

**CHILOQUIN FIRE & RESCUE**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**

**MINUTES**

**McLaughlin Training Center**  
**120 E. Schonchin Street**  
**Chiloquin, Oregon 97624**

**March 16, 2022**

**6:00 PM**

**Call to Order:** President Anna Fowler called the meeting to order at 1800.

Pledge of Allegiance

**Roll Call:** President Anna Fowler, VP Curtis Hoopes, Sec/Treas. Brandon Fowler, Board Member Dave Burnett, Board Member Kevin Moore, Fire Chief Mike Cook, Office Administrator Yesenia Yocum, Budget Member Tim McDermott, Budget Member Glen Olson, Budget Member Cheryl Hescoock, Volunteer's Bonnye Spray and Tyler Fowler.

Approve Board Minutes from: February 16, 2022.

Correspondence:

- SDAO Internship Program
- Klamath County Planning TYPE II 3-22
- Klamath County Planning Type II 2-22
- Klamath Planning LV 4-22

Outgoing:

- District response to Klamath Planning TYPE II 3-22
- District response to Klamath County Planning Type II 2-22
- District response to Klamath County Planning LV 4-22

Financial Report:

1. Reconciliation Report: After the Board reviewed the reconciliation reports for February, Sec. / Treas. Brandon Fowler made a motion to accept the reconciliation reports for February, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

2. Expenditure Report: After the Board reviewed the expenditure reports for February, Sec. / Treas. Brandon Fowler made a motion to accept the expenditure reports for February, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

3. Financial Report: After the Board reviewed the financial reports for February, Sec. / Treas. Brandon Fowler made a motion to accept the financial reports for February, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

Old Business:

1. Station # 2 Seismic Grant: Oregon Department of Forestry will be able to contribute funds to the project which will help with the expansion of the dorm section of Station # 2.

New Business:

1. Resolution 22-16 / Type 1 Ambulance: President Anna Fowler reads resolution 22-16 as written, a motion is made by Sec. / Treas. Brandon Fowler to accept resolution 22-16 as read, seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

2. Station # 3 Tower Public Announcement: The Tower announcement has been placed in the Herald and News, and the Gorge News.
3. Budget Committee Replacement: The budget committee member's position opening will be posted in the Chiloquin News, and online via the District Webpage and Facebook. A motion was made by Sec./ Treas. Brandon Fowler to appoint Chief Cook as Budget Officer for the April 20<sup>th</sup> meeting, seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

4. Tribal Contract / Resolution 22-17: President Anna Fowler reads resolution 22-17 as written, a motion is made by BM Kevin Moore to accept resolution 22-17 as read, seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

5. Bonanza Ambulance Rental Fee: Bonanza Ambulance has been paid by their insurance company the appropriate rental fees. Sec. / Treas. Brandon Fowler made a motion to not send back the check to Bonanza as previously decided by the BOD at the last BOD Meeting, seconded by Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

6. Employee Insurance: Cancelling the employee insurance policy would allow for more money in employee paychecks, and would save the district money in the long run. The two options of either keeping or removing the insurance policies will be presented at the next BOD's meeting, comparison documents will be available to the public.

7. Personnel Complaint Form: Sec. / Treas. Brandon Fowler made a motion to accept the Personal Complaint Form as written by VP Curtis Hoopes and Office Administrator Yesenia Yocum with the applicable changes as noted, Seconded by BM Dave Burnett.

Votes: 5 Ayes, 0 Nays

Motion Carried

8. Resolution 22-18 Surplus Property: President Anna Fowler reads resolution 22-18 as written, a motion is made by BM Dave Burnett to accept resolution 22-18 as read, seconded by Sec. / Treas. Brandon Fowler. The resolution would allow for the department to donate the surplus property to 2 interested departments.

#### Chief's Report:

- Dispatches- Month 79, Year 173
- Transport- Month 27, Year 66
- FireMed 652
- 2271 Blown Engine, Old 2272 Wrecked, Place International 2272 in Service.
- Hose Inventory
- Station # 3 Maintenance
- ISO
- PPE Inventory
- FDB Meeting
- Seismic Grant Meetings
- Driver Training
- Tribal Meeting
- Klamath Air Quality Meeting
- 32 Volunteers, 8 Career Staff
- 0 Volunteer Application
- 1 Resignation

Volunteer's Report: Volunteer Association President Bonnye Spray presented to the BOD the following upcoming events: Wood Cutting day is planned for April 9<sup>th</sup>. Chi Town Family Festival planned for June 24<sup>th</sup> and 25<sup>th</sup>. Highway Clean-up is planned for 2<sup>nd</sup> week in May.

Public comment: Budget Committee Member Cheryl Hescoek had a question on the employee insurance plan. The Board of Directors recommended no further action be taken to the complaint letter against Fire Chief Cook. A motion was made by BM Dave Burnett to dismiss the complaint as the investigation process has been completed and reviewed, Seconded by Sec. / Treas. Brandon Fowler. No further action is needed as there was no wrong doing by Fire Chief Cook.

Adjournment: A motion was made by BM Dave Burnett to adjourn the meeting, seconded by BM Brandon Fowler.

President Anna Fowler Adjourned the meeting of BOD at 1914.

Respectfully Submitted,

Yesenia Yocum  
Office Administrator