



Arena Renewables is a community and distributed solar and storage developer. We deliver lower power bills and clean energy to customers and communities across the United States. Our agile, policy-led approach to developing valuable projects draws on the leadership team's nearly three decades of experience in renewables, utilities, and real estate. We look forward to you joining us in the arena.

The Opportunity: Sr. Associate – Finance

This individual will report to Arena's Sr. Director of Finance & Accounting and play a critical role in supporting the company's debt facilities and finance operations. This individual will primarily focus on working with lenders to complete draw requests on Arena's debt facilities, including preparing required diligence items and managing lender communications throughout the draw process.

Responsibilities

- Debt facility draws: Prepare and coordinate draw requests for Arena's debt facilities, including compiling required backup documentation, tracking project-level costs, and working with internal teams to ensure draw packages are complete and accurate.
- Lender communications: Serve as a key point of coordination for lender communications related to draw requests, reporting requirements, diligence items, and follow-up questions.
- Loan covenants and compliance: Track and support compliance with loan covenants, reporting deadlines, and other lender requirements under Arena's debt facilities.
- Project and financial reporting: Maintain project-level financial data and supporting schedules required for lender reporting, draw submissions, and internal finance review.
- Accounting and finance support: Assist with accounting and finance processes related to project costs, debt facilities, reconciliations, and internal reporting.
- Cross-functional coordination: Work closely with development, construction, accounting, and finance team members to gather project information and ensure lender deliverables are submitted accurately and on time.

Qualifications

- 4-year degree in accounting or related field required
- 3 to 5 years of experience in accounting, finance, banking, real estate, construction finance, project finance, or renewable energy preferred
- Strong attention to detail and ability to prepare accurate, organized, and complete documentation packages
- Outstanding communication and interpersonal skills
- Ability to manage multiple workstreams, deadlines, and follow-up items in a fast-paced environment
- Strong interest in joining a dynamic, fast-paced business environment.

Compensation: \$110,000 - \$115,000 base plus bonus and benefits depending on experience.

Location: Scottsdale, AZ (Hybrid role, 2-3 days in office)