



**OAK HARBOR OWNERS ASSOCIATION
OAK HARBOR ~ TANGLEWOOD SHORES**

EXECUTIVE BOARD MEMBERS OHOA MEETING MINUTES

MARCH 12, 2022

PRESENT:

Board Members: Glenn Hughes, Cody Rodgers, John Garvin, Nelda Edwards, Jim Skains, Cile Stokes, Judy DeChant , Joe DeChant

ABSENT:

Kirstin Kirlin

Glenn Hughes, Board President called the meeting to order at 10:35 a.m.

The purpose of the meeting was to discuss a letter to be used for collection of assessments. Jim Skains has been working on a letter we can use that meets SB1588 requirements and has shared it with the Board members by e-mail. Joe and Kirstin had previously submitted suggested changes. The new Collection Committee will determine when a letter needs to be mailed and will mail it. If no response, a second collection letter will be sent thirty (30) days later, if still no response in thirty days a third letter will be sent stating a lien against the property will be filed in forty-five (45) days if no response.

If a resident wants to meet with Glenn and or Jim about the collection process, they will need to make an appointment. The appointment must be held at the POA building with at least one Board Member present, but two if possible.

Cody is working on a letter of non-compliance to give to homeowners that have not complied with the POA restrictions.

Joe is working on a letter to give to homeowners who are past due on their assessments that will offer them a payment plan if needed and/or out of compliance.

Jim announced the first collection letter will be sent out in April and notices will be sent on a street by street basis.

The meeting ended at 11:00 a.m.



Submitted by:

Nelda Edwards, Secretary

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March 12, 2022

Date