

**CHILOQUIN FIRE & RESCUE**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**

**MINUTES**

**McLaughlin Training Center**

**June 15, 2022**

**6:00 PM**

**Call to Order:** President Anna Fowler called the meeting to order at 1801.

Pledge of Allegiance

**Roll Call:** President Anna Fowler, VP Curtis Hoopes, Sec/Treas. Brandon Fowler, Board Member Dave Burnett, Board Member Kevin Moore, Fire Chief Mike Cook, Office Administrator Yesenia Yocum, Budget Member Tim McDermott, Budget Member Michael Parrott, EMT/ FF Tyler Fowler EMT/ FF Cody Silani, and 7 public members.

Approve Board Minutes from May 18, 2022. Sec./ Treas. Brandon Fowler made the motion to approve the minutes from May, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays  
Motion Carried

Approve Budget Minutes from May 18, 2022. Sec./ Treas. Brandon Fowler made the motion to approve the minutes from May, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays  
Motion Carried

Correspondence:

- Klamath County Planning TYPE II 15-22
- Klamath County Planning Final Order TYPE II 8-22

Outgoing: District response to Klamath Planning Type II 15-22

Financial Report:

1. Reconciliation Report: After the Board reviewed the reconciliation reports for May, Sec. / Treas. Brandon Fowler made a motion to accept the reconciliation reports for May, Seconded by BM Kevin Moore.

Votes: 5 Ayes, 0 Nays

Motion Carried

2. Expenditure Report: After the Board reviewed the expenditure reports for May, Sec. / Treas. Brandon Fowler made a motion to accept the expenditure reports for May, Seconded by BM Kevin Moore.

Votes: 5 Ayes, 0 Nays

Motion Carried

3. Financial Report: After the Board reviewed the financial reports for May, Sec. / Treas. Brandon Fowler made a motion to accept the financial reports for May, Seconded by BM Kevin Moore.

Votes: 5 Ayes, 0 Nays

Motion Carried

Old Business:

1. Station # 2 Seismic Grant: Progress / Start is currently at a standstill. There has been a recommendation from the contractor to hold off on starting the project as the cost of materials are rising and limited.
2. Station #3 Easement: Mr. Francis presented the Board of Directors with a copy of a survey of the easement that was done in 1980. Sec. / Treas. Brandon Fowler informed the BOD and Mr. Francis that a survey had been completed by his family in 1999. Mr. Steve Hedlund the District's Attorney requested an updated survey be presented in order for the easement process to be completed. Mr. Francis was directed to check with the Klamath County Assessor's Office for a more current copy of the survey. Chief Cook was directed by the BOD to see if Mr. Hedlund would accept the 1999 survey if a copy could be located.

New Business:

1. Donation from Wilson Art / Klamath County Leadership Foundation: Representatives from Klamath County Leadership Foundation and Wilson Art Foundation presented Chiloquin Fire and Rescue with a gracious donation in the amount of \$ 3,250.00. This donation will be allocated for the purchase of new wildland PPE.
2. Resolution 22-21 / Adopt 22-23 Budget: President Anna Fowler read Resolution 22-21 which would adopt the 22-23 Budget as written. A motion was made by Sec./ Treas. Brandon Fowler to except Resolution 22-21 as written and adopt the 22-23 Budget, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

3. Resolution 22-22 / Supplemental Budget: President Anna Fowler read Resolution 22-22 which would adopt the Supplemental Budget. This would add the following amounts into Personnel Services, Materials & Services, and Capital Outlay. Personnel Services -\$75,0000, Materials and Services - \$976,000.00, and Capital Outlay -\$75,000.00. A motion was made by BM Kevin Moore to accept the Supplemental Budget, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays  
Motion Carried

4. OSFM Staffing Grant: CF&R has applied for the 2022 Wildfire Season Staffing Grant and has received confirmation that the Grant Request has been approved. The Grant offered by the State Fire Marshall Office of Oregon will allow for the hire of Volunteers / Staff for a fire event if needed.
5. Resolution 22-23 / Surplus 2014 Ambulance: President Anna Fowler reads resolution 22-23 as written. Resolution 22-23 states that Chiloquin Agency Lake RFPD no longer has a need for mobile property; 2014 Crestline Ford Ambulance. The resolution would allow for the Fire Chief to proceed with the sale of the Ford Ambulance. A motion was made by Sec./ Treas. Brandon Fowler to allow Fire Chief Mike Cook to proceed with selling the Ford Ambulance with a target price of \$ 65,000.00, Seconded by BM. Dave Burnett.

Votes: 5 Ayes, 0 Nays  
Motion Carried

#### Chief's Report:

- Dispatches- Month 88, Year 458
- Transport- Month 32, Year 193
- FireMed 651
- Hose Inventory & Washing
- Station # 3 Maintenance
- ISO
- Vehicle Checks
- Maintenance Scheduling
- PPE Inventory
- Officers Meetings
- Driver Trainings
- Elementary School Tour
- City Hall Meetings
- Radio KIRG Meeting
- Chi-Town Event Meeting
- Tribal Health Inspection
- ISO Meetings

- OSFM Meeting
- SCFMP Meeting
- 34 Volunteers, 8 Career Staff
- 2 Volunteer Application, 0 Resignations

Volunteer's Report: None

Public Comment: None

Adjournment: A motion was made by BM Dave Burnett to adjourn the meeting, seconded by BM Kevin Moore.

President Anna Fowler Adjourned the meeting of BOD at 1858.

Respectfully Submitted,

Yesenia Yocum  
Office Administrator