

CHILOQUIN FIRE & RESCUE
REGULAR MEETING
OF THE BOARD OF DIRECTORS

MINUTES

**McLaughlin Training Center
120 E. Schonchin Street
Chiloquin, Oregon 97624**

April 20, 2022

6:00 PM

Call to Order: President Anna Fowler called the meeting to order at 1800.

Pledge of Allegiance

Roll Call: President Anna Fowler, VP Curtis Hoopes, Sec/Treas. Brandon Fowler, Board Member Dave Burnett, Board Member Kevin Moore, Fire Chief Mike Cook, Office Administrator Yesenia Yocum, Budget Member Tim McDermott, Budget Member Glen Olson, Budget Member Michael Parrot, Volunteer Bonnye Spray, EMT/ FF Jessica Kostick, EMT/ FF Chance Friend, and 1 public member.

Approve Board Minutes from: March 16, 2022.

Correspondence:

- SDAO HR Training Flyer
- Klamath County Planning Type II 8-22
- Klamath County Planning Type II 5-22 / VAR 1-22
- Klamath County Planning LV 6-22
- Klamath County Planning LV 3-22
- Klamath County Planning LP 56-21
- Klamath County Planning Final Order Type II 2-22

Outgoing:

- District response to Klamath Panning Type II 8-22
- District response to Klamath Planning Type II 5-22 / VAR 1-22
- District response to Klamath Planning LV 6-22
- District response to Klamath Planning LV 3-22
- District response to Klamath Planning LP 56-21

Financial Report:

1. Reconciliation Report: After the Board reviewed the reconciliation reports for March, Sec. / Treas. Brandon Fowler made a motion to accept the reconciliation reports for March, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays
Motion Carried

2. Expenditure Report: After the Board reviewed the expenditure reports for March, Sec. / Treas. Brandon Fowler made a motion to accept the expenditure reports for March, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays
Motion Carried

3. Financial Report: After the Board reviewed the financial reports for March, Sec. / Treas. Brandon Fowler made a motion to accept the financial reports for March, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays
Motion Carried

Old Business:

1. Station # 2 Seismic Grant: The work continues at Station # 2; WRK Architects has been moving forward with the plans / drawings for the new sleeping quarters. August / September is the target start date for building the sleeping quarters. This project should take 3-9 months.
Station # 2 retrofit is predicted to take 6-9 months and will begin after the sleeping quarters are built.
2. Station #3 Tower Public Announcement: The news publication has been posted in the Herald & News and the Columbia Gorge Newspaper. The article will run March 8th and March 22nd in the Herald and News and March 9th and March 23rd in the Gorge.

New Business:

1. Attorney input regarding Station # 3 easement: Mr. Steve Hedlund our district Attorney as requested that the survey be conducted first. Mr. Francis has now contacted a personal attorney. Mr. Hedlund has been working with Mr. Francis's Attorney.

2. Surplus Equipment Resolution 22-19: President Anna Fowler reads resolution 22-19 as written, a motion is made by Sec. / Treas. Brandon Fowler to accept resolution 22-19 as read, seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

3. Tribal Contract Update: Resolution 22-17 updates the dates for the contract. Sec. / Treas. Brandon Fowler made a motion to proceed with the Tribal contract as per resolution 22-17, seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

4. FOYA Request regarding 242: This is purposely to inform the Board of Directors that there have been requests for copies of the 242 fire report.

5. SDIS Insurance Reimbursement: Sec. / Treas. Brandon Fowler made a motion to allow Chief Cook to move forward and discuss the insurance reimbursement with Steve Silva of SDIS, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

6. Open Budget Committee Member: Ms. Stacey Driscoll introduces herself to the Board of Director. She reads her letter of interest to join the Chiloquin Fire and Rescue Budget Committee. Sec. / Treas. Brandon Fowler made a motion to appoint Ms. Driscoll to the open budget committee set, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

Chief's Report:

- Dispatches- Month 100, Year 273
- Transport- Month 44, Year 110
- FireMed 654
- 2271 Blown Engine, Old 2272 Wrecked, Station # 3 Maintenance.
- Hose Inventory
- ISO
- PPE Inventory
- FDB Meeting
- Seismic Grant Meetings
- Driver Training
- Tribal Meeting
- Klamath Air Quality Meeting
- 32 Volunteers, 8 Career Staff
- 0 Volunteer Application
- 0 Resignation

Volunteer's Report: Volunteer Association President Bonnye Spray presented to the BOD the following upcoming events: Jay Brandt will be leaving and has resigned as the Sec./ Treas. Michael Martin will be stepping into the Sec. / Treas. position. Wood Cutting day #2 is planned for Sunday the 24th. Chi Town Family Festival planned for June 24th and 25th. Highway Clean-up is planned for May 14th. Health fair is planned for April 28th.

Public comment: None

Adjournment: A motion was made by BM Dave Burnett to adjourn the meeting, seconded by BM Brandon Fowler.

President Anna Fowler Adjourned the meeting of BOD at 1852

Respectfully Submitted,

Yesenia Yocum
Office Administrator