

**CHILOQUIN FIRE & RESCUE**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**

**MINUTES**

**McLaughlin Training Center**  
**120 E. Schonchin Street**  
**Chiloquin, Oregon 97624**

**April 17, 2024**

**6:00 PM**

**Call to Order:** Vice President Curtis Hoopes called the meeting to order at 1804.

Pledge of Allegiance:

**Roll Call:** VP Curtis Hoopes, Sec/Treas. Brandon Fowler, Board Member Cheryl Hescoock, Board Member Kevin Moore, Fire Chief Mike Cook, Office Admin Yesenia Yocum, Tim McDermott, Michael Parrott, Russ Wood, Scott Campbell, FF / EMT Bonniye Spray, FF / EMT Kenneth Haney, FF / EMT Shelby Coffey, 1 Public Member.

Approve Board Minutes from March 20, 2024. BM Kevin Moore made the motion to approve the Minutes from March 20, 2024, Seconded by Sec. / Treas. Brandon Fowler.

Votes: 4 Ayes, 0 Nays  
Motion Carried

Correspondence:

- OSFM Staffing Grant
- Budget Committee Letter of Resignation
- Budget Committee Letter of Interest
- Thank You Card

Out Going:

- None

Financial Report:

1. Reconciliation Report: After the Board reviewed the reconciliation reports for March, Sec. / Treas. Brandon Fowler made a motion to accept the reconciliation reports for March, Seconded by BM Kevin Moore.

Votes: 4 Ayes, 0 Nays

Motion Carried

2. Expenditure Report: After the Board reviewed the expenditure reports for March, Sec. / Treas. Brandon Fowler made a motion to accept the expenditure reports for March, Seconded by BM Kevin Moore.

Votes: 4 Ayes, 0 Nays

Motion Carried

3. Financial Report: After the Board reviewed the financial reports for March, Sec. / Treas. Brandon Fowler made a motion to accept the financial reports for March, Seconded by BM Kevin Moore.

Votes: 4 Ayes, 0 Nays

Motion Carried

Old Business:

1. Physician Advisor Resignation Update: Dr. Freid will be resigning as our Medical Director as of May 31, 2024. Our new Medical Director will be Logan Smestad. CF&R will be negotiating terms and conditions for pricing with Dr. Smestad.
2. SDAO H.R 7525 Update: Chiloquin Fire and Rescue will be attached to the list of Fire Departments in support of HR 7525 with the SDAO letter.

New Business:

1. Open Budget Committee Position: Mr. Clayton Butler Jr. was appointed to the open budget committee position.
2. 2023-2024 Supplemental Budget: A motion was made by Sec. / Treas. Brandon Fowler to accept the 2023-2024 Supplemental Budget as written, seconded by BM Kevin Moore.

Votes: 4 Ayes, 0 Nays

Motion Carried

Chief's Report:

- Dispatches- Month 85, Year 256
- Transport- Month 54, Year 130
- Fire Med 675
- Installing Public Information Signage / Network Upgrades/ Fire Season Training
- Radio Inventory / Surplus Old 2273 / 2274

- Vehicle Checks
- Hose Washing
- FDB Meeting
- Maintenance Scheduling
- PPE Inventory
- Officers Meetings
- FDB Meeting
- Driver Training
- EMS Training
- Crew Training
- Title III Meeting
- ORS 478 Task Force
- OFSM Grants Meeting (Tender, Fuels, Capacity)
- Kirg Meeting
- EMS Grants Meeting
- Fuels Mitigation Meeting
- 34 Volunteers, 9 Career Staff, 1 Resignations, 1 New Hire

Volunteer Report: Volunteer President Bonnye Spray presented to the Board of Directors with the current events and updates of the Volunteers Association. They are conducting Highway Cleanup Day, Wildfire Awareness Day, Staff picnic is planned for August, and will be attending the OFVA Conference.

Public Comment: None

Adjournment: Sec. / Treas. Brandon Fowler made a motion to adjourn the meeting, Seconded by BM Kevin Moore.

President Anna Fowler Adjourned the meeting of BOD at 1829.

Respectfully Submitted,

Yesenia Yocum  
Office Administrator