## Standing Rules

I. General
A. The Standing Rules shall be determined by the Board of Directors.
B. The Board of Directors shall appoint a Division Chairman for each Division. The Division Chairman is responsible for all aspects of the team matches within her Division.
C. Each member club shall appoint a Team Captain. When a club has two or three teams, a Team Captain may be appointed for each team. Team Captains are the liaison between the Association and their clubs.
D. The Board may appoint people to assist as deemed necessary.

## II. Divisions

A. The teams belonging to the association will be divided into divisions.
B. Teams are listed in order of final standings from the previous season.
C. A team may advance to a higher Division by winning its Division. A team in last place will move down one Division.
D. A plaque for each Division inscribed with the winning teams' name will be presented to the winning team at the Annual Meeting and retained by the winning club for one year.

## III. Format for Teams

A. There shall be six players on a team, which is comprised of three pairings of two players each, in order of handicap.
B. Players must be positioned in ascending order of their USGA Handicap Index as of the December 15 handicap revision. Players with the same index may be listed at your discretion, but they must play in that same sequence throughout the season. Captains must list players in rank order on Scoring Summary Sheet on Play Day, as ranked on the Team Roster, or be subject to penalties (Rule X.E.).
C. The first pairing will be the first and second lowest handicapped players; the second pairing will be the third and fourth lowest handicapped players and the third pairing will be the fifth and sixth lowest handicapped players.
D. When two players have the same index, the order in which they are listed on the submitted team roster is the order in which they must play throughout the season.
E. A team's players may change from match to match, but the six players for any team must play in order of their USGA Handicap Index and in the order presented to LCTP on the official team roster.
F. The minimum number of players to comprise a team on a given day is three. (See Rule X. Defaults and Penalties)
G. There is a limit of three teams per club.
H. No one player may play more than 6 matches scheduled in one season.
I. Substitutions

1. Substitutions for vacant positions are filled with the next listed lowest handicapped player with all subsequent players moving up in position to fill the voids.
2. When a club has multiple teams, players will move up in position, according to ascending handicap index, to fill the voids in upper teams. Subsequent vacancies will be filled from the list of substitute players according to ascending handicap index.
3. If a void is created as a result, the last position on the lowest team (highest handicapped) will play short.

## IV. Format for Matches

A. Matches will be played under the rules of Four-Ball Match Play (Rule 23 USGA The Rules of Golf).
B. No handicap strokes will be used.
C. Matches will be played from the tees designated by the host club, not to exceed 5400 yards. The host captain will determine the yardages for each hole and provide a corresponding scorecard that includes the slope and rating.
D. Each match shall be worth 18 points, one point per hole. If a hole is tied, each team will receive one-half point.
E. USGA approved Distance Measuring Devices will be permitted. Sharing these devises with teammates and opponents is permissible.
F. Walking during a match is not allowed at any time.

## V. Slow Play

A. A five hour round is unacceptable. The time it takes to play each hole should be included on the scorecard.
B. Slow play will be penalized. Consideration will be made for cart path only days.
C. Each home team must monitor pace of play on the course throughout the matches. There must be at least 2 rangers from the host team on the course at all times.
D. If a group is 15 minutes behind, or they cannot see the group ahead of them, the rangers will give a warning, follow them and see how long it takes them to play the hole. The group will have one and a half holes to catch the group ahead. If they don't, the rangers will tell the group to pick up their balls and move to the next hole, with no points awarded to either team for that hole.

## VI. Dates for Team Matches

A. The Board of Directors shall set the Team Match Season. The "Season" is that period of time within a given year during which the team matches are played.
B. The team matches will be played on the assigned date unless changed by the Board of Directors.
C. The specific dates of the matches will be determined as follows:

1. Each team Captain will secure two dates from her club by June $30^{\text {th }}$ of the year preceding the matches.
2. The Club Pro or a Club Officer must confirm these dates in writing.
3. The General Chairman will make a calendar for all divisions, so that no division will be scheduled for more than 2 play dates and 1 rain date or 2 rain dates and 1 play date per week.
D. The General Chairman will call a meeting of all team captains prior to the season, usually the 2 nd week in January.
E. The Annual Meeting and Luncheon for all players in all divisions will be scheduled after the conclusion of matches.

## VII. Eligibility Standards

A. Individual Players:

1. To be eligible to play in team matches, a player must:
a) Be an annual (i.e. 12 month) golf member of the club or
b) Be a property owner in the respective community and be a resident of Beaufort or Jasper County for a minimum of 6 months.
2. Reach age 25 by the date of roster submission deadline.
3. Pay a handicap fee to and have a USGA Handicap Index at the club. In addition:
4. A team member having multiple club memberships may be listed and play for one club only.
5. Each member club may impose further eligibility requirements.
6. A player who joins a club during the Season and who fulfills the above qualifications may join the team in mid-season, provided the Division Chairman has been notified before the player participates on the team and total players on the roster does not exceed 40.
7. A player must be listed on the team roster, except as in Rule VII 6. above.
8. The Team Captains must monitor eligibility.
B. Teams
9. Each member club must insure that its club will grant tee times during the Season.
10. For clubs with ONE Team, there must be a minimum of 10 players (a maximum of 40 ) listed on the roster.
11. For clubs with two or three teams, there must be a minimum of 20 players (a maximum of 40 ) with USGA Handicap Indexes listed on the roster.
12. The first six players listed on the roster will comprise Team I, the next six listed players comprise Team II and the next six listed players comprise Team III. The six players comprising Team I are not eligible to play on Team II or III and the second six listed players are not eligible to compete on Team III.
13. For clubs with two teams in the same division, Team I hosts at home and plays at a neutral site, and Team II hosts at a neutral site and plays at home.

