

SARDINIA VILLAGE COUNCIL MEETING DATE OF MEETING: February 14, 2022

Roll Call:

Bill North – Present

Dustin Puckett – Present

James Schroeder – Present

Angela Lyons- Present

Anna Turner – Present

Peggy Vance - Present

Council reviewed the minutes from the January 10, 2022 Regular Meeting. *Motion to accept the minutes was made by James Schroeder. Dustin Puckett seconded the motion. All yeas. Motion passed.*

Council reviewed the bills to be paid and the bank reconciliations for December 2021 and January 2022. *Motion to pay the bills was made by Bill North. Dustin Puckett seconded the motion. All yeas. Motion passed.*

Zoning: James Townes, Zoning Administrator

- James Townes provided Council with the 2021 End of Year Report at the January meeting for their review. He updated Council on the purpose of the Zoning Ordinance and his role in enforcing said Ordinance. He contacts property owners who are in violation of the Zoning Ordinance to work on getting the violations resolved in a timely manner. If a resolution can not be made, the violator is cited to Mayor's Court to address the issue. He stated that we haven't really pressed the issue over the last couple of years due to Covid, but we have written letters to property owners who have a violation in an effort to remedy the issue. We adopted the International Property Maintenance regulations as part of our Zoning Ordinance. In 2021, we received \$2,310.00 for zoning permits and paid out \$973.00. James Townes stated that he is allotted a maximum of 10 hours per month for a total of 120 hours for the year as the Zoning Administrator. If he needs more hours, he will come to Karen to request additional hours and she will take it to Council for their approval.

Police Department:

- Tickets written for the January 27 court date totaled 15, 11 of those were written on SR 32. 1 citation was issued for Reckless Operation, speed, DUI, DUS and fleeing and eluding. This was filed with Brown County Municipal Court. Charges were filed in Municipal Court on 2 individuals for Burglary. 4 reports were taken.
- Sargent Ed Spitznagel introduced himself to Council. He has been an Auxiliary Officer for the Village for over 25 years. Ed also works with James Townes if we have to issue any citations for zoning violations. Kenneth Barg also introduced himself and came on in the fall of 2019 as an Auxiliary Officer. Angela Lyons asked how many officers we have on the roster and how many hours do they work. Mayor Townes stated that we have 11 currently. Karen stated that the Auxiliary Officers work 2 volunteer shifts per month and we have 2 officers who pick up some paid shifts as well. She stated that Chief Lewis would be able to give more details on the hours of coverage.

Committee Reports:

Finance Committee: Bill North, Committee Chair

- Snow Removal – Our plow truck was down during the January 16th snow event and we couldn't get it repaired until Monday. We contacted Dylan Doss and asked him to hit the main roads, bridge and intersections. He invoiced us for his time.
- 2022 Final Appropriations – Reviewed the Final 2022 Appropriations for approval.
- Waterline Replacement Project – Working with McCarty and Associates for a waterline replacement project on Cherry Street. We plan on using American Rescue Plan Act funds for this project and the estimated cost of the project is about \$40,000.
- We have 5 sewer lift stations and they all need some repairs and upgrades. We are waiting on cost estimates from ElectroMech Services. We have repair quotes from Allied Tech for 3 of the pump stations repairs and they total over \$60,000.
- They discussed the possibility of adding two additional bays to the car garage for the Police Department. The Tahoe is too tall with the lights to fit in the current bays and is currently being stored at the sewer plant. There was discussion about the need for the additional bays. It was asked if there has been any damage to any equipment being stored at the plant. It was stated that we have had items that were vandalized while inside the fence at the sewer plant. Sargent Spitznagel also stated that we have had vandalism to a cruiser that was parked beside the police garage in the past. Karen will be getting quotes for this project.

- The ceiling in the Council Chambers needs to be repaired. We have had leaks over the last several years and now that we have the roof repaired, we need to repair the ceiling and replace the light fixtures. Karen will get quotes for this project as well.
- We currently have a contract with AEP Energy for our generation supplier for our electric service and that contract expires in April of 2022. They will only quote out about 3 weeks. We will be reviewing our options to decide if we want to renew the contract or just go back to AEP Ohio.

