

CTS Home Watch Check off List

Date/Time _____

Address _____

Inspector _____

**Photo documentation with
all checks / Discrepancies**

Exterior

- ☐ Check Exterior for obvious damage (roof, windows, walls, doors, windows, exterior equipment)
- ☐ Check condition of lawn/landscaping
- ☐ Ensure all exterior doors/windows are locked
- ☐ Check exterior pool/ patio for obvious damage and condition (screen enclosure for damage)
- ☐ Check exterior equipment (AC, outdoor plumbing)
- ☐ Bring in mail/ packages (leave in designated spot)

Interior

- ☐ Check AC thermostat (make sure it's set at designated temperature)
- ☐ Check air conditioner overflow pan (make sure it's not full)
- ☐ Check humidity readings inside of house (smell of mildew/ standing water)
- ☐ Check all walls/ ceilings in home for obvious damage
- ☐ Check all rooms for obvious damage
- ☐ Run water in all sinks, toilets, bathtubs, showers
- ☐ Check for leaks throughout house
- ☐ Check smoke detectors (replace batteries in needed)
- ☐ Check lights throughout house
- ☐ Check for signs of pests
- ☐ Check appliances (normal working order)

Miscellaneous (if applicable)

- ☐ Check vehicles (visual inspection)
- ☐ Check Boat (visual inspection)

Comments _____

**Water shut off valve in off position upon
leaving residence, if applicable (photo
documentation)* ☐**

**Entry Door locked upon leaving residence
(photo documentation)* ☐**

Signature _____