

SARDINIA COUNCIL MEETING

December 9, 2025 7:00 P.M.

Prayer Mayor Bill North

Pledge Mayor Bill North

Roll Call: Gary Troutman, Anna Turner, Peggy Vance, Ashlie Webster, Dustin Puckett, Angela Lyons

Also in Attendance: Amy Mason, Administrator, Tom Mayes, Solicitor, Venita Milburn, Clerk

Absent: Melissa Downs, Fiscal Officer – excused

COUNCIL NOTES

Council reviewed meeting minutes from November 2025, regular meeting. *Motion to approve by Peggy Vance, seconded by Anna Turner. Roll call all yes.*

Attachments: Meeting minutes of November 2025

FINANCIALS

Council reviewed the financials for November 2025. *Motion to approve November financials made by Angela Lyons, seconded by Gary Troutman. Roll call all yes.*

Administration

Request for approval of Resolution Authorizing Supplemental Appropriation to Ensure Payroll Obligation through the end of the year. This is to move money from the general fund into four separate line items from water, sewer, cemetery, and streets to complete payroll for year end. Once this resolution is passed then it is sent to Jill Hall then she will adjust the budget that we sent to her in February with these new appropriations.

Motion was made to approve the resolution by Ashlie Webster, seconded by Angela Lyons. Roll call all yes.

Attachments: Resolution Authorizing Supplemental Appropriation

Administrator

Three additional ordinances that will have a third reading. The first reading was October 20th; the second reading was on November 10th. This is the third reading of ordinances on December 9th.

Ordinance for Pay for a third reading for amending and confirming the rate of pay for the designated employees of the Village of Sardinia. This is the established rate of pay that came from the personnel and finance committees for the 3% increase for 2025. This lists each employee with their hourly rate, or salary, and which category these come out of. If approved this will start the pay period of December 29, 2025, for the year 2026.

Motion to adopt the Ordinance for Pay made by Peggy Vance, seconded by Ashlie Webster. Roll call all yes.

Third reading of Ordinance Amending Section 93.40 to 93.44 of the codified ordinance that regulates weed control and litter within the Village of Sardinia, Brown County, Ohio. Changes were made to this ordinance in the way we notify people and what days we will check weeds and grass.

Motion to adopt the Ordinance to Amend Section 93.40 to 93.44 made by Angela Lyons, seconded by Peggy Vance. Roll call all yes.

Third reading of Ordinance amending Ordinance 1220-16 Regulating the Storage, placement or Allowance of used building materials and inoperative motor vehicles, motor vehicle parts, scrap metals, rubbish on properties in the Village of Sardinia. This is just changing some of the verbiage of the Ordinance.

Motion made to adopt Ordinance 1220-26 made by Angela Lyons, seconded by Ashlie Webster. Roll call all yes.

Ms. Mason asked for a motion to approve the purchase of \$100 Kroger gift cards for employees for Christmas from the council which has been done in the past. *Motion to approve the purchase of gift cards made by Anna Turner, seconded by Dustin Puckett. Roll call all yes.*

Ms. Mason mentioned that every January there are several emergency ordinances that must be passed because you can only do them until January, but they must be approved in January. One is the Roberts Rules of Order for 2026 as an emergency ordinance stating that we will follow those rules for the new year which is done every January. Also, an emergency ordinance to approve the 2026 ORC Basic Code which updates the codes each year that allows the police department to govern based on the 2026 changes.

In January, but most likely February, the approval of the 2026 final budget that will be passed on an emergency basis since this cannot be done until 2025 is closed.

Attachments: Three approved Ordinances

AUDIENCE COMMENT

SHAUNA WEIS - Christmas in the Village will be this Saturday 4:00 p.m. – 6:00 p.m. with MJ the DJ, Santa and Mrs. Claus will be there. We will start setting up at 2:00 p.m. Cornerstone Church will have a live nativity scene. Baked good donations should be dropped off by 2:00 p.m. The library will be doing a walk at 4:00 p.m. The library will have a booth set up in town. Several people have called to be in the parade not turning anyone down. Not doing split the pot this year. Hope and Promise will be giving tickets away for prizes. Streets will close at 3:00 p.m.

JULIA CLARK – requested to table her comments to next meeting.

POLICE DEPARTMENT

Chief Perry informed the mayor and council that Sardinia Police Department has signed a memorandum agreement with the United States Department of Homeland Security Immigration and Customs Enforcement. All four officers are going through training. Chief Perry and Lt. Ingle have completed the 40 hours needed for immigration enforcement certification. There are 900 law enforcement officers in the State of Ohio of that there are only 10 officers that are doing immigration enforcement, and we are one of the 10 currently. This opens the police department to get grants up to \$130,000 so this is an opportunity for money to come into the department.

Chief Perry has a vehicle that has been identified for traffic safety enforcement only. This is the only purpose for this vehicle.

Chief Perry announced that he had a new officer who has recently completed the police academy. Chief Perry is recommending that Mr. Alex Price be hired as a part-time officer for the Sardinia Police Department at \$19.00 an hour. *Motion was made to hire Officer Price by Angela Lyons, seconded by Ashlie Webster. Roll call all yes.*

Chief Perry did want to make note that he must do his due diligence and must follow certain procedures by the State of Ohio which are mandated when it comes to hiring officers for the department. This means going through the process verifying with OPATA, LEADS, and Attorney General's office that they are qualified to be police officers.

Mr. Alexander Price was sworn in by Mayor North in front of council, his family, and the audience.

COMMITTEE MEETINGS

No committees met this month so no committee reports.

Ms. Mason did address council for the committees to see if any member wanted to change their assignments for the year 2026 as these will be assigned by the mayor in January. No council member requested a discussion or change.

MAYOR

Mayor North addressed council submitting his resignation from council this evening. Mayor North stated he thought this was best for the Village at this time. Mayor North has been on council since 2012 and worked for the Village for 20 years.

Motion was made to accept the resignation of Mayor North by Anna Turner, seconded by Peggy Vance. Roll call all yes except for Ashlie Webster who abstained.

Ms. Turner did address Mayor North to let him know that he has done a great job for the Village in his years of service.

Mr. Mayes did inform council that Ashlie Webster was to finish the meeting.

Attachment: Mayor resignation

ROUND TABLE

Ms. Vance asked if the electricity by the flagpole had been completed. Ms. Mason stated that Dave Dyer had been working on this during the week but had been on vacation for a few days. The electric will be completed by Saturday for the lighting of the Christmas tree.

Mr. Mayes did state that council had 30 days to fill the seat of President pro temp. Ms. Lyons asked if the person who takes this seat had to be on council for at least one year which Mr. Mayes responded that he would look into this. The seat would be filled in in January along with the passing of motions for Roberts Rules, the 2026 Basic Code, and the budget.

Ms. Webster can be sworn in after the meeting according to Mr. Mayes

Motion to adjourn is made by Gary Troutman, seconded by Dustin Puckett. Roll call all yes.

NEXT MEETING JANUARY 12, AT 7:00 P.M.
MEETING ADJOURNED AT 7:36 P.M.

Jan. 12, 2026
Date Approved

Ashlee Webster
Mayor

Dustin Puckett
President of Council