

SARDINIA VILLAGE COUNCIL MEETING

DATE OF MEETING: April 12, 2021

Roll Call:

Art Hoovler	Present	Juanita Watson	Present	Dustin Puckett	Present
Bill North	Present	Greg Cassidy	Absent	Tom Reifenberger	Present

Council reviewed the minutes from the March 8, 2021 Regular Meeting. *Motion to accept the minutes was made by Juanita Watson. Dusty Puckett seconded the motion. All yeas. Motion passed.*

Council reviewed the bills to be paid and the bank reconciliation. *Motion to pay the bills was made by Art Hoovler. Bill North seconded the motion. All yeas. Motion passed.*

Audience:

- Anita Rodgers purchased 110 Fairview Ave. in February of 2021. She has lived in Texas for the last 35 years and is now retired and moved back to the area to take care of her parents. The property she purchased was a foreclosed property. Karen explained that the water and sewer charges stay with the property. Village policy is that any past due balances must be paid before the utility service can be turned on. The balance of the account was \$848.53 when she came in to open her account. She paid it, but feels that she should not have to the previous owner's bill. She is willing to pay the bill from February forward. Mayor Townes explained the minimum sewer charges for any property that is connected to the sewer system. The previous property owner had the opportunity to install a sewer disconnect valve, but chose to ignore that option, as well as the sewer billings. In the past, our policy has been to assess any delinquent account balances to the property taxes. We are only able to do this once per year in August. This account had not been assessed due to the timing of the sewer charges ordinance. The previous owner did not pay any of the monthly sewer billings. Anthony Baker, Solicitor stated that because it had not been assessed yet, the delinquent balance did not show up on the title search. Council stated that they would review it at the Public Works Committee meeting.

Police Department: Chief Jim Lewis

- Tickets written for the March 25 court date totaled 27. 23 of those were written on SR 32 and 1 was for possession of drugs. 6 reports were taken.
- There is still a problem with a guy on a motorcycle riding up and down Maple Ave to the center of town. We are receiving reports of 4 or 5 teenagers running around after dark.
- Since the Governor is lifting the easement on getting licenses and tags renewed, we have been having a lot of people paying on old tickets.

Mayor Townes stated that we will be sending letters for properties that need to be cleaned up.

Bill North stated that we need to replace two of the speed bumps at the trailer park. We are waiting on the blacktop plant to begin production so we can start patching streets. There was discussion about the aprons along the railroad tracks and the depot lot.

Committee Reports:

Finance Committee: Art Hoovler

- Reviewed the annual insurance renewal for 2021. There was an increase of \$927.00 because they did not have the skate park listed in prior years.
- Council had requested sealed bids for mowing, weed eat and spray throughout the Village. This was proposed to see if it would be cheaper to contract it out instead of having Village employees mow. If the mowing was going to be done by the Village, we would have to invest in another mower. The estimated cost for the Village to mow was \$2,300 per month and this did not include any weed eating, spraying or maintenance of the equipment, nor the cost of a new mower. If we figure 28 weeks of mowing would cost around \$16,000. We did receive one sealed bid from Doss Mowing. This will be opened this evening.
- It is time to complete the 5-year Utility Rate Study. This would cover the year of 2022 through 2026. The cost is \$6,500 for each utility so the total cost is \$13,000. 5 years ago, the cost was \$9,000. This expense would come out of the reserve funds.
- Ty Pack resigned as Village Administrator as of Marcy 30th, 2021. We will be discussing that later in the meeting.

Public Works: Juanita Watson

- The main focus of their meeting was the rates and charges for the sale of lots and opening / closing fees for the cemetery. Each Council member has a copy of the proposed changes. We will discuss that later in the meeting.

Mayor: Tina Townes

Mayor Townes asked for a motion to go into Executive Session for discussion on personnel covered by the ORC 121.22 G1.

- *Bill North moved to go into Executive Session at 7:29 pm. Dustin Puckett seconded the motion. All yeas. Motion passed.*
- *Dustin Puckett moved to come out of executive session at 7:39 pm. Bill North seconded the motion. All yeas. Motion passed.*

Mayor Townes asked if there is an action to be taken out of Executive Session. *Juanita Watson moved to accept the motion of Ty Pack as Village Administrator. Dustin Puckett seconded the motion. All yeas. Motion passed.*

Ordinance 1279-21: Emergency Ordinance combining the positions of the Village Administrator and the Fiscal Officer. Mayor Townes read the title of said Ordinance and declaring it an emergency.

- *Art Hoovler moved to suspend the rules. Bill North seconded the motion. All yeas. Motion passed.*
- *Art Hoovler moved to adopt Ordinance 1279-21. Dustin Puckett seconded the motion. All yeas. Motion passed.*

Ordinance 1280-21: Emergency Ordinance amending the salary rates for 2021. Mayor Townes read the title of said Ordinance and declaring it an emergency.

