

## Fee Schedule



We request that all children attend our kindergarten for a minimum of 2 days per week to promote their sense of belonging and well-being and enable them to form meaningful relationships with both their peers and Kaiako.

Fees are charged at \$7.50 per hour

An optional charge of \$2.00 per hour applies for each hour your child attends to a maximum of \$36.00. More information about our optional charge is available on your enrolment form, in our Optional Charge information document and in our Fees Policy

### 2-3 year olds AND 3-5 year olds who do not claim ECE funding at this service

No optional charge applies.

| Minimum of 2x6 hour days | 3x6 hour days | 4x6 hour days | 5x6 hour days |
|--------------------------|---------------|---------------|---------------|
| 90.00 pw                 | 135.00 pw     | 180.00 pw     | 225.00 pw     |

### 3-5 year olds using 20 hours ECE funding

20 hours Early Childhood Education (ECE) funding is only available for 3-5 year olds. The maximum 20 hours ECE that can be claimed for each child is 6 hours per day and up to 20 hours a week. Hours of attendance over the 20 hours ECE will be charged at the Kindergarten hourly rate. We do not apply an optional charge on the 4<sup>th</sup> or 5<sup>th</sup> day of your child's enrolment. Funding can be split between more than one service provided hours are not claimed at the same time and do not exceed 20 hrs. Invoices will reflect the split between parent fees and optional charges and prices will adjust accordingly.

| Minimum of 2x6 hour days | 3x6 hour days | 4x6 hour days | 5x6 hour days |
|--------------------------|---------------|---------------|---------------|
| 24.00 pw                 | 36.00 pw      | 66.00 pw      | 111.00 pw     |

WINZ subsidies are available to those families that qualify. These are paid directly to The Redwoods Country Kindergarten and are based on your annual income. For advice about entitlement go to [www.workandincome.govt.nz](http://www.workandincome.govt.nz) - childcare subsidy.

### Terms and Conditions

- Fees will be invoiced weekly and are to be paid in advance. Fees are to be paid for the 41 weeks that The Redwoods Country Kindergarten is open each year.
- No fees are charged for statutory holidays, the Christmas period and term breaks.
- Fees can be paid weekly or fortnightly by automatic payment directly into our Kindergarten bank account. We do not accept cash or cheques for security reasons.
- Unless a prior arrangement has been made, you will be approached by management if fees fall into arrears by more than two weeks. A payment plan to suit your needs will be negotiated but if no agreement can be reached, your child's enrolment may be terminated. Should an outside collection agency be employed to recover outstanding fees, you will also be liable for any legal costs that this action incurs.
- Full fees are required regardless of illness or family holidays up to three weeks in duration. Absences greater than 3 continuous weeks affect funding due to Ministry of Education regulations, thus making it difficult to keep your child on our roll. Please discuss any planned extended absences with management. A 50% holding fee will apply if absences exceed this length of time.
- Our kindergarten hours of operation are 8.30 am to 2.30 pm. Your child is required to arrive and leave within 15 minutes of these times to avoid Ministry funding being affected.
- A late fee of \$7.50 per 15 minutes will apply if children are collected outside of the agreed attendance times and late collection occurs more than 3 times per term. The late fee will be applied at the time of the third instance.
- On request, receipts can be issued at the end of each financial year or at the end of your child's time here with us at The Redwoods.
- Our fees will be reviewed annually in January and any adjustment will apply from the beginning of the next financial year on the 1<sup>st</sup> April. If an increase in fees is expected, we will give a minimum of 30 days' notice to advise you of this.
- A minimum notice period of three weeks is required for changes to, or termination of enrolment.
- Please refer to our Fees Policy for more detailed information

We reserve the right to review our fees and the terms and conditions above annually as per our review schedule or when a change is required.

|                         |               |
|-------------------------|---------------|
| Ratified                | Yes           |
| Date                    | February 2024 |
| Review Date             | February 2025 |
| Consultation undertaken | Yes           |

## References

- ECE Funding Handbook - [www.education.govt.nz](http://www.education.govt.nz)
- Education (Early Childhood services) Regulations 2008  
Licensing Criteria for Early Childhood and Care Services 2008
- WINZ childcare subsidy [www.workandincome.govt.nz](http://www.workandincome.govt.nz)