

**CHILOQUIN FIRE & RESCUE
REGULAR MEETING
OF THE
BOARD OF DIRECTORS**

Minutes

**McLaughlin Training Center
120 E. Schonchin Street
Chiloquin, Oregon**

August 16, 2017

6:00 PM

Call to Order: President Dave Burnett called the meeting to order at 6:00pm.

Pledge of Allegiance

Roll Call: Pres. Dave Burnett, Sec / Treas. Anna Fowler, BM Norm Fowler, BM Curtis Hoopes, Fire Chief Mike Cook, Missy Danforth and Louise Groomer. Budget Members: Laura Kihlman, Tim McDermott, Glen Olson. Guest: Brandon Fowler, Bryce Wilberger, Kelley Minty-Morris.

The Board approved Board Meeting Minutes from July 19, 2017

Correspondence:

1. CUP 14-17 & VAR 3-17
2. Final Order CUP 13-17
3. Thank you card from Rocky Point RFD
4. Thank you card from Nicholson Ranch

Outgoing:

1. Response to CUP 14-17 & VAR 3-17

Financial Report:

1. Reconciliation Reports: After the Board reviewed the reconciliation reports for July Sec / Treas. Anna Fowler made a motion to accept all reconciliation reports for July, seconded by BM Norm Fowler.

Vote: 4 Ayes, 0 Nays
Motion Carried

2. Expenditure Report: After the Board reviewed the expenditure reports for June, Sec / Treas. Anna Fowler made a motion to accept the expenditure reports for June, seconded by BM Norm Fowler.

Vote: 4 Ayes, 0 Nays
Motion Carried

After the Board reviewed the expenditure reports for July, Sec / Treas. Anna Fowler made a motion to accept the expenditure reports for July, seconded by BM Norm Fowler.

Vote: 4 Ayes, 0 Nays

Motion Carried

3. Financial Report: After the Board reviewed the financial reports for July, Sec / Treas. Anna Fowler made a motion to accept the financial reports for July, seconded by BM Norm Fowler.

Vote: 4 Ayes, 0 Nays

Motion Carried

Old Business:

1. Cell Tower Storage at Station #3: BM Norm Fowler has attempted contact and has not received a response back. BM Norm Fowler will continue to try to make contact and will report back at the next Board meeting.
2. Annex Update: Chief Cook made contact with the title company. They are still processing the paperwork. Everything is moving forward.

New Business:

1. AFG Grant: Chief Cook informed the Board the FD received partial funding requested in the AFG Grant. The portion of the grant the FD received is for a new compressor.
2. Auditor / Wise & Co: The Board met with Bryce Wilberger from Wise & Co. Discussion was held on financial auditing. BM Norm Fowler made a motion to accept Wise & Co. as the FD's new auditor, seconded by BM Curtis Hoopes.

Vote: 4 Ayes, 0 Nays

Motion Carried

3. Resolution 17-04 - Transfer to Equipment Reserve: President Dave Burnett read Resolution 17-04. Motion made by BM Norm Fowler to accept Resolution 17-04 as read, seconded by Sec / Treas. Anna Fowler.

Vote: 4 Ayes, 0 Nays

Motion Carried

4. Accept Grant: President Dave Burnett read Resolution 17-05. Motion made by Sec / Treas. Anna Fowler to accept Resolution 17-05 as read, seconded by BM Curtis Hoopes.

Vote: 4 Ayes, 0 Nays

Motion Carried

5. Bldg. Reserve Fund: President Dave Burnett read Resolution 07-18. Motion made by BM Norm Fowler to accept Resolution 07-18 as read, seconded by BM Curtis Hoopes.

Vote: 4 Ayes, 0 Nays

Motion Carried

6. Commissioner Kelley Minty-Morris: Discussion was held on the county plans for the eclipse.

Chief's Report:

- 63 dispatches for the month / 325 dispatches for the year
- Vehicle maintenance continues
- Inspection for marijuana building
- Pump annual testing is complete
- Jaws of Life annual testing is complete
- Misc. Station repairs
- 2 new volunteers
- Fire crews working with ODF on fire
- Everything going good with Chemult
- Reviewed new FD hats
- Reviewed eclipse plans
- New Type 6 is in paint shop
- Discussed the possibility of new tenders

BM Norm Fowler made a motion to authorize Chief Cook to look into options for new tenders, seconded by BM Curtis Hoopes.

Vote: 4 Ayes, 0 Nays
Motion Carried

Volunteer Report: Louise discussed the following: Assoc. received a \$4,000.00 donation for rescue equipment, Sept. 16th - Apparatus Show n Shine BBQ, EMT Class, and MCI event on Sept. 30th.

Public Comment: None

Adjournment: President Dave Burnett adjourned the meeting at 6:45 pm.

Respectfully Submitted,

Missy Danforth