

**CHILOQUIN FIRE & RESCUE  
REGULAR MEETING  
OF THE  
BOARD OF DIRECTORS**

**Minutes**

**McLaughlin Training Center  
120 E. Schonchin Street  
Chiloquin, Oregon**

**March 21, 2018**

**6:00 PM**

**Call to Order:** President Dave Burnett called the meeting to order at 6:00pm.

Pledge of Allegiance

**Roll Call:** Pres. Dave Burnett, VP Kevin Moore, Sec / Treas. Anna Fowler, Fire Chief Mike Cook, Missy Danforth and Louise Groomer. Budget Committee: Glen Olsen, Laura Kihlman, Tim McDermott. Guest: Bryce Wilberger and Brandon Fowler.

**Approve Board Minutes From:** February 21, 2018

**Correspondence:** SDAO / SDIS Information Flyers  
CUP 23-17  
Award of Assistance from Chemult RFPD

**Outgoing:** Thank You Letter to Don Clark  
District response to CUP 23-17

**Financial Report:**

1. Reconciliation Reports: After the Board reviewed the reconciliation reports for February, Sec / Treas. Anna Fowler made a motion to accept all reconciliation reports for February, seconded by VP Kevin Moore.

Vote: 3 Ayes, 0 Nays  
Motion Carried

2. Expenditure Report: After the Board reviewed the corrected expenditure reports for February, Sec / Treas. Anna Fowler made a motion to accept the corrected expenditure reports for February, seconded by VP Kevin Moore.

Vote: 3 Ayes, 0 Nays  
Motion Carried

3. Financial Report: After the Board reviewed the financial reports for February, Sec / Treas. Anna Fowler made a motion to accept the financial reports for February, seconded by VP Kevin Moore.

Vote: 3 Ayes, 0 Nays

Motion Carried

**Old Business:**

1. Tower Letter for Abandonment
2. Volunteer Banquet Schedule

**New Business:**

1. 2016-2017 CVAS / CF&R Auditor Report: Bryce reviewed CVAS audit for 16/17. CVAS is officially closed out. VP Kevin Moore made a motion to accept the CVAS 2016 / 2017 Audit, seconded by Sec / Treas. Anna Fowler.

Vote: 3 Ayes, 0 Nays

Motion Carried

Chief Cook will notify the CVAS Board.

Bryce discussed the CF&R 16/17 audit with the Board. VP Kevin Moore made a motion to accept the CF&R 2016 / 2017 Audit, seconded by Sec / Treas. Anna Fowler.

Vote: 3 Ayes, 0 Nays

Motion Carried

2. Resolution 18-03 Surplus Equipment: President Dave Burnett read Resolution 18-03. Discussion was held. Motion made by VP Kevin Moore to accept Resolution 18-03 as read, seconded by Sec / Treas. Anna Fowler.

Vote: 3 Ayes, 0 Nays

Motion Carried

3. Appoint Budget Officer / Orientation: Sec / Treas. Anna Fowler made a motion to appoint Chief Cook as the 2018-2019 Budget Chair, seconded by VP Kevin Moore.

Vote: 3 Ayes, 0 Nays

Motion Carried

4. Appoint Budget Committee Member: VP Kevin Moore made a motion to appoint Michael Parrot to the 2018-2019 Budget Committee, seconded by Sec / Treas. Anna Fowler.

Vote: 3 Ayes, 0 Nays

Motion Carried

5. Annual Fire Chief's Evaluation: President Burnett reminder the Board of the evaluations he sent out. The BOD directed Missy to hand out and collect the Fire Chief Peer Review evaluations to the Volunteer members.
6. VFA Grant: Sec / Treas. Anna Fowler made a motion for Chief Cook to move forward with the VFA Grant, seconded by VP Kevin Moore.

Vote: 3 Ayes, 0 Nays

Motion Carried

7. LGIP Account: Chief Cook informed the Board the FD's interest rate has increased for the LGIP account.

**Chief's Report:**

- Dispatches: Month 64, Year 145
- Maintenance Continues
- 40 Volunteers (2 new, 2 resigned)
- IMT 3 - Safety Officer in Training Application
- KCC - Meeting regarding their new training program
- New compressor is installed and being used
- Sold old compressor for \$6,500 to Merrill RFPD
- FF JB Brown purchased new rims for 2281
- EMT class is continuing
- FLAG Training for volunteers
- DPSST Trainings

**Volunteer Report:** None

**Public Comment:** None

**Adjournment:** President Dave Burnett adjourned the meeting at 6:41 pm.

Respectfully Submitted,

Missy Danforth