

## SARDINIA VILLAGE COUNCIL MEETING

DATE OF MEETING: May 11, 2020

### Roll Call:

Art Hoovler	Present	Juanita Watson	Present	Seth Cooper	Present
Dustin Puckett	Present	Beth Dotson	Present	Bill North	Present

Council reviewed the minutes from the April 13, 2020 Regular Meeting. *Motion to accept the minutes was made by Juanita Watson. Dustin Puckett seconded the motion. All yeas. Motion passed.*

Council reviewed the bills to be paid and bank reconciliation. *Motion to pay the bills was made by Bill North. Juanita Watson seconded the motion. All yeas. Motion passed.*

### Audience:

Nelson Greene asked about the process of closing the alley behind his property. Administrator Ty Pack stated that all the adjoining property owners must agree to the closure, sign off on the paperwork, pay to have the alley surveyed and split between the adjoining property owners. It has been postponed at this time due to the National Emergency.

### Police Department: Chief Jim Lewis

- Tickets written for the April 23 court date totaled 19 with 23 violations. 15 of the tickets were written on SR 32 and 3 were for Driving Under Suspension. 5 reports were taken. Court was cancelled for the April date due to the Coronavirus National Emergency.
- There were 4 reports of breaking and entering this past month. They have suspects in mind. They are not sure if they are all related at this time. The investigation is under way.
- Both of the old cruisers are uptown with the for-sale signs in the windows. The sealed bids we receive will be opened on June 1, 2020.

### Administrator: Ty Pack

- **Update of bid for installing the handicap ramp and redoing the council chambers:** DCI Construction Services (Dean Vaughn) has sub-contracted the job out. The Sub-contractor can not complete the job for the bid price. The plan for the handicap ramp did not meet ADA requirements. Ty recommended re-bidding the handicap ramp project and put off the council chambers upgrade until a later date.
- The old Ford Truck that they have used for funerals has a short in the electrical system somewhere and keeps draining the battery. The truck bed is rusted out as well. It is not currently needed for any work in the Village. Ty recommended offering it for sale for \$900.00 or the best offer. *Art Hoovler moved to put it for sale for \$900.00 or the best offer. Seth Cooper seconded the motion. All yeas. Motion passed.*
- Bill North asked what the status was on repairing the road along the railroad crossing. Ty and Tom Mayes are working on it. There has been no contact from the railroad to date.

### Mayor: Tina Townes

- **3<sup>rd</sup> and Final Reading of Village Employees Handbook Update Resolution 1445-20:** Mayor Townes read title of said Resolution. *Art Hoovler moved to adopt Resolution 1445-20. Juanita Watson seconded the motion. All yeas. Motion passed.*
- **3<sup>rd</sup> and Final Reading of Ordinance 1272-20 Amending Ord 1229-17:** Mayor Townes read title of said Ordinance. This is an amendment to Ordinance 1229-17 requiring minimum sewer fee on all sewer taps – active and inactive. *Bill North moved to adopt Ordinance 1272-20. Seth Cooper seconded the motion. All yeas. Motion passed.*
- **3<sup>rd</sup> and Final Reading of Ordinance 1273-20 adding subsection 50.111 to the General Provisions for Utility & Billing:** Mayor Townes read title of said Ordinance. This will add subsection 50.111 to the General Provision for Utility & Billing. This will require the installation of sewer shut off valves. *Art Hoovler moved to adopt Ordinance 1273-20. Dustin Puckett seconded the motion. All yeas. Motion passed.*
- **3<sup>rd</sup> and Final Reading of Ordinance 1274-20 Amending Ordinance 1166-11:** Mayor Townes read title of said Ordinance. This is an amendment to Subsection 50.11 of the General Provision for Utility & Billing Ordinance and will make property owners liable for payment on past due account balances if the property owners allow the tenant an extension. *Seth Cooper moved to adopt Ordinance 1274-20. Beth Doss seconded the motion. All yeas. Motion passed.*
- **Update of Gutters:** During the installation of the new gutters, it was discovered that there was not any fascia board behind the old gutters. To do the job correctly, the fascia boards and metal covering needed to be installed. Ty Pack approved the additional cost of \$4,132.22 to get the project completed correctly. As a result of the additional cost, we need to appropriate additional funds. Mayor Townes read the title of Budgetary



