



**Altum Resources Ltd**  
29 Watnall Road, Hucknall  
Nottingham NG15 7LD  
England & Wales Reg No. 09724194  
www.altumresources.co.uk  
Fb: altumresourcesltd  
Contact No.: 00447903450199

**CV Template – This serves as a guide only.**

**NAME (First Name and Surname)**

Complete Postal/Mailing Address  
Contact Number with Country Code  
WhatsApp ID  
Skype ID

**Personal Statement:**

Something about yourself, your qualities as a nurse, and your objectives for this application.  
A statement showing us why you are suitable for the role you are applying for.

**Key Skills:**

Example – clinical skills as a staff nurse, leadership and management, etc.

**Exams Taken:**

Indicate if you have taken (passed or failed) any exam/s: IELTS/OET, CBT, OSCE (failed with UK exit)

**Educational Background:**

Starting from your education prior to taking your nursing degree  
You may also include any postgraduate course/s and qualification/s

**Registration/License to Practice:**

Declaration of your license to practice as a nurse.  
Please include registration number, country, start date, expiry/renewal date, and the institution/nursing council you are registered with.  
This includes registration and license to practice in multiple countries.

**Work Experience/Employment:**

Start from the most recent - indicate the position, start date / end date of employment, employer and area/field of practice, your role and responsibilities, reason for leaving work.

Include gaps in your career and indicate what you were doing during this gap.

**Trainings Attended / Continuous Professional Development:**

Any seminars or conferences attended within the last 5 years.



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**Awards/Nominations:**

Any awards received related to your field of practice or speciality as a nurse.

You may also include any publications written as part of a Masters or PhD course.

**References:**

Please provide the name, position, company they work for, work address, contact number with country code and email address for 2 referees. A referee is someone of a senior or supervisory clinical role, a ward manager, chief nurse or doctor who can comment on your clinical skills as a nurse.

**Note:**

You are advised to limit your CV to maximum 3 pages, Arial or Times New Roman 11. Please do not put an ID picture on your CV. You do not need to write your height, weight, religion, parents' names on your CV. Please submit this to us via email in Microsoft Word Format. You may attach a 1-page cover letter with your CV.

Hope this helps!