

SARDINIA VILLAGE COUNCIL MEETING

OCTOBER 16, 2023 7:00 PM

Roll Call:

Bill North – Present	Dustin Puckett – Present	Angela Lyons – Absent
Ashley Webster – Present	Gary Troutman – Present	
Anna Turner – Present	Peggy Vance – Present	
Tom Mayes, Solicitor – Present		Amy Mason – Administrator

Minutes from meetings of August 14, 2023 and September 11, 2023 were presented for approval. *Motion to approve by Mr. Puckett, Second by Ms. Vance. Roll call was made, all present voted yes with exception Mr. Troutman abstained. Motion carried.*

Financial report was presented to council which were not reviewed prior to meeting. Ms. Mason reviewed several items including the GRIT project final bills, those not related to the GRIT project, Nick Manning, temp, is no longer with the Village. Gregory Wilson, contractor to keep water/sewer plant operational, Striping for the road shown on this financial report. First of the grant refunds have been received. Grant allotted was approx. \$290,000 which approx. \$254,000 spent. *Motion was made to approve financials by Ms. Webster, Second by Ms. Vance. Roll call was made, all present voted yes with exception Mr. Troutman abstained. Motion carried.*

Monthly Bank Reconciliation and Treasurer monthly report were passed to each council member present, signed, and returned to the Administrator.

Minutes for August 2023 and September 2023 signed and returned to Administrator.

Administration

Ms. Mason asking for the first reading of the 2024 proposed budget which was approved in July to be sent to Jill Hall, Brown County Auditor. Finance committee has reviewed and approved as written.

Open House for the Workforce Development Center on October 24, 2023, from 5:30 p.m. to 7:30 p.m. Invitations to State level representatives, local representatives, the County Commissioners, Brown County Chamber of Commerce, and representatives from GRIT. Ribbon cutting will be at 5:30 p.m. Tours will be given.

Badge system to be finalized on October 17. We will be able to control access to the building through an app. Cameras will be installed inside and outside the building. We will be able to monitor those who are given access to the building after normal business hours for upstairs. Actual offices will be locked after hours but common areas will be accessed to get upstairs.

New porch will be installed that will have an ADA compliant ramp, with new standardized steps. Signage will be complete this week.

All improvements were done with grant funded. The Village did not pay anything. The grant is a refund grant with the money to reimburse starting to come in as noted earlier.

Mr. Feinen did ask who would be in charge of security which Ms. Mason stated that herself and Chief Perry would be administrators of the security system. Venita will be given limited access to allow schedule of meetings and access to meeting rooms during scheduled times.

Finance committee will be scheduled for Tuesday, October 31, 2023 at 11:00 a.m.

Ms. Vance updated on Public Safety Committee discussed committing ordinance to alleviate heavy traffic that comes through the Village which includes any truck with 3 axles. This ordinance does not include the truck companies that have businesses here within the Village. Mr. Mays is working on drawing this up so not available for this meeting. First reading will be next month, second reading in December, and third reading in January. If approved in January, signage will have to be completed and companies given sufficient notice.

Ordinance in your packet that Chief Perry has been working on. Public Safety Committee has reviewed and updated the court costs which are in line with the other agencies in the area and the State. Court costs have not been updated since 2014. This will go into the Baldwin system so the computers in the police vehicles and the Baldwin system will all match. We will ask for an emergency ordinance. *Motion made to suspend the rules made by Ms. Webster and second by Ms. Vance. Roll call made all yes with exception of Mr. Troutman who abstained. Motion passed.*

Motion to adopt with effective date for citations being written for the November 30, 2023, court date. Motion made by Ms. Webster, second by Ms. Turner. Roll call made all yes. Motion passed.

Police Report

Chief Perry presented the statistics for September, still have open positions but have brought on Officer Shawn Elliott. Officer Elliott is currently in the building during Mayor's court.

Chief Perry has been giving approval for the Chief's training extension to be done in the Spring. He is also actively doing required training.

Vehicle maintenance has been done -- AceWatchDog Alarm System has been added, K9 decals have been added, Lightbar fixed, tinted windows added to Tahoe. Maintenance of other vehicles are in process.

Drug arrests have been made with drugs being taken to Montgomery County for processing since BCI is taking over one year for processing. Montgomery County will have processed within a couple of weeks.

Currently, over 200 open cases for the Village have not paid or not showed up. Working together for a fix for this from both other villages and the State of Ohio.

Other statistics shown on presented report. Council congratulated Chief Perry on doing a great job.

Mayor

Mr. Troutman was sworn as a council member at beginning of meeting.

Audience

No request for public comment.

Round table

Ms. Vance had request from citizen about vegetation at Purdy and Yankee. Ms. Mason stated the equipment that is used is rented is budgeted one to two times a year for the cost. Ms. Mason will speak to the Village service department regarding this particular lot.

Ms. Vance asked about the Rumpke contract. Addendum was presented to council.

Tornado siren has failed again. Have ordered it to be serviced again by Mobile Comm, problem is that the test cannot be done outside of the 1st Wednesday of the month. Mr. Feinen requested that the Comm Center be notified of test outside of the 1st Wednesday for test.

Ms. Turner had request from Lake Waynoka resident about sitting on council. Lake Waynoka is outside of the Village limits so cannot be on council.