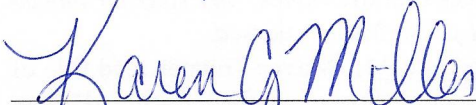
Resolution 1446-20 to appropriate the additional funds. *Art Hoovler moved to adopt Resolution 1446-20. Seth Cooper seconded the motion. All yeas. Motion passed.*

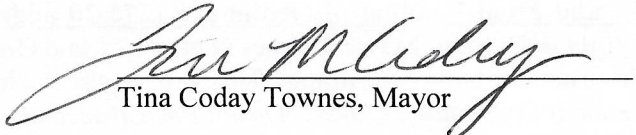
- **Plan for Re-Opening the Office:** Mayor Townes updated Council on her plan for re-opening the office. She proposed that the office be open for appointments only at this time due to the fact that the vestibule used by our customers is not large enough to offer the social distancing requirements for more than one person at a time. Customers may call the office and make an appointment and we will go out to their vehicles if needed. She is asking customers to continue to use the drop box and mail for their payments. Seth Cooper asked how close we were for the on-line bill payment option. Karen stated that it has been delayed, but expects it to be up and running by the end of June.
- **Web Page Update:** Mayor Townes stated that the web page is almost completed. She asked that everyone review it. The web address is <http://villageofsardinia.com>
- **Utility Update:** At the last meeting, the March outstanding balance was \$2,092.92. We have received payments of \$519.31 leaving the March delinquent balance of \$1,573.61 for 9 customers. The April outstanding balance was \$15,734.32. We have received payments of \$10,908.16 leaving the April delinquent balance of \$4,826.16. The outstanding balance for May is currently \$14,027.44. Mayor Townes, Ty and Karen have been working on a form that will be used for delinquent customers to prove a financial hardship which will allow us to set up payment arrangements. The time period of the payment arrangement will be determined upon the review of the account. Mayor Townes also proposed that the policy of no penalties and shut-offs be extended until the June 8 Council meeting. We will review the policy again at that time.
- **Committee Meetings:** Mayor Townes stated that Committee Meetings will resume this month.
  - Finance Committee is Tuesday, May 26 at 7:00 pm – Committee members are Art Hoovler, Juanita Watson, Bill North, Ty Pack and Karen Miller
  - Public Safety is Wednesday, May 27 at 7:00 pm - Committee members are Beth Dotson, Seth Cooper, Dustin Puckett and Chief Lewis
  - Public Works in Wednesday, May 27 at 8:00 pm – Committee members are Juanita Watson, Dustin Puckett, Beth Dotson and Ty Pack
- Mayor Townes has asked Solicitor Tom Mayes if we are able to turn delinquent utility bills over to a collection agency if we are unable to assess it to the property taxes. We are able to do so. The only delinquent bills that can't be assessed to property taxes are the properties that have sold and have new owners. We currently have \$5,886.56 closed delinquent accounts. Mayor Townes will be looking into collection agencies.
- The Sardinia Church of Christ hosted a Mother's Day Cruise through the Village last Saturday. Mayor Townes is hosting a Cruise through the Village for the High School Seniors on Saturday, May 16 beginning at 3:00 pm. The EJJED Fire District and Sardinia Police Department will assist. Seth Cooper asked if there would be a Memorial Day Parade. At this time, parades are restricted. Mayor Townes stated that we could do a Memorial Day Cruise through the Village in place of the parade.
- Beth Dotson asked about the Village wide yard sales. Tom Mayes will review the State Order to see if yard sales are restricted.
- Dustin Puckett asked if there has been any progress on the issue with his neighbor. Mayor Townes stated that it is being looked into.
- Ty Pack stated that they are going to be marking "no parking" zones 3 feet from all stop signs.

Mayor Townes asked for a motion to adjourn. *Seth Cooper moved to adjourn the meeting. Beth Dotson seconded the motion. All yeas. Motion passed.*

PASSED

6/8/2020

  
Karen G. Miller, Fiscal Officer

  
Tina Coday Townes, Mayor