**CHILOQUIN FIRE & RESCUE**

**REGULAR MEETING**

**OF THE BOARD OF DIRECTORS**

**MINUTES**

**McLaughlin Training Center November 15, 2023 6:00 PM**

**120 E. Schonchin Street**

**Chiloquin, Oregon 97624**

**Call to Order:** President Anna Fowler called the meeting to order at 1800.

Pledge of Allegiance**:**

**Roll Call:** President Anna Fowler, VP Curtis Hoopes, Sec/Treas. Brandon Fowler, Board Member Kevin Moore, Board Member Cheryl Hescock, Fire Chief Mike Cook, Office Administrator Yesenia Yocum, EMT/ FF Bonnye Spray, EMR/ FF Tyler Leslie, EMT-I/FF Mark Shae.

Approve Board Minutes from

September 20, 2023 BM Kevin Moore made the motion to approve the Minutes from September 20, 2023 Seconded by VP Curtis Hoopes.

Votes: 5 Ayes, 0 Nays

Motion Carried

Correspondence:

* Klamath County Planning TUP 13-23
* Klamath County Planning TUP 16-23

Out Going:

* District Response to Klamath County Planning TUP 13-23
* District Response to Klamath County Planning TUP 16-23

Financial Report:

1. Reconciliation Report: After the Board reviewed the reconciliation reports for September Sec. / Treas. Brandon Fowler made a motion to accept the reconciliation reports for September, Seconded by BM Kevin Moore.

Votes: 5 Ayes, 0 Nays

Motion Carried

1. Reconciliation Report: After the Board reviewed the reconciliation reports for October Sec. / Treas. Brandon Fowler made a motion to accept the reconciliation reports for October, Seconded by BM Kevin Moore.

Votes: 5 Ayes, 0 Nays

Motion Carried

1. Expenditure Report: After the Board reviewed the expenditure reports for September Sec. / Treas. Brandon Fowler made a motion to accept the expenditure reports for September, Seconded by VP Curtis Hoopes.

Votes: 5 Ayes, 0 Nays

Motion Carried

1. Expenditure Report: After the Board reviewed the expenditure reports for October Sec. / Treas. Brandon Fowler made a motion to accept the expenditure reports for October Seconded by VP Curtis Hoopes.

Votes: 5 Ayes, 0 Nays

Motion Carried

1. Financial Report: After the Board reviewed the financial reports for September, Sec. / Treas. Brandon Fowler made a motion to accept the financial reports for September, Seconded VP Curtis Hoopes.

Votes: 5 Ayes, 0 Nays

Motion Carried

1. Financial Report: After the Board reviewed the financial reports for October, Sec. / Treas. Brandon Fowler made a motion to accept the financial reports for October, Seconded BM Kevin Moore.

Votes: 5 Ayes, 0 Nays

Motion Carried

Old Business:

1. Station # 2 Seismic Grant Update: The Station portion of the project has been completed. The bunkhouse addition portion has also been completed. We are still waiting for Klamath County Planning Dept. for final approval. ODF is interested in looking into installing a new water filtration system. New appliances for the Station will be arriving and installed later next week.
2. Chief’s Evaluation: The Chief Evaluation packets have been distributed to all Board Members. December 15, 2023 will be the deadline for BOD to turn in final review sheets to myself or Board President Anna Fowler. Evaluation will be conducted on next BOD Meeting.
3. Centerlogic Update: Centerlogic has installed a new Firewall, Antivirus, and Security software at Station 1, Station 3, and the District Office.

New Business:

1. OFDDA Conference Update: VP Curtis Hoopes, Sec. / Treas. Brandon Fowler, and Chief Cook attended the OFDDA Conference in Seaside, OR. Sec. / Treas. Brandon Fowler was elected to the OFDDA Board of Directors, VP Curtis Hoopes will be stepping down as President after term Completion.
2. Contact Attorney: A motion was made by Sec. / Treas. Brandon Fowler to allow Chief cook to Contact the Fire District’s Attorney regarding communications for proper handlings of Tribal Actions, Seconded by BM Kevin Moore. Chief Alvarez with the Tribes is the Primary Contact / Liaison between CF&R and The Klamath Tribes.

Votes: 5 Ayes, 0 Nays

Motion Carried

Chief’s Report September:

* Dispatches- Month 89, Year 784
* Transport- Month 42, Year 363
* FireMed 674
* Ambulance Maintenance
* New Crew Training
* Station Signage
* Maintenance Scheduling
* PPE Inventory
* FDB Meetings
* Officers Meetings
* Station #2 Grant Meetings
* Training
* Driver Training
* Eclipse Meetings Numerous
* KCC Meeting
* Kirg Meeting
* 31 Volunteers, 9 Career Staff, 0 Resignations, 0 New Hire

Chief’s Report October:

* Dispatches- Month 89, Year 873
* Transport- Month 43, Year 406
* FireMed 674
* Ambulance Maintenance
* New Crew Training
* Vehicle Checks
* Hose Washing
* FDM Meeting
* Station # 2 Seismic Grant Meetings
* Maintenance Scheduling
* PPE Inventory
* Officers Meetings
* Training
* Driver Training
* Title 111 Meetings
* KCC Meeting
* Kirg Meeting
* ORS 478 Task Force Meeting
* 28 Volunteers, 9 Career Staff, 3 Resignations, 0 New Hire

Volunteer’s Report: Volunteer Association President Bonnye Spray presented the BOD with the Volunteer’s Report. Annual Picnic at Train Mountain was held. K. Haney was replaced by A. Montoya as Sec. for Association Board. CF&R was at the Safety Fair at Home Depot on October 7th. Highway Clean-up was Oct. 21th, Tricker Street was October 28th. J. Myall has resigned as Treasurer, replaced by C. Baker. The association will be making a donation to the Soup Kitchen, and cutting the Christmas tree for the City. They have sent off Cody’s Helmet to him.

Public Comment: None

A motion was made by Sec. / Treas. Brandon Fowler to adjourn the meeting, Seconded by BM Kevin Moore.

President Anna Fowler Adjourned the meeting of BOD at 1918.

Respectfully Submitted,

Yesenia Yocum

Office Administrator