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**JOB DESCRIPTION**

**Firefighter / EMT, AEMT, EMT-I, or Paramedic**

**Policy 101.7**

**SUMMARY DESCRIPTION:**

The Chiloquin Fire & Rescue Firefighter / EMT, AEMT, EMT-I, or Paramedic, is responsible for carrying out all duties assigned by their supervising Company Officer. They are required to work in strict compliance with all rules and regulations that govern Chiloquin Fire & Rescue. They will perform a variety of administrative, supervisory and technical work related to administration and coordination of district training program, training program development and delivery, fire suppression, emergency medical service, technical rescue, hazardous materials first response, fire prevention and public education activities.

Class - Fulltime-Permanent

Salary Range - $40,000 to $56,000 annually. Increases based on annual performance review.

Benefits - PERS

Overtime at time and one half over 56-hour work week

Probationary period 6 months from date of hire.

Sick Leave Accrual at 8 hours per calendar month of employment.

Vacation set on time of service with a maximum of 240 hours.

Family Medical Leave per Oregon Employment Law.

Supervision Received

Works under the direction and general guidance of the Fire Chief. Under emergency actions, may act under the supervision of district line officers, Assistant Chief, Captain, and Lieutenant.

Supervision Exercised

May be responsible for supervision of group or team assigned specific duties within realm of responsibility. May be responsible for direct patient care and team-oriented treatment of the sick and/or injured. Responsible for supervision of training activities, team and group exercises related to training of district personnel.

General Duties

Performs a variety of administrative, supervisory, and technical work related to administration and coordination of district training program, training program development and delivery, fire suppression, emergency medical service, technical rescue, hazardous materials first response, fire prevention, and public education activities.

1. **Distinguishing Features**

The Firefighter / EMT, AEMT, EMT-I, or Paramedic responds to the emergency needs of the citizens within our response area, and when not acting in that capacity will perform other work which benefits the organization. The primary work activity involves responding to emergencies and delivering services. The secondary work involves activities associated with the general welfare and improvement of the Fire District, maintenance of equipment and facilities and working with Volunteers and other District programs.

1. **Supervision Received**

Works under the supervision of a Senior Officer who assigns, and reviews work to ensure compliance with District Policy and effectiveness.

1. **Supervision Given**

Typically, there is no supervision given in the position. There may be incidents where this person may act as an Incident Commander, therefore would supervise response operations for that incident.

1. **Benefits**

PERS and employee only medical insurance. Sick Leave Accrual at 8 hours per calendar month of employment to a maximum of 240 hours. Family Medical Leave per Oregon Employment Law.

1. **Principle Duties & Responsibilities**
2. Responds to emergent and non-emergent calls for service and may request additional resources as needed. Participate in setting up operations, operate apparatus and equipment. Select tools and choose methods to perform assigned tasks. Stabilize emergency situations, reduce loss of property and improve public safety.
3. Evaluates and triages patients, functions as a primary care provider in the pre-hospital setting, provides emergency medical care up to the level of certification as needed.
4. Ability to drive fire, medical and rescue apparatus during both the day and night involving speed in excess of posted limits, congested traffic, and hazardous road conditions caused by factors such as fog, smoke, rain, ice and snow. Depth perception and peripheral vision in emergency situations is required.
5. Inspect, examine and routine maintenance of emergency apparatus and equipment. Restore apparatus and equipment to a response ready condition. Maintain a safe work place.
6. Inspect, clean and perform housekeeping duties in and around the District facilities and properties.
7. Participate in continuing education / training by individual study or outside training and attendance at scheduled in-house training sessions. Attend specialized training conferences, schools and/or seminars as directed by the Fire District.
8. Compile, write and submit required report(s) concerning fire suppression and emergency medical incidents, including patient care forms, non-fire and fire reports and maintenance reports.
9. Perform other similar and incidental duties as assigned.
10. **Qualifications**

The individual must:

1. Be 18 years of age.
2. Must possess and maintain certifications as: NFPA Firefighter 1; Oregon EMT, AEMT, EMT-I, or Paramedic; NFPA Operations Level Responder; NFPA Driver; Wildland Firefighter Type II; NIMS 100, 200, 700.
3. Have a valid Oregon Driver License upon appointment and be insurable through the District's insurance provider.
4. Maintain the ability to physically accomplish the requirements of the District. To have above average mobility in claustrophobic and hazardous areas, the ability to lift and move over 50 pounds, intermittent sitting, standing, kneeling or stooping for long periods of time, able to be exposed to and function in noisy environments,
5. Ability to maintain composure, think clearly and interpret orders and/or directions under emergency conditions as well as in daily operations. Ability to understand and follow oral suppression / prevention materials and information.
6. Ability to routinely deal with the general public, public employees, officials, volunteers and staff in a courteous manner.
7. Ability to perform a variety of mechanical operations.
8. **Preferred Qualifications**
9. Oregon Paramedic
10. NFPA Firefighter II
11. NFPA Apparatus Equipped with Fire Pump
12. Mobile Water Supply
13. Wildland Firefighter Type I
14. PHTLS, ACLS, PALS
15. Minimum two (2) years of active experience as a Volunteer or Career Firefighter.
    1. Active members of Chiloquin Fire and Rescue will receive preference
16. **Work Environment**

Firefighter / EMT, AEMT, EMT-I, or Paramedic is a paid position that works two (2) days on-duty, four (4) days off-duty schedule that consists of being on duty starting at 0700 and continuing for 48 hours. Pay will be compensated at the hourly rate to the nearest 1/4 hour.