



**All At Once
Consulting**
LET US DO THE WORK



CAPABILITY STATEMENT

2026

Empowering Individuals. Enabling Independence. Creating Opportunity.

Business Overview

All At Once Consulting Pty Ltd is a dedicated service provider based in Cairns, Queensland, specialising in delivering tailored support to individuals across Far North Queensland (FNQ) and the Torres Strait regions. With over 15 years of experience working with Aboriginal and Torres Strait Islander communities, as well as people with disabilities in remote and regional areas of Australia, we are committed to empowering individuals to achieve meaningful outcomes in both their personal and professional lives. Our mission is to offer services that foster personal growth, independence, and inclusion, ensuring a person-centred approach that meets the unique needs of each individual.





INTRODUCTION ABOUT OUR COMPANY

ABOUT US

All At Once Consulting provides support services to both NDIS participants and private clients. The NDIS is an Australian program that offers financial assistance to people with disabilities, helping them access support for daily living. Once approved, participants receive funding for services like employment support, workplace accommodations, or assistance with tasks such as cleaning and cooking. People with mental health challenges may also benefit from Community Access Support, either individually or in a group.

OUR VISION

At All At Once Consulting, our vision is to be Far North Queensland's leading and most trusted service provider – recognised for delivering exceptional, person-centred support that creates meaningful and lasting outcomes.

We are committed to empowering individuals to achieve their personal and professional goals while embracing innovation and adapting to the evolving needs of the communities we serve.

OUR MISSION

At All At Once Consulting, our mission is to provide exceptional, person-centered support that empowers individuals to achieve their personal and professional goals. Guided by integrity, accountability, and innovation, we build trusted partnerships, embrace continuous improvement, and create meaningful, lasting impact within the communities of Far North Queensland and the Torres Strait.



At **All At Once Consulting**, our values guide every decision and every interaction.

Integrity & Honesty

We operate with transparency, professionalism, and ethical responsibility in all that we do.

Accountability

We take ownership of our commitments and deliver on our promises to participants, families, and partners.

Trust & Partnership

We understand that strong relationships are built on trust. We foster long-term partnerships through reliability, respect, and open communication.

Innovation & Continuous Improvement

We actively seek better ways to deliver services, embracing innovation and adapting to changing needs to ensure we remain responsive and effective.

Community Commitment

We are deeply invested in the wellbeing of the communities we serve, particularly across FNQ and the Torres Strait, and strive to create positive, sustainable impact.



NDIS Employment Support & Supports in Employment

Our team assists clients in securing and maintaining employment by offering support such as job readiness training, resume building, and interview preparation.

We also provide ongoing guidance to help individuals navigate workplace challenges and maintain their employment successfully



Finding & Keeping a Job

Our service focuses on helping individuals both find and keep meaningful employment. From job search strategies to workplace integration, we offer continuous support throughout the employment lifecycle, ensuring individuals thrive in their chosen roles

School Leaver Employment Supports (SLES)

This service is designed to support school leavers in their transition from school to work or further education. We offer career planning, job search assistance, and guidance to ensure smooth transitions and better outcomes for young individuals entering the workforce.



Peer Support Mentoring

This service is designed to support school leavers in their transition from school to work or further education. We offer career planning, job search assistance, and guidance to ensure smooth transitions and better outcomes for young individuals entering the workforce.



EASE - Empowerment & Social Engagement Program

Programs designed to increase independence and social participation.

EASE Sensory / Quiet Room

Safe, calming spaces for participants to regulate sensory needs.

Community Access Support (1:1 & Group)

Facilitating participation in community activities and events





OUR SERVICES

Participant Transport

Safe and reliable transport to appointments, programs, and community activities.



Virtual Assistant Service

We offer administrative and organizational services for businesses and individuals, providing support in tasks like scheduling, communication management, and data entry. Our Virtual Assistant services are tailored to meet the specific needs of our clients, improving their efficiency and productivity.

Social Media Management

Assisting businesses and participants in managing online presence.

Career and Employability Coaching

supports individuals in developing the skills, confidence, and mindset needed to find and maintain meaningful employment.



WHY CHOOSE ALL AT ONCE CONSULTING?

Personalised Service:

Our approach is client-centred, ensuring that each person receives services that are tailored to their specific needs.

Experienced and Compassionate Team:

Our team is dedicated to offering practical and empathetic support. We are committed to helping our clients succeed in both personal and professional aspects.

Comprehensive Service Offering:

From employment support to social skills development and business start-up assistance, we offer a wide range of services to meet various needs.

Proven Track Record:

We have successfully helped individuals across the Far North Queensland and Torres Strait regions achieve their goals, whether it's securing a job or improving their social skills.

Community-Focused:

We're deeply invested in supporting the local community and fostering an inclusive environment for all. Whether in person or remotely, we prioritize creating lasting, positive impacts in the communities we serve.

- Client-centred and culturally aware service delivery
- Extensive Indigenous and remote community experience
- Comprehensive employment and life-skills capability
- Flexible in-person and remote service options
- Strong governance, compliance and financial oversight
- Locally owned and operated in Cairns



MEET OUR TEAM

DIRECTOR - RONA

Rona leads the strategic direction and oversight of All At Once Consulting, with a focus on implementing and managing the NDIS. She is dedicated to providing crucial support for Australians with significant and permanent disabilities, ensuring the delivery of high-quality services for both NDIS and non-NDIS participants. Rona's leadership ensures that services meet the unique needs of individuals who require additional support to live fulfilling and independent lives.

MANAGER - JAMIE

Jamie, our Business Manager, brings a wealth of experience and a global perspective to our team. With her exceptional business management skills and cultural insights, Jamie plays a key role in driving operational efficiency and strategic growth. Her ability to adapt to evolving challenges and her strategic vision are invaluable in guiding the company towards continued success and excellence.

PEER SUPPORT - SHARTARA

Shartara serves as the Peer Support Mentor for our SLES participants. With a diverse background in Child Care, Marketing, and Aged Care/Support Work, she is passionate about helping individuals overcome challenges and achieve their goals. Shartara brings a personal, empathetic touch to her work, supporting clients with encouragement and understanding. Outside of work, she enjoys going to the gym, spending time near the water, and cherishing moments with her friends and family.

YOUTH SUPPORT - JAMES

James specializes in working with young individuals, particularly school leavers, guiding them through the transition into the workforce or further education. He provides mentorship, tailored guidance, and the necessary tools to ensure young people have the confidence and skills to thrive in their careers and personal development.

FINANCE - BRENDEN

Brenden oversees the financial operations of All At Once Consulting, ensuring smooth management of finances and operations. He is responsible for accurate financial reporting, budget management, forecasts, taxation, and financial analysis.





CONTACT DETAILS



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