

SARDINIA COUNCIL MEETING

November 10, 2025 7:00 P.M.

Prayer Administrator Amy Mason

Pledge Mayor Bill North

Roll Call: Gary Troutman, Anna Turner, Peggy Vance, Ashlie Webster, Dustin Puckett

Absent: Angela Lyons - excused

Also in Attendance: Amy Mason, Administrator, Melissa Downs, Fiscal Officer, Tom Mayes, Solicitor, Venita Milburn, Clerk

COUNCIL NOTES

Council reviewed meeting minutes from October 2025, regular meeting. *Motion to approve by Peggy Vance, second by Gary Troutman. Roll call all yes.*

Attachments: Meeting minutes of October 2025

FINANCIALS

Council reviewed the financials for October 2025. Gary Troutman asked about the line item to Sardinia Auto Sales. Ms. Mason informed council that a utility truck was purchased for the Service Department with a trade in of the box truck. *Motion to approve October financials made by Gary Troutman, seconded by Anna Turner. Roll call all yes.*

Attachments: Financials October 2025

AUDIENCE

Shauna Weis – Hope and Promise Christmas in the Village will be Saturday, December 13 from 4:00 p.m. to 6:00 p.m. There will be music by MJ the DJ, Split the Pot, and free hot dogs, hot chocolate, cotton candy, coffee. Hope and Promise is asking the churches in the community to donate baked goods which will be sale by donation for Hope and Promise. Santa and Mrs. Claus will be there to ride in the parade and to light the tree. Fire Department parade will be at 5:30 p.m. with the Christmas Tree lighting at 6:00 p.m. The library will be doing a Bingo walk with prizes starting at 4:00 p.m. Prizes for Split the Pot will be awarded after the Christmas tree lighting. All the businesses in the Village will be open during the festivities. Streets will be blocked off by Jacob’s Ladder to the corner lot where the tree will be and down to the Masonic Lodge.

Ms. Weis did bring the attention of an excellent book by Daniel Vance titled Rev. John Mahan that has had a lot of research done whose parents lived in Sardinia.

Administrator

Ordinance for Pay for a second reading for raising the rate of pay for the designated employees of the Village of Sardinia. The third reading will be done in December then if approved it will go into effect the pay period of December 29, 2025.

Second reading of the Village of Sardinia of the ordinance amending section 93.40 to 93.44 of the codified ordinance that regulates weed control and litter within the Village of Sardinia, Brown County, Ohio.

Second reading for a Village of Sardinia ordinance amending Ordinance 1220-16 regulating the storage, placement or allowance of used building materials and inoperative motor vehicles, motor vehicle parts, scrap metals, rubbish on properties in the Village of Sardinia.

Melissa Downs, zoning officer, reported that she had sent 33 property letters out for insurance for commercial properties which we have received 11 certificates of insurance back, couple subjects are refusing, second reminder letters will be going out to those who have not responded. Trash, cars, weeds, and overgrowth, there have been 24 letters that went out, 6 have corrected the issue, 3 are in contact with Ms. Downs who is in the process of correcting the issue. The rest will be having a second notice sent out. When these pass the deadline, they will be turned over to the police department. Two of these properties are in the process of going up for tax sales, one of which is owned by a deceased person, the other is owned by a defunct bank which Ms. Downs has been speaking to the prosecutor's office and the sheriff's office.

Ms. Mason asked for a motion to approve additional days for Tim Mock for funeral leave. Ms. Mason would like to return two days of vacation to Mr. Mock. When Mr. Mock's father passed, he came in to run the lab that is required for the EPA and then his stepson passed unexpectedly. Mr. Mock has been with the Village for a very long time so we would like to return those two days for him to just give.

Motion to approve additional days of bereavement for Mr. Mock made by Ashley Webster, seconded by Gary Troutman. Roll call all yes.

Ms. Mason asked for a motion to transfer \$1800 from the Police Auxiliary fund into the general fund for Shop with a Cop. *Motion to make the transfer from the Police Auxiliary fund to general fund made by Dustin Puckett, seconded by Peggy Vance. Roll call all yes.*

Resolution needed to update the authorized signers on the Village accounts at People's Bank to get Melissa Downs on the accounts. Resolution will become effective tonight. Jayme Eldridge is still on the account, so she has to come when the bank is open to get removed, which is difficult for her to do. The auditor was asked who needs to be on the accounts because they want three. Venita Milburn is already a signer for the Mayor's Court account. The three would be Melissa Downs, Venita Milburn, and Bill North. We are asking to remove Anna Turner, Maria Palm, and Jayme Eldridge. Ms. Mason is asking for approval of this resolution for one clean document. *Motion made to approve the resolution made by Anna Turner, seconded by Ashley Webster. Roll call all yes.*

Ms. Mason mentioned that there have not been any committee meetings since our last meeting. Ms. Webster did state that the Economic Development meeting was cancelled for this evening mainly because there have been no community members showing up to the scheduled meetings. Ms. Webster did mention that there had been a commissioner and the Brown County Economic person that did come to a couple meetings.

Mayor

Mr. North did share the 2026 dates for council meetings and Mayor's court. The council meetings will be on the second Monday of the month except for October, which will be the third Monday due to the holiday.
Motion made to approve the scheduled dates for 2026 made by Gary Troutman, seconded by Dustin Puckett.
Roll call all yes.

Mr. North asked if there was anyone who wanted to make any changes to committee meetings at this time. Changes would take effect in January. Ms. Mason did state if anyone wanted to make any changes to touch base with the Mayor before the December meeting.

POLICE DEPARTMENT

Lt. Ingles just informed council that all officers are up to date on their training.

Round Table

Ms. Vance asked about the purchase of the Christmas tree for Christmas in the Village. Ms. Mason stated the tree will be picked up before the decoration of the tree on November 30.

Ms. Vance also asked about the railroad which they were supposed to pave the road between the tracks. Ms. Mason was informed that what was done was all they were going to accomplish. Mr. Mayes stated that the only recourse that the Village would have would be to go back to the railroad commission to let them know that they did not do what they had said would be done completely.

Motion to adjourn is made by Ashley Webster, seconded by Dustin Puckett. *Roll call all yes.*

NEXT MEETING DECEMBER 8, 2025, AT 7:00 P.M.
MEETING ADJOURNED AT 7:23 P.M.

Dec. 9, 2025
Date Approved

Bell Hays
Mayor

Ashley Webster
President of Council