Ms. Webster brought flyers from the Safety Net Alliance that area agencies are a part of that help assist clients and community members with needed resources if in need. Ms. Webster feels that there is a need to be participants with other villages in Brown County.

Also, a flyer for the Brown L.E.A.D.S. leadership program was presented if anyone was interested. Maybe the Chief could attend. Looking for different sectors of employers to join. May be a cost will check into this.

Motion to adjourn made by Ms. Webster, second by Mr. Puckett. Roll call done. All approved.

Meeting adjourned at 8:02 p.m.

Passed: 11-13-2023

Bill North

Bill North, Mayor

Ashlie Webster

Ashlie Webster, Council president

SARDINIA COUNCIL MEETING

NOVEMBER 13, 2023

Pledge and Prayer: Mayor Bill North

ROLL CALL: Ashlie Webster, Dustin Puckett, Anna Turner, Angela Lyons, Peggy Vance, Gary Troutman

Also in attendance: Amy Mason, Administrator; Bill North, Mayor; Brian Perry, Chief of Police, Thomas Mayes, Solicitor

Absent: Jayme Eldridge, Fiscal Officer; Bob Feinen, Public Safety Director

Council reviewed meeting minutes from October 16, 2023, regular meeting. *Motion to accept minutes as read by Ashlie Webster, Second Angela Lyons. Roll call all yes. Motion passed.*

Financials report ending October 31, 2023, was reviewed, mentioned that there has been receipt of about 2/3rds of the grant money, reviewed bank reconciliation, outstanding checks, current Village accounts. *Motion to adopt the report as given by Dustin Puckett, second my Ashlie Webster. Roll call all yes. Motion passed.*

ADMINISTRATOR

Reading of budget that was approved in July. This is second reading. Third reading will be in December then goes into effect January 1, 2023.

Cemetery project proposal to restore the back portion of the cemetery, restoring the stones. Estimate of first 30 stones is \$250.00 to \$400.00 for repair. Would like to work with Historical Society. Work would not start until Fall, 2024.

First reading of large truck ordinance that was proposed by the Safety Committee. Next reading would be December, 2023, then third reading will be January, 2024.

Village updates – Workforce Center Grand Opening went well. Badge readers for doors received and working, Oil tanks downstairs have been removed, request to Auditors office to destroy old records submitted.

Christmas gifts for Village employees – motion made to give each employee \$150.00 gift card made by Ashlie Webster, second by Anna Turner. Roll call all yes. Motion passed.

Ms. Turner reviewed items discussed in Finance Committee meeting on October 31, 2023. These included hiring of Maria Palm, retaining Jayme Eldridge as consultant, and hiring Venita Milburn as Court clerk.

Motion made to hire Maria Palm as Fiscal Officer made by Ashlie Webster, second by Peggy Vance. Roll call all yes. Motion passed

Motion made by Angela Lyons to remove James Schroeder from checking account and add Maria Palm as Fiscal Officer. Second made by Peggy Vance. Roll call all yes. Motion passed.

Motion made by Ashlie Webster to bring Venita Milburn as Court Clerk on full time January 1, 2024. Second made by Anna Turner. Roll call all yes. Motion passed.

Committee meetings to schedule – Public Safety Committee meeting date to be determined but prior to December 11, 2023, meeting.

POLICE DEPARTMENT

Chief Perry reviewed his report showing training, traffic stops, citations. This included pending drug case that was taken to the Grand Jury. Informed council that he has put himself on a 90-day assessment from August – November. Will do this every 90 days.

Chief Perry will have 3-day training next week, Officer Lee will be recertified for the Village of Sardina even if he was certified at prior Village.

Discussed laws with new approval of Recreational Marjana. Also discussed concealed carry law.

Discussed Mayors Court statistics and reasoning to have better customer service.

Discussed tax offset that will go to Attorney Generals office if fines not paid.

MAYOR

Swearing in of new officer, Mr. James Lee. Welcomed by all council members.

PUBLIC

Shawna Weis of Hope and Promise Committee, updated the information for Christmas Tree Lighting for December 2nd, and the Christmas Parade also on December 2nd.

Next Hope and Promise Meeting will be November 28, 2023, at 5:00 p.m. at the Village Building.

EXECUTIVE SESSION

Ms. Mason requested an executive session to discuss personnel issues pursuant to Ohio Revised Code 121.22G1. *Motion to go into executive session made by Dustin Puckett, second by Ashlie Webster. Roll call all yes. Motion passed.*

8:07 p.m. Executive session began.

8:25 p.m. *Motion to exit executive session made by Ms. Lyons, second by Peggy Vance. Roll call done all yes. Motioned carried.*

No action taken in executive session.

ROUND TABLE

Ms. Webster informed council that herself and Ms. Mason met with the Mayor of Leesburg to discuss collaborating with other villages. Also in the discussion was things to incorporate that may help Village of Sardina such as grants, one call for Village residents, reports from committees, newsletters, and once a year dumpsters. Will be trying to meet with other villages quarterly.

Mr. Troutman stated that the end of Yankee Road looked much better thanking the Village workers.

Mayor North thanked everyone for their votes in the election.

Motion to adjourn made by Angela Lyons and second by Ashlie Webster. All agreed to adjourn.

Date Approved 11-21-2023

Mayor Bella [Signature]

President of Council Ashlie Webster