

# SAN ANTONIO, TEXAS EVENT REGISTRATION INSTRUCTIONS

Below is information to clarify what is needed on the registration form.

## Top of event registration form—attendee section:

- There is space for **one** attendee only. If you have more attendees, please make a copy of this form for the other attendees.
- **We need specific information to fill out a form we must submit to Fort Sam Houston . . . So we need all fields filled in. Your name should match whichever ID you are using. We have to have date of birth, sex, ID type used, state issued, and the identification number from that ID.**
- Please check the appropriate box: 65<sup>th</sup> Veteran, Legacy if you are a paid-up Legacy member, or Guest.
- If attendee is a 65<sup>th</sup> Veteran, they need only fill in the Veteran's unit. If an attendee is not a 65<sup>th</sup> Veteran, fill in the name of your 65<sup>th</sup> Division Veteran. Please state your relationship to this Veteran and the Veteran's unit if known such as 261B, 565Sig, 259HQ3.
- 71<sup>st</sup> attendees: Please check the 71<sup>st</sup> box and fill in your Veteran's information in place of the 65<sup>th</sup> Veteran's information.
- Please fill in your current address, phone number, and e-mail address.

## Lower section of registration form:

- Fill in the totals for the attendee.
- Note if you will need a wheelchair and how many. Wheelchairs are \$50.
- If you are submitting a Membership/*Halbert* form (page 93) add total from that form here.
- Please total columns.
- Note final amount due and enclosed.
- Please indicate any ADA needs.
- Please indicate any medical allergies.
- Please list emergency contact information—especially important if you are traveling alone.

## Back of registration form—daily choices.

### Wednesday – October 15:

- ◊ All attendees must pay the \$50.00 **registration fee**.

### Thursday – October 16:

- ◊ Check box if you are going to do the **Fort Sam Houston Tour.—Lunch is included.**
- ◊ If you are doing this tour, make sure you have filled out all the required information on the registration form.
- ◊ Check box if you are going to join us for the **Mixer.**—Heavy hors d'oeuvres will be served.
- ◊ Membership Meeting follows mixer!

### Friday – October 17:

- ◊ Check box if you are going to go to the **Alamo.**—We need to make reservations. The tours will be on your own, but you need a ticket to get in.

### Saturday – October 18:

- ◊ Check box if you are going to go on the **Rio Cruise.**—Departs from the hotel on the river side.
- ◊ Check box if you will be attending the **Banquet.**—Meal choices are not needed as this will be served family style.
- ◊ **Do not forget to indicate special dietary needs** at the bottom of the form—gluten free/vegan/vegetarian or other as needed. We will contact you and fulfill your needs as best we can.

## Totals:

- ◊ **Total this side and note the total on the front side of this registration form.**