Economic Development: Peggy Vance

- Zoning Ordinance Update: They discussed having Hammon Consulting update the zoning map in the Existing Conditions Study they completed for us.
- They discussed properties that may be a good fit for development to bring businesses into Sardinia. They talked about the properties located across SR 32 and the old life squad building property.
- They talked about looking at installing solar panels at the Town Hall to see if it would save us money. Karen stated that we had already looked into installing solar at the Town Hall and sewer plant but it was not cost effective to do so. This was completed when Greg Cassidy was Mayor. Jim Schroeder stated that he would be willing look into it to see if it would be an option now.
- They discussed what type of small businesses they would like to bring to town.
- They also discussed what to do with the old fuel station property. If the Village wanted to sell that property, they would have to put it out for bid.
- They will be having another meeting scheduled for Monday, February 21 at 7:00 pm.

Public Safety: Dusty Puckett

- It was a quick meeting because Chief Lewis was called out for a house fire. They discussed uptown building repairs and what can be done to make the town look better

Public Works: Angela Lyons

- The 5 pump stations need repair – This is the same as what was discussed at the Finance Committee. We are working on getting quotes for the repairs.
- They also discussed the Cherry Street Waterline replacement project.
- Some of the overhead lights in the shop need to be replaced.
- We did not receive the NatureWorks Grant. We submitted the plan to the office of Representative Bird to be considered as a part of the bi-annual budget.

Mayor: Tina Townes

Ordinance 1294-22 Emergency Reading of the 2022 Final Appropriations: Mayor Townes read title of said Ordinance. Karen stated that we will need to pass this as an emergency due to the date she has to have the final appropriations to the Brown County Budget Commission.

- *Dusty Puckett moved to suspend the three-reading rule. James Schroeder seconded the motion. All yeas. Motion passed.*
- *Bill North moved to adopt Ordinance 1294-22. Dusty Puckett seconded the motion. All yeas. Motion passed.*

Mayor Townes sent a letter out to all the residents about what not to put into the sewer system by flushing or putting it down the drain. The letter detailed what happens when those items go down the drain and get into the system. Anna Turner stated that the letter was very informative. Mayor Townes will put the information on the Facebook page as well. It was mentioned having a Facebook Chat. There was discussion about the issues with that as it relates to Public Records and what we would have to do to mediate it. Council discussed touring the sewer plant. There was discussion about ground water getting into the sewer system. Karen stated that we are still trying to pinpoint where the extra water is coming from.

2022 Municipal Officer Seminar: Karen provided Council with the handout and agenda if any of the Council members have an interest in attending. We will pay for the registration. Angela and Peggy will attend.

Mayor Townes reminded the new Council members that she still needs their bios for the web page.

Tom Mayes stated that the Landbank has received a grant to take down buildings on blighted properties. They met with Mayor Townes to discuss possible properties within the Village.

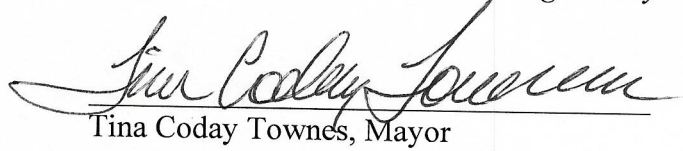
Angela Lyons asked about Live Streaming the Council Meetings. This would fall into the same category as the Facebook Chat that was discussed earlier. Someone would have to moderate the chat and it would become a public record that we would have to maintain.

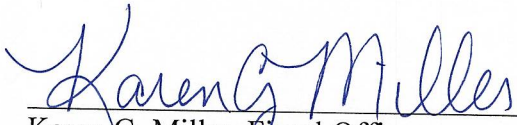
Mayor Townes printed copies of the Sunshine Law for each of the Council members.

Mayor Townes sent thank you notes to Mr. McRoberts and Mr. Belcher for their help in clearing the snow from the parking areas.

Mayor Townes asked for a motion to adjourn. *James Schroeder moved to adjourn the meeting. Dusty Puckett seconded the motion. All yeas. Motion passed.*

PASSED 3/14/2022


Tina Coday Townes, Mayor


Karen G. Miller, Fiscal Officer