valparaiso, IN 46385
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Registration Information for 2021 - 2022

Classes begin September 13, 14, and 15

Office Hours

Mon- Wed: 12 noon to 8 pm

Thurs: 8:30 am to 4:30 pm

Sat: 8 am to 12 noon

Classes will be conducted in-person using classrooms in St. Paul Catholic School for the 2021- 2022 school year. Registrations will be taken by online by completing the required forms and submitting any necessary sacramental information. The online registration form is available at this link:

<https://form.jotform.com/202018730070138>

Existing families will receive an email outlining procedures to register their children using digital means. Registration materials are also available on the website listed above under the “**Registration**” tab. Early registration increases the likelihood that you will receive admission into your first choice class.

Class Offerings

Classes will be offered at the following times during the 2020- 2021 school year. *Please note that classes may be closed due to lack of enrollment or available teaching staff.*

Monday- 4:15 to 5:30 *Kindergarten through grade 8*

Monday- 6:00 to 7:15 pm *Kindergarten through grade 8*

Tuesday- 4:15 to 5:30 pm *Grades 1- 8*

Wednesday- 6:30 to 7:45 pm *Grades 1- 8*

Sacrament Preparation

Classes to prepare for First Reconciliation and First Eucharist will be held at the following times for the 2020- 2021 school year. Please be sure to consult the Parent Policy Handbook for requirements concerning reception of sacraments. Additional copies of our handbook are available in the RE office to families who have not yet received one. Further information will be sent to those eligible to receive a sacrament closer to the time that classes begin to prepare for the sacrament. Please keep in mind that all students must submit a valid Baptismal Certificate.

Tuesday- 6:00 to 7:15 pm

Saturday- 10:00 am to 11:15 am

First Reconciliation classes begin on *Tuesday, September 28, 2021.*

Confirmation candidates will receive information from the *Life Teen Youth Ministry* concerning requirements and guidelines to receive this sacrament. Please contact **Matt Pysh at 219-465-7762** for information.

Fee Schedule for Regular Religious Education Classes

Fees

Family Fee	125.00
Book Fee	\$30.00 for each student book
Sacrament Prep Fee	\$30.00
Fee for Replacement Book	\$30.00
Fee to Change Class Time\$10.00 (one change per semester allowed)

Each family pays the Family Fee plus a Book Fee for each student in the program. The maximum paid by any family is \$215.00 per year. An example, a family who has 3 children pays a \$125.00 Family Fee + \$90.00 for three student Book Fees for a total of \$215.00. A family with four or more children pays the same rate because the \$215.00 maximum has been reached. Fees for Sacrament Preparation are accessed in addition to the Family and Book Fees for regular Religious Education classes. Please submit payments to the Religious Education office only.

Checks should be made payable to:

St. Paul Religious Education

Security Protocol

Arrival

Due to the current conditions involving health restrictions, access to the Education Center for St. Paul Religious Education classes will begin 15 minutes before class begins for students only. Students can no longer exit their vehicle until 15 minutes before class begins when staff is available to supervise students. Students can no longer enter the school building prior to this time.

All doors to the Education Center will be locked at all times. This includes time immediately before and immediately after class. Only children who are enrolled in the Religious Education program will be allowed in the building during class time. Parents who would like to meet with the director should call 219-464-8502 to schedule an appointment.

Dismissal

Saint Paul Religious Education staff will maintain social distance guidelines during dismissal. Families will not be able to congregate together when waiting to be dismissed. As much as possible, we would like parents to remain in vehicles as our parking lot does get crowded. Students will be dismissed according to social distancing guidelines. The parking lot will be closed while students are dismissed. After students are securely in their vehicle, vehicle will be permitted to exit the parking lot in an orderly fashion. Details will be made available before classes begin.

Pick-up by Someone Other than a Parent

Because of the added security measures, information for any person(s) other than parents that will be given permission to pick children up from Religious Education classes will need to be on file in our office before they will be given access to your child(ren). This will consist of a permission form asking for pertinent information and a copy of their current driver's license. Forms are included in all registration packets or in the Religious Education office. **This form will not be available online.** We suggest that you submit your information as soon as possible to be prepared for any unforeseen emergency that requires someone other than yourself to pick up your child(ren).

To ensure your student's registration, please be sure to:

- ✓ Please complete the **registration form** online or through a hard copy using **colored ink** making any change clearly legible.
- ✓ Indicate a **1st and 2nd class choice** for each student.
- ✓ **Update contact and medical information at this time!!! A valid email is necessary to enroll students for the 2021-22 school year.**