## VIII. Application for New Teams

A. Clubs requesting membership in the organization must submit a written letter by June 30th of the preceding year. Acceptance shall depend upon available openings, fulfillment of eligibility standards, and a majority vote of the Board of Directors (See Rule X.D).
B. A club wishing to enter an additional team must apply as above (Rule VIII.A).
C. A team that withdraws their membership after June 30th may not be eligible for reinstatement for two years.
IX. Ties
A. If teams are tied for first or last place within their Division at the end of the Season, the following tie-breaking procedure will be used:

1. The tie will be broken by the head to head match results during the season.
2. If a tie still results, a tie for first place will be broken by the match results against the team placing third in the division, and so on until the tie is broken.
3. If a tie still occurs for last place in the division after their head to head match result, the tie will be broken by their match results with the first place team in their division, and so on until the tie is broken.

## X. Defaults and Penalties

A. A team must field a minimum of three players. One player must play in each pairing/position. A club failing to do so shall be disqualified for the remainder of the Season. All points previously won shall be forfeited, and all opposing reams shall be awarded 54 points.
B. A team shall not be allowed to forfeit a match if they can field a minimum of three players. If a team fields fewer than six players, they must fill positions in order, except that they must have at least one player in each position (i.e. 5 players -2 in position 1,2 in position 2,1 in position $3 ; 4$ players, -2 in position 1,1 in position 2,1 in position 3.
C. A team that plays short of six players in two matches shall be disqualified for the remainder of the Season. All points previously won shall be forfeited and all opposing teams shall be awarded 54 points.
D. A team that is disqualified may apply for reinstatement after the following year's Season. The team would be placed in order of the date of their application. If accepted under Rule VIII.A, it would be seeded at the bottom of the last Division.
E. Any team position played in incorrect order will be penalized. The penalty will be the forfeiture of all points the pairing won during the match. The Board will review any other circumstances.
F. If a player plays more than 6 matches in a season, the points earned in that particular match will be forfeited, but not awarded to the opponent.

## XI. Inclement Weather

A. Matches may be canceled if the course is deemed unplayable by the host club.
B. The captain of the host club is responsible for notifying the other Team Captains of a cancellation as early as possible the morning of play. This notification shall be sent by e-mail and must be confirmed by the other captains. If no confirmation is received within 15 minutes, the host captain must make the appropriate phone calls.
C. Team Captains are responsible for notifying their players of cancellations or delays.
D. If there is an electrical storm or other severe weather during play, the matches may be delayed or cancelled, as determined by the host Team Captain and the Club Pro.
E. If play is suspended after matches have begun, it shall be resumed from where it was discontinued only if resumption occurs on the same day.
F. If play is suspended after matches have started: only those matches that have been completed shall count. All others shall be played on the same course on the scheduled rain date starting over from the first hole as a new match. Teams do not have to send the same players as in the suspended match, but players must play in order of their ranking handicaps on the roster.
G. If both the play date and the rain date are both cancelled, opposing teams will halve the points (9-9). Match results will stand for those teams completing their matches on the rain date. Those teams unable to complete their matches on the rain date, will count their scores on the completed holes, and halve the remaining holes.
H. Designated players for a match must be prepared to play all day to complete the match. They should not have any appointments scheduled for that day which would interfere with their ability to complete their match.

## XII. Late Arrivals and Playing Short of a Full Team

A. If a club has a full team scheduled and expected to play, but one player is late for the tee time, the remaining player in that pairing must tee off on time alone. The late player may join her team member upon arrival.
B. If both players in a position are late, an interpretation of USGA Rule 5.3 will apply. A grace time of five minutes will be allowed.
C. After the five minute grace period is past, and both players are still absent, the opposing ream shall begin play. The late players may be allowed to join the match as soon as possible, however, they will lose points for all the holes missed plus they will be penalized an additional two points. The two points will be awarded to the opposing team.
D. The opposing position players must be present on the course to receive any points forfeited due to late arrivals.
E. Where the Board of Directors determines that exceptional circumstances have prevented a player from starting on time, there is no penalty. The late players must have notified the Host Pro Shop for such consideration.

## XIII. Dues and Annual Meeting and Luncheon Costs

A. Dues shall be set by the Board of Directors.
B. Dues for each team shall be collected by the Team Captain at her discretion. Each Team Captain shall reserve a prescribed amount for the bag handlers at her club and then submit the balance to the Treasurer.
C. Money collected for tips and not given to bag handlers should be sent to the treasurer for charitable donations.
D. The Team Captain is responsible for determining the number of players attending the Annual Meeting and Luncheon and collecting additional lunch money should attendees exceed the number already paid for by the annual dues.

## XIV. Division Chairman and Team Captain Responsibilities

A. Follow the guidelines for Division Chairman and Team Captains in the documents, Responsibilities of Division Chairman and team Captain Responsibilities.

Rev. Dec 7, 2021 explanation of penalty for 6+ plays X.F., \& Dec 15 Handicap Revision Date
Rev. July 10, 2019 update for three teams
Rev. August 8, 2018 update Eligibility Standards
Rev. Dec 12, 2018 update USGA Rule Reference numbers
Rev. Mar 31, 2022 update Inclement Weather
Rev. November 7, 2022 update Eligibility Standards
Rev. November 20, 2022 update Eligibility Standards
Rev. March 02, 2023 update Eligibility Standards

