

# St Petersburg Women's Chamber of Commerce



Dear Service Organizations and Non-Profits,

For 95 years, the St Petersburg Women's Chamber of Commerce has been focused on women's volunteerism as well as support of women-owned businesses in Pinellas County.

We work to raise funds for our community to support a variety of charitable, cultural, and educational organizations.

The St Petersburg Women's Chamber of Commerce is now accepting grant applications from area non-profits for 2024 (to be awarded at our 2025 annual fundraiser).

The organization applying for consideration must have a 501(c)3 status and regularly file a 990 with the Internal Revenue Service.

The organization's headquarters must be in Pinellas County and all business should be conducted within Pinellas.

At our Annual Fundraiser in 2025 (the "event"), we would expect your organizations support in the follow ways from notification of award:

- Attend at least three of the WCC monthly meetings for Q & A from membership.
  - Board membership support with attendance to our meetings
- Perform outreach to potential sponsors of our event
- Promote our event to your membership lists via eblast, mailing, and social media
- Provide appropriate Live or Silent Auction Items (minimum of one item, value of at least \$100)
- Provide volunteer support at the event (two volunteers for the booth at the event)

Accompanying this letter is the Grant Request Application.

The application must be received on or before August 1, 2024.

Thank you for applying!

The Grants Committee

# St Petersburg Women's Chamber of Commerce



## Grant Application

Please include the following Organizational Information, Grant Proposal Details and Evaluation Details along with Applicant Contact Information.

### Organization Information

1. Provide your organization mission statement.
2. Tell us about the history of your organization.
3. Tell us about your current programs and activities.
4. Describe the accomplishments of your organization within the last three years.
5. Provide your IRS EIN number.
6. List your Board of Directors.
7. List key staff involved with this project.
8. Provide current operating budget.
9. List any current government or other pending grants with amounts as well as other sources of funding.

### Include the following in your Application Package:

- A cover letter with any other pertinent information pertaining to your request
- Your organization's 501(c)3 Letter of Determination from the IRS
- Your most recent 990 form
- A brochure describing your organization or project (optional).

### Grant Proposal Details

1. Describe the problem or need which you seek to solve and the population demographics you wish to reach through the grant proposal.
2. Describe the purpose and objectives of your proposal.
3. Provide an overview of your proposed timeline.
4. Describe your plan for sustainability of the project.
5. What is total budget for this project?
6. Project Start Date and Duration
7. Amount of grant requested.

### Evaluation Information

1. Describe the desired measurable outcomes and their anticipated timeline.
2. Describe how you intend to measure and report on the effectiveness of the proposal.

# St Petersburg Women's Chamber of Commerce

## Applicant Contact information should we need additional information:

- Name
- Email address
- Website
- Phone number
- Operating Address
- Social Media

If you need more information or have any questions, please feel free to contact:

### EMAIL:

wccstpete@gmail.com

### USPS:

St Petersburg Chamber of Commerce  
Grants Committee  
P.O. Box #980  
St Petersburg, FL 33701

The application must be received on or before August 1, 2024.  
All applicants will be notified by September 4, 2024.

Thank you for your application.