- *Art Hoovler moved to suspend the rules. Juanita Watson seconded the motion. All yeas. Motion passed.*
- *Art Hoovler moved to adopt Ordinance 1280-21. Bill North seconded the motion. All yeas. Motion passed.*

Sealed Bid for Work Van: Council approved to sell the work van for a minimum bid of \$900.00. We received one bid by the deadline. Mayor Townes opened the bid. B&S Electric (Bill Neal) bid \$1,100.00 to purchase the van. *Dustin Puckett moved to accept the bid of \$1,100.00. Bill North seconded the motion. All yeas. Motion passed.*

Sealed Bid for Village Mowing: As discussed in the Finance Committee report, we asked for sealed bids to mow, weed eat and spray the Village properties and areas we maintain. We received one sealed bid by the deadline from Doss Mowing. Mayor Townes opened the bid. The bid was for \$650.00 per week. There was discussion that the total cost for the 2021 mowing season with the sealed bid would be \$18,200. If the Village continued to mow, the cost for mowing and fuel would be \$16,000 but this did not include weed eating, spraying or any maintenance of the equipment. We would also have to purchase another mower. *Bill North moved to approve the bid from Doss Mowing for \$650.00 per week for the 2021 mowing season. Art Hoovler seconded the motion. All yeas. Motion passed.*

Grants Updates:

- **Community Block Grant (CBDG):** We have applied for this grant to install and repair the sidewalks along Graham Street and Yankee Street. We will be having some trees removed along the area as well. The main reason behind this grant application is because we have a handicapped resident who lives on Graham Street who has to go out into the street in her wheelchair because the sidewalks are in such disrepair. The total estimated cost of the project is \$72,510.00. The Village matching funds total \$10,876 (15%). We applied for the grant this year with funding and project taking place in 2022 if awarded.
- **BWC Trench Safety Grant:** We have applied and been awarded \$4,438 to purchase a hydraulic shoring system through the BWC Trench Safety Grant. The Village cost share total is \$887.60 and those funds are already set aside.
- **NatureWorks Grant:** We are working on gathering the information needed for the NatureWorks Grant. The application deadline is in June.

Smoke Testing Follow Up: Letters were sent to the property owners who had any issues when we completed the smoke test of the sewer system back in September. We gave them 30 days to correct any problems.

Hamman Consulting: Mayor Townes and Karen met with them to discuss the Existing Conditions Analysis. They are working on the preliminary plans.

Grit Building Door Repairs: The double doors for the grit building at the sewer plant are rusting out and need to be replaced. We have received an estimate for composite doors with stainless steel hinges and fixtures in the amount of \$7,500. The funds would come out of the CIF funds. *Juanita Watson moved to accept the quote and replace the doors to the grit building. Bill North seconded the motion. All yeas. Motion passed.*

Mayor's Court Computer: The Mayor's Court computer is in need of an upgrade. We have received a quote from Schmidt IT Solutions in the amount of \$959.99. *Art Hoovler moved to approve the purchase. Juanita Watson seconded the motion. All yeas. Motion passed.*

Building Security: We have been having issues down at the sewer plant. Someone has cut the fence and gotten into the shop. We have received a bid from ADT Security to install a security system on the shop and the town hall. The

cost for each system is \$99.99 each with a monthly fee of \$53.61 for the town hall and \$55.77 for the shop. *Dustin Puckett moved to proceed with the installation and contract with ADT. Juanita Watson seconded the motion. All yeas. Motion passed.*

3rd and Final Reading of Resolution 1458-21: Mayor Townes read title said of Resolution. This will serve as the 3rd and final reading of the Solid Waste Management Plan for the Brown County Solid Waste Management District Resolution. *Art Hoovler moved to adopt Resolution 1458-21. Bill North seconded the motion. All yeas. Motion passed.*

1st Reading of Ordinance Establishing New Rates for the Sale of Cemetery Plots: Mayor Townes Read the title of said Ordinance. This will serve as the first reading.

1st Reading of Ordinance Establishing New Rates and Charges for Opening and Closing Fee: Mayor Townes read title of said Ordinance. This will serve as the first reading.

Resolution 1459-20: Emergency Budgetary Resolution to reflect changes in revenue and appropriations due to BWC Grant, additional mowing expenses, and economic development consultation. Mayor Townes read the title of said Resolution.

- *Bill North moved to suspend the three-reading rule. Juanita Watson seconded the motion. All yeas. Motion passed.*

- *Bill North moved to adopt Resolution 1459-20. Dustin Puckett seconded the motion. All yeas. Motion passed.*

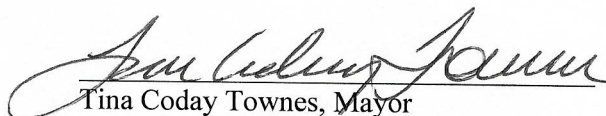
Cemetery Donation: Karen received a call from Mr. David Dick of Paris, Illinois in regards to a donation to the Sardinia Cemetery. His wife is a decedent of John B. Mahan. They have sent us a \$1,000.00 donation to be used for the maintenance and upkeep of the cemetery. They would also like to donate toward the duplication and installation of the John B. Mahan headstone. They have contacted Harsha Monument out of Hillsboro and are waiting on the cost estimate. Once they have the estimate, they will send that amount to the Village for the cost of the new headstone and installation. Harsha Monument will invoice the Village for the project. Mr. Dick would also like to donate the original stone to the Sardinia Historical Society. He also asked if the John B. Mahan signs that we have need any repairs or maintenance. Council agreed to the commission the replacement headstone using the donation from Mr. Dick.

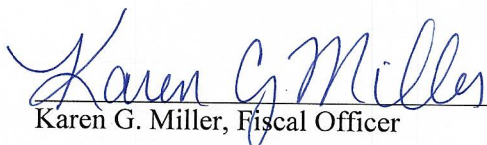
Thank You Note: Mayor Townes read the thank you note from Jim Lewis for the throw we sent for his step-fathers funeral.

Mayor Townes asked for a motion to adjourn. *Bill North moved to adjourn the meeting. Dusty Puckett seconded the motion. All yeas. Motion passed.*

PASSED

5/11/2021


Tina Coday Townes, Mayor


Karen G. Miller, Fiscal Officer