



**OAK HARBOR OWNERS' ASSOCIATION  
OAK HARBOR ~ TANGLEWOOD SHORES**

**OHOA EXECUTIVE MEETING MINUTES**

**MAY 30, 2023**

**Board Members Present:** John Garvin, Cody Rodgers, C.J. Sickel, Jim Skains, Judy DeChant, Dorothy Carlisle, Robert Willis, Cile Stokes

**Board Members Absent:** Joe DeChant

An Executive Meeting was called to order by John Garvin, President at 8:00 p.m. on 30<sup>th</sup> of May.

**Bookkeeper Accessibility:**

The topic of making the bookkeeper accessible during office hours was discussed. The bookkeepers' new duties include but not limited to, information needed for title transfers and permit applications. She would also be able to perform normal bookkeeping operations from her home. It was also discussed raising the salary from \$200.00 a month to \$300.00 a month. Motion was made, seconded, and passed.

**Collections:**

Jim and John have plans for collections starting with overdue accounts. Over 200 Past Due Accounts will be receiving statements planned to be mailed out on the 7<sup>th</sup> of June.

**Discussion:**

A discussion of the importance of following policy, the Bi-Laws, and maintaining an organized board was presented. The way to achieve this is to follow the existing rules and protocol. Committees are formed by the board of directors and the heads of such committees are appointed; therefore a committee is not an independent entity.

**Remodeling our Rest Rooms:**

The restrooms were discussed and there was some confusion about both restrooms being done or just the ladies. An agreement was made to increase the budget to \$1500.00 for completion of both restrooms. Robert Willis volunteered to do the work on the restrooms. Dorothy Carlisle and Judy DeChant will assist with the purchasing of materials. A motion was made, seconded, and passed.

A motion was made to adjourn the meeting, seconded, and passed.

The meeting adjourned at 8:50 pm. 30<sup>th</sup> of May 2023.



Submitted by:

C.J. Sickels, Secretary