SARDINIA COUNCIL MEETING

August 11, 2025 7:00 P.M.

Prayer Mayor Bill North

Pledge Mayor Bill North

Roll Call: Gary Troutman, Anna Turner, Angela Lyons, Peggy Vance, Ashlie Webster, Dustin Puckett

Also in Attendance: Amy Mason, Administrator, Maria Palm, Fiscal Officer, Tom Mayes, Solicitor, Venita Milburn, Clerk

COUNCIL NOTES

Council reviewed meeting minutes from July 2025, regular meeting. *Motion to approve by Dustin Puckett, second by Ashlie Webster. Peggy Vance abstained had not read the minutes. Roll call all yes.*

Attachments: Meeting minutes of July 2025

FINANCIALS

Council reviewed the financials for June and July 2025. Ms. Palm stated there was $22.04 that had not been entered from CD interest from March, so this caused a discrepancy that was corrected. Also pointed out $862.58 which was not n UAN was from AFLAC payment that was not entered. There was $812.00 from a closed account which must be carried for the next six months then UAN will be called to close that. Ms. Palm did inform council that the sewer expenses were quite higher because of a $66,000 payment that comes out twice a year for a loan payment.
Motion to approve both June and July financials made by Anna Turner, seconded by Angela Lyons. Roll call all yes.

Attachments: Financials June and July 2025

AUDIENCE

No audience comments.

Administrator

The railroad called today to give updates. The road was to be opened on Friday, but they are going to have to do a final pour of concrete which will need 72 hours to cure. So, there will be no traffic for this time which will have the road closed an additional day for the school buses to reroute. Ms. Mason will call Eastern to notify them of this that there will be a delay in the opening of the road. The plan is that the road will be open early in the morning of the 19th. Ms. Vance did ask about the other two tracks, Ms. Mason answered what is being done currently is state funded. The railroad owners will repair the other two tracks later in the month.

Mr. Granger has submitted a request to split some property into two plots. He shared that this is a one-acre tract on :ing Road. There is a house and a trailer on one acre with two sets of utilities. The house is for sale currently, but Mr. Granger would like to split a third of an acre off in case whoever buys the house does not want to take the trailer also.

The trailer is not owned by Mr. Granger but the person that lives there has been there over 20 years and just pays a lot rent of about $200. Mr. Granger is just wanting to get this in motion in case the buyer of the house does not want to manage the trailer. There is only about 25 feet between the house and the trailer. Mr. Granger would rather sell the entire property but would like to have this in place just in case the person who buys the house does not want to have the trailer also. Ms. Lyons asked if 1/3 of an acre is enough for the trailer, which Mr. Mayes agreed that it was. Ms. Mason is asking for a motion for permission to sign the replat if that is the direction that this sale goes in. *Motion to allow Ms. Mason to sign the replat, if necessary, made by Ashlie Webster, seconded by Peggy Vance. Roll call all yes.*

The car show will be this Saturday the 16th, so the Fire Department has requested the roads be closed starting at 7 a.m. The roads that will be closed are Foundry and Graham, College and Graham, College and Highland, Main Street and Broadway. *Motion to approve the roads closures by Dustin Puckett, seconded by Angela Lyons. Roll call all yes.*

Sewer cap for the Main Street Grill. They are still being billed for sewer charges. Mr. Baldwin did come in to purchase the sewer cap, but the problem is where this needs to be put is underneath the sidewalk. We do not want him to tear up the sidewalk so Ms. Mason is requesting 1) to stop billing them for sewer charges 2) we know they are not using this business so we can backdate the bill to remove the charges from the first of the year. Ms. Webster did ask if we could request that the bricks be cleaned up. Ms. Mason stated this was just a utility issue, the other issue would be addressed at a later time. *Motion made to approve the sewer charges being removed and discontinue charging for sewer made by Angela Lyons, seconded by Gary Troutman. Roll call all yes.*

Pump station project update. Met with the engineer last week, Ms. Mason stated she was highly disappointed in that meeting. The engineer did not come prepared with any numbers, which is the engineer running the grant. Then the engineer that originally had the grant is retiring so it was given to this engineer who was off last week. He did not know what the project was, so he is to review and get back. Ms. Mason stated the project was approved almost two years ago, which should be out for bid, and it is not even in the ballpark. So, what Ms. Mason did was speak to Greg, which is our consultant, he took the project with the original proposal for $649,000 looking at the top 25 things that needed to be done as the prices have gone up in the last two years then prioritize the top 20 then the top 15. The project is moving a little faster as they were told that if things did not move the Village would be looking at another contractor.

