

SARDINIA VILLAGE SPECIAL COUNCIL MEETING: November 3, 2022

Roll Call:

Bill North-Present Dustin Puckett-Present Angela Lyons-Present
Anna Turner-Present Peggy Vance-Present Ashlie Webster-Present

Present also was Amy Mason, Administrator. Tom Mayes, town council was not present.

This meeting was called to order with the pledge to the American Flag and Prayer by Mayor Schroeder at 7:30pm. This was a special meeting scheduled by council to address personnel issues for the Village of Sardinia, upgrading of utility billing software and occupancy for 121 Charles Street for the Counseling Center.

Mayor:

The mayor began the discussion by discussing the occupancy of 121 Charles Street, Sardinia, Ohio 45171. By federal law, those that are in recovery are considered people with a disability and they are entitled to certain rights. There is a grandfathering clause that states if a property has been a home for the disabled and that has not ceased for two years, or more than another disability-based use may come into that same building. It has been less than two years, so the Counseling Center is entitled to that grandfathering. They Counseling Center is permitted by law to be at 121 Charles Street. The question is how many people can occupy the building. The previous occupancy approval was 10 occupants in the main house. There were no residents previously in the two duplex apartments on the premises. Mr. Wagner presented to the council the projected purpose for the Counseling Center. Open discussion was had, and Ms. Lyons asked some questions and Mr. Wagner reviewed the program for recovery that will be offered at the location.

A motion was made to approve a occupancy of 10 people at 121 Charles Street based on the prior owner having a certificate of occupancy of 10 people for a group home less than two years ago. The motion was made by Bill North, seconded by Dusty Puckett, all yea votes from roll call.

The mayor discussed the updating of the software for the village. The software recommended by Peebles, Winchester, and Seaman will not be able to onboard us until the second quarter of the year due to their busy schedule. We will continue to research other companies that will offer updated options available to the village.

Administrator:

A resume for Matthew Newman was submitted to council for their review. Mr. Newman is a WW II operator as well as a W III operator. Ms. Mason asked council to approve the hire of Matthew Newman to be the operator of record for the Sardinia WW treatment plant and be given the title of Public Works Director and to approve the Public Works Director job description. If Mr. Newman is hired, we can cancel the contract with H2O water. This company provides our sewer plant with an operator 20 hours per week. If we break down the annual cost to an hourly rate, we are paying \$56.00 an hour for our plant operator.

*A motion was made by Ms. Webster to approve the job description as written for Public Works Director, seconded by Peggy Vance. All yea votes were given. Motion passed.
A motion was made to approve an ordinance 1296-22 as an emergency basis by Ms. Vance, second by Ms. Turner. Roll call was all yea votes.*

A motion was made to hire Emily Carmen as the permanent utility clerk at \$14.00 an hour by Ms. Webster, seconded by Mr. Puckett, roll call was all yea votes.

A copy of the personnel manual with updates was presented to the council for review. Council will review and address at the next regular meeting.

This concluded the action points for this special meeting. The mayor did notify the council that Mr. Townes had submitted his resignation, effective immediately on the date submitted of October 31, 2022, due to personal issues. The mayor thanked Mr. Townes for his service and will be looking for someone to fill that role. The mayor updated council on the Appalachian grant and the presentation that he and the administrator attended. The three areas willing to be funded is healthcare, workforce development, and infrastructure.

A motion to adjourn was made by Mr. Puckett, second by Mr. North, all in favor, motion passed at 8:26am.

Passed: 12/12/22


James Schroeder, Mayor