We hired the same company as the pump station project but a different engineer, different project, for the street inventory. Ms. Mason shared the preliminary with multiple exhibits which are too large to print off. Ms. Mason did say that she could email the full preliminary to anyone that would like it. They have looked at every road and what conditions they are in and what the cost would be to repair them. The actual company can come in and present this to council or the committee, whichever we would like. The Village receives approximately $44,000 a year from taxes for the roads. Ms. Mason had them work up a five-year plan based on $100,000, of which $60,00 would come from the general fund to cover the repair of streets starting in year 2026 since 2025 has already been budgeted. We have already hired Roberts Paving to come in to fix sections of the road which should begin in early September as they had to get all the schools completed before school started. The first five years Dewey Drive and Ogden are in those plans, but Ogden is such a long road it may take 2-year phase. Currently there are no grants for roads but if any came up, we would already have the plan in place which makes this a shovel-ready project. Mr. Mayes feels that the council should review the preliminary report the take it to Public Works committee and possibly the Finance committee.

Mannings has sent a request for zoning because they want to build a full store front and have a retail store on their property. Ms. Mason thinks this is an excellent idea. Mannings purchased the property adjoining their current property last year. The actual address for the project is 138 College Avenue, which is an R2 zone. Ms. Mason has asked Mr. Mayes to create an ordinance which would make the R2 into a Central Business District zone. This ordinance would have to be

done as an emergency ordinance, or it would hold up this project for three months. The store front would be back down the Mannings drive. The building would be 48 x 60 x 22 with total square footage of 2,880.
Motion to suspend the rules to amend zoning map made by Ashlie Webster, seconded by Dustin Puckett. Roll call all yes. Motion to adopt the new ordinance for the official zoning map boundaries made by Peggy Vance, seconded by Gary Troutman. Roll call yes.

POLICE DEPARTMENT

Chief Perry addressed the council would like to have job descriptions approved for Corporal and Lieutenant, which are we do not currently have. There is a requirement that you must have experience, but you would have to go through the personnel committee and hiring process. Having these positions will give the department opportunity to be able to move officers up in the ranks. All other departments have this rank structure.
Motion to adopt the job descriptions for Corporal and Leuitenant made by Ashlie Webster, seconded by Angela Lyons. Roll call all yes.

Chief Perry shared with council that SPD is actively working on open warrants which date back to 2012. Of these cases, since January we have processed 183 warrants into LEADS, (Law Enforcement Automated Data System). These were cases that were processed but not closed out both traffic and criminal cases. The pickup radius for these is Brown, Adams, Clermont, Clinton, and Highland counties. If an officer stops someone in these counties that have a warrant with SPD, they will be picked up. Just this past weekend Sgt. Ingle picked up someone at 1:30 a.m. Saturday morning and brought them to the station where the person could either bond out or go to jail, they bonded out. Sunday morning at 1:00 a.m. Chief Perry was able to pick someone up from Highland County that we had three warrants for which this person also bonded out.

Sardinia Mayor's Court, we have eight cases that are ongoing, two cases that were dismissed because of lack of information, and 24 cases have been closed. 34 cases that we have been working on. We have acquired $14,131 in fines and costs since January.

The Chief and officers must have 24 hours of continuing training which is due by December 31st which is being completed.

There have been four felony arrests within a week. We seized two firearms and recovered a stolen motorcycle.

Chief and Ghost have done 4 deployments.

Attachments: Job descriptions for Corporal and Lieutenant
Warrant data sheet

COMMITTEES

Economic Development – scheduled meeting for September 8 at 4:00 p.m.

Finance Committee – Ms. Mason did inform council that Maria Palm had turned in her resignation. She has not given a firm date. The going rate for consultants for fiscal officer is $45.00 per hour. Ms. Palm did inform council that Jayme is still willing to help if needed. Finance committee meeting scheduled for August 15 at 10:00 a.m. Main topic will be what the Village can afford for a fiscal officer.

Public Works Committee – scheduled for August 18 at 5:00 p.m.

ROUND TABLE

Peggy Vance just wanted to pass on some compliments from a business owner. She was very thankful to council and the police department for keeping the streets safe from drug trafficking. She did state both her and her customers feel much safer.

Ms. Mason did mention that since she had been in Sardinia she has been amazed at all the drugs that the police bring in. These drugs are no longer on the streets.

Ms. Webster mentioned that her 14-year-old daughter is not afraid to walk down the streets anymore.

Ms. Vance asked about the zoning officer, which Ms. Mason did inform the council that the zoning officer had resigned.

Dustin Puckett did mention to the Chief that he does work for a funeral home that does destroy drugs. Chief Perry did state that there is a process that must be followed but he appreciated Mr. Puckett's comment.

Ms. Lyons asked about the Stokes property, which Chief Perry did say that this is being handled with other agencies. People should start seeing the difference very soon.

Ms. Mason asked for a short Executive Session for Personnel 121.22G1.

Motion to go into Executive Session made by Angela Lyons, seconded by Ashlie Webster. Roll call all yes.

Executive Session begins 8:02 p.m.

Motion to come out of Executive Session made by Angela Lyons, seconded by Anna Turner. Roll call all yes.

No action was taken from Executive Session.

Motion to adjourn *is made by Gary Troutman, seconded by Dustin Puckett. Roll call all yes.*

NEXT MEETING SEPTEMBER 8, 2025, AT 7:00 P.M.
MEETING ADJOURNED AT 8:08 P.M.

9-8-25
Date Approved

Bill Wood
Mayor

Ashlie Webster
President